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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, July 26, 2018  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of June 28, 2018
  5. Citizens Comments (*4 minutes each / Please state name and address*)
  6. Consent Agenda – Invoices
    - a. **\$ 2,118.75** - Envirologic General Environmental Review (Invoice #04727 – WO# 2018-1)
    - b. **\$ 475.00** - Envirologic Annual Report (Invoice #04729 – WO# 2018-2)
    - c. **\$ 798.00** - Varnum, Paper City Development, LLC –6/20/18 Invoice (Draft MOU from Land Bank – Varnum review and counsel)
    - d. **\$ 13,448.64** - 2<sup>nd</sup> Quarter Administrative Costs
    - e. **EPA Grant Invoices**
      - i. **\$2,493.75** - (All to Pet.) – NACD Mall City Ambulance, WO# 17
      - ii. **\$ 836.25** – (All to Haz.) – Jhamin, LLC, WO# 12
      - iii. **\$ 135.00** – (\$67.50 Haz.; \$67.50 Pet.) – Outreach/Programmatic, WO# 3
      - iv. **\$ 552.55** – (\$276.28 Haz.; \$276.27 Pet.) – Q3 Staff Outreach/Programmatic
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Vicksburg Paper Mill
      - i. Loan reimbursement agreement
      - ii. MDEQ Loan Contract
      - iii. Draft Transformational Brownfield Plan update
    - b. **Discussion/Action:** Amendment #1 to General Work Order 2018-1 – add \$5,000
    - c. **Discussion/Action:** Envirologic Work Order #2018-3 – Website Development
    - d. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
      - ii. For Information – Grant Quarterly Report due July 30, 2018
    - e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$4,327.27** – Invoice #04695 MDEQ Grant
      - ii. **\$ 379.88** – 3<sup>rd</sup> Qtr. (State FY2018) Grant Administrative invoice
      - iii. For Information – Quarterly Report due July 30, 2018
    - f. **Discussion/Action:** Coalition EPA Grant Application – through South Central Michigan Planning Council
  8. Financial Reports
    - a. **Discussion:** Fund 247 and 643
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9. Staff Report

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, August 9, 2018, 8:30 a.m.
- b. Project/Finance Committee – Next meeting Thursday, August 9, 2018, 4:00 p.m.
- c. Executive Committee – Next meeting Friday, August 10, 2018, 9:15 a.m.
- d. Bylaws Committee – Next meeting?

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, August 23, 2018 at 4:00 p.m. – Please note 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTRY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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