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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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<b>MEETING DATE:</b>	<b>Thursday, September 27, 2018</b>
<b>PLACE OF MEETING:</b>	County Administration Building 201 West Kalamazoo Avenue, Room 207a
<b>TIME:</b>	4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of August 23, 2018
  5. Citizens Comments (*4 minutes each / Please state name and address*)
  6. Consent Agenda – Invoices
    - a. **\$ 777.50** - Envirologic General Environmental Review (Invoice #04823 – WO# 2018-1)
    - b. **\$ 687.50** – Envirologic Annual Report (Invoice #180202 – WO# 2018-2)
    - c. **\$ 675.00** – Envirologic Website Management (Invoice #180214 – WO# 2018-3)
    - d. **\$ 85.00** - Envirologic Metal mechanics invoice review (Invoice #04872 – WO#25)
    - e. **\$ 71.25** - Varnum,- Bylaws Invoice # 1042829
    - f. **\$ 370.50** – Varnum - Paper City Invoice # 1042830
    - g. **\$ 769.50** – Varnum - Kalamazoo Storage Development Agreement – Stadium Park Way – corrected invoice (corrected hourly rate) – Invoice #1045369
    - h. **EPA Grant Invoices**
      - i. **\$1,256.25** - (All to Pet.) – NACD Mall City Ambulance, WO# 17
      - ii. **\$1,936.25** – (All to Haz.) – Jhamin, LLC, WO# 12
      - iii. **\$ 435.00** – (\$217.50 Haz.; \$217.50 Pet.) – Outreach/Programmatic, WO# 3
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** General Consulting Contract - Envirologic
      - i. Amendment to extend contract for additional 1 year
    - b. **Discussion/Action:** Annual Report
    - c. **Discussion/Action:** Website Development
      - i. **\$2,500 Blue Tree Web Design**
      - ii. **\$350 Web hosting (annual fee)**
      - iii. **Domain name purchase estimated \$30.00 (annual renewal)**
    - d. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo and Dashboard updated
    - e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$10,143.92** – Invoice #04892 MDEQ Grant
  8. Financial Reports
    - a. **Discussion:** Fund 247 and 643
-

9. Staff Report

- a. Reminder – October 11<sup>th</sup> LBRF Policy meeting 4:00 – 6:00 p.m.; Room 311 of County Administration Building
- b. Update Island Avenue Project in Parchment
- c. Westwood Neighborhood Association Presentation
- d. Vicksburg Mill Brownfield Plan and MDEQ Grant/Loan Updates

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, October 11, 2018, 8:30 a.m.
- b. Project/Finance Committee – LBRF Policy meeting Oct. 11<sup>th</sup> in lieu of committee meeting
- c. Executive Committee – LBRF Policy meeting Oct. 11<sup>th</sup> in lieu of committee meeting
- d. Bylaws Committee

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, October 25, 2018 at 4:00 p.m. – Please note 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
Resource Coordinator, Planning and Community Development  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007  
TELEPHONE: (269)384-8305



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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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<b>MEETING DATE:</b>	<b>Thursday, August 23, 2018</b>
<b>PLACE OF MEETING:</b>	County Administration Building 201 West Kalamazoo Avenue, Room 207a
<b>TIME:</b>	4:00 pm

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**MINUTES**

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**Present:** Joe Agostinelli, Doug Milburn, Jodi Milks, Ken Peregon, Julie Rogers, Andy Wenzel

**Members Excused:** Chris Carew, Connie Ferguson, Travis Grimwood, Habib Mandwee

**Vacancy:** 1 vacancy

**Kalamazoo Township:** Sherine Miller

**Staff:** Lotta Jarnefelt, Rachael Grover

**Consultant:** David Stegink, Envirologic

**Recording Secretary:** Rachael Grover

**Community:** 1 Community

1. Chair Peregon called the meeting to Order at 4:06 p.m.
2. Members Excused: Carew, Ferguson, Grimwood, Mandwee
3. Approval of the Agenda and Minutes:  
**Agostinelli moved approval of the agenda. Wenzel supported the motion. Motion carried.**
4. Approval of Minutes: **Wenzel moved approval of the minutes of July 26, 2018. Milks supported the motion. Motion carried.**
5. Citizens Comments: none
6. Consent Agenda – Invoices:
  - a. **\$ 1,675.00** - Envirologic General Environmental Review (Invoice #04823 – WO# 2018-1)
  - b. **\$ 85.50** - Varnum, Paper City Development, LLC –7/18/18 Invoice (Revised Loan Reimbursement Agreement)
  - c. **\$ 864.50** – Varnum Kalamazoo Storage Development Agreement – Stadium Park Way
  - d. **\$ 82.84** – Grover mileage to Lansing, MEDC meeting re: Mill Transformational Plan
  - e. **EPA Grant Invoices**
    - i. **\$1,536.25** - (All to Pet.) – NACD Mall City Ambulance, WO# 17
    - ii. **\$ 417.50** – (All to Haz.) – Jhamin, LLC, WO# 12
    - iii. **\$ 507.50** – (\$253.75 Haz.; \$253.75 Pet.) – Outreach/Programmatic, WO# 3

**Agostinelli requested to remove item 6(c) from the consent agenda.**

**Rogers moved approval of the consent agenda items with the exception of item 6(c) and Agostinelli supported the motion. Motion carried.**

**Item 6(c) – \$ 864.50** – Varnum Kalamazoo Storage Development Agreement – Stadium Park Way  
Agostinelli requested revised invoice from Varnum due to incorrect hourly rate for one of the attorneys.

Item 6(c) invoice delayed until revised invoice received.

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## 7. Discussion and/or Action Calendar

### a. **Discussion/Action:** Island Avenue Redevelopment – City of Parchment

- i. Part I and Part II Application
- ii. **\$29,500** - Envirologic Work Order #18 – EPA Assessment Grant funds

Staff provided update. Developer requested delaying the request until September.  
No action taken.

### b. **Discussion/Action:** Vicksburg Paper Mill

- i. Loan reimbursement agreement – Revised  
Revisions have been made by Varnum based on comments from Grimwood. These changes need to be sent to Paper City. MDEQ has also requested that KCBRA add language to allow for site access to contractors.

**Agostinelli moved to authorize Chair to execute Loan Reimbursement Agreement pending staff circulating final draft as agreed to by all parties. Rogers supported the motion. Motion carried.**

- ii. MDEQ Loan Contract  
**Agostinelli moved to authorize Chair to execute MDEQ Loan contract following execution of the Loan reimbursement agreement. Motion supported by Milks. Motion carried.**

### c. **Discussion/Action:** Stadium Park Way Brownfield Plan Amendment

- i. **\$2,000** - Envirologic Amendment #2 to EPA Grant Work Order #8

Due to significantly higher costs to manage soil conditions for the Select Products construction, an alternative activity has been identified. The Brownfield Plan will need to be amended to include the alternative activity.

**Agostinelli motioned to approve Amendment #2 to Work Order #8. Motion supported by Rogers. Motion Carried.**

### d. **Discussion/Action:** Website Development

- i. **\$3,600** - Envirologic Work Order #2018-3

**Rogers motioned to approve website development for \$3,600 Envirologic Work Order #2018-3. Motion supported by Milburn.**

Discussion occurred requesting contract from vendor for design costs.

**Motion on the table carried.**

### e. **Discussion/Action:** EPA Grant

- i. Envirologic Monthly Memo

David Stegink provided summary of updates as provided in memo. No action required.

### f. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant

- i. **\$21,466.29** – Invoice #04808 MDEQ Grant

Stegink and Grover provided updates regarding closing out the grant that ends in September.

**Milks motioned to approve paying Invoice #04808. Wenzel supported the motion. Motion carried.**

### g. **Discussion/Action:** MEDC Annual Reports

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**Agostinelli moved to authorize staff to submit reports for all projects to the MEDC. Wenzel supported the motion. Motion carried.**

8. Financial Reports

a. **Discussion:** Fund 247 and 643

Staff provided financial update from packet.

9. Staff Report

a. Board vacancy

Jarnefelt provided update regarding KCBRA/EDC Board vacancy. Opening has been posted on the Kalamazoo County Commission website. Jarnefelt will ask for list of previous applicants if available.

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, October 11, 2018, 8:30 a.m.
- b. Project/Finance Committee – Next meeting Thursday, September 13, 2018, 4:00 p.m.
- c. Executive Committee – Next meeting Friday, September 14, 2018, 9:15 a.m.
- d. Bylaws Committee -

11. Other

a. Board Rules of General Conduct/Code of Ethics

Chair Peregon recommended board members consider signing the one page document and return to staff.

b. Staff provided update from Southcentral Michigan Planning Council multi-county coalition grant application: many partners not interested in completing an application this year.

c. Stegink gave an update about the 615 W. Kalamazoo Ave. project. Project continues to move forward. MDEQ has accepted a grant proposal for the project and has requested a full application. The City of Kalamazoo is supportive of the project and the City BRA is the applicant for the grant.

12. Board Member Comments

Commissioner Rogers was appointed to the Michigan Association of Counties Board as an At-large member.

13. Adjournment: Meeting adjourned at 5:10 pm

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
Resource Coordinator, Planning and Development  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007  
TELEPHONE: (269)384-8305

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Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04869  
Date 09/06/2018

Project **180001 KCBRA - W.O. 2018-1 General  
Environmental Review**

INVOICE: Through Aug 31, 2018

## GENERAL ENVIRONMENTAL REVIEW

### Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jeffrey C. Hawkins			
Professional Services	1.00	140.00	140.00
Project Scientist			
Therese M. Searles			
Professional Services	7.50	85.00	637.50
Phase subtotal			777.50
		Invoice total	<b>777.50</b>

*We accept Check, ETF, Visa, MC Discover & Amex as payment options*

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04874  
Date 09/06/2018  
Project **180202 KCBRA - Annual Report**

INVOICE: Through Aug 31, 2018

ANNUAL REPORT

Professional Fees

	Hours	Rate	Billed Amount
Marketing Manager			
Pamela L. Jackson			
Professional Services	3.75	90.00	337.50
Principal			
Jeffrey C. Hawkins			
Professional Services	2.50	140.00	350.00
Phase subtotal			687.50
		Invoice total	<b>687.50</b>

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Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04875  
Date 09/06/2018

Project **180214 Kalamazoo County Brownfield Website**

INVOICE: Through Aug 31, 2018

WEBSITE MANAGEMENT

Professional Fees

	Hours	Rate	Billed Amount
Marketing Manager			
Pamela L. Jackson			
Professional Services	7.50	90.00	675.00
Invoice total			<b>675.00</b>

We accept Check, ETF, Visa, MC Discover & Amex as payment options



Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04872  
Date 09/06/2018  
Project **160079 Metal Mechanics**

INVOICE: Through Aug 31, 2018

AMENDMENT #1  
Professional Fees

	Hours	Rate	Billed Amount
Project Scientist			
Therese M. Searles			
Professional Services	1.00	85.00	85.00
Invoice total			<b>85.00</b>

We accept Check, ETF, Visa, MC Discover & Amex as payment options

A	B	C	D	E	G	H	I	J	K	L	M	
1	Number		Budget Estimates		Actual							
2	Project	W.O.	Site/Phase	Total	County Funding	Invoice #	Invoice Date	Invoice Amount	Task Budget Remaining	Total Budget Remaining		
3												
4												
5	180001	2018-1	General Environmental Review									
6			W.O. Approved									
7			Total Approved budget of \$10,000	\$ 10,000.00	\$ 10,000.00	04280	02/13/2018	\$ 3,952.40	\$ 6,047.60	\$ 6,047.60		
8			Amendment #1 - \$5,000	\$ 5,000.00	\$ 5,000.00	04367	3/14/2018	\$ 1,200.00	\$ 4,847.60	\$ 4,847.60		
9			Project Subtotal	\$ 15,000.00	\$ 15,000.00	04431	4/10/2018	\$ 280.00	\$ 4,567.60	\$ 4,567.60		
10						04563	5/14/18	\$ 840.00	\$ 3,727.60	\$ 3,727.60		
11						04617	6/7/2018	\$ 1,473.75	\$ 2,253.85	\$ 2,253.85		
12						04727	7/10/18	\$ 2,118.75	\$ 5,135.10	\$ 5,135.10		
13						04823	8/15/2018	\$ 1,675.00	\$ 3,460.10	\$ 3,460.10		
14						04869	9/6/18	\$ 777.50	\$ 2,682.60	\$ 2,682.60		
15							Project Subtotal	\$ 12,317.40		\$ 2,682.60		
16	180202	2018-2	General Environmental Review - KCBRA Annual Report									
17			W.O. Approved 5-24-18	\$ 1,800.00	\$ 1,800.00							
18						04729	7/10/2018	\$ 475.00	\$1,325.00	\$1,325.00		
19						04874*	9/6/18	\$ 687.50	\$637.50	\$637.50		
20							Project Subtotal	\$1,162.50		\$637.50		
21	180214	2018-3	Kalamazoo County Brownfield Website	\$ 3,600.00	\$ 3,600.00							
22						04875*	9/6/2018	\$ 675.00	\$ 2,925.00	\$2,925.00		
23							Project Subtotal	\$675.00		\$2,925.00		
24												
25												
26	170103	2017-1	General Environmental Review									
27			W.O. Approved 1-19-17	\$ 9,920.00	\$ 9,920.00							
28			Total Approved budget of \$10,000			03322	4/6/2017	\$ 385.00	\$ 9,535.00			
29			\$80 of budget applied to 2016 costs leaving an available budget of			03484	5/18/2017	\$ 1,722.50	\$ 7,812.50			
30			\$9,920 going forward			03568	6/13/2017	\$ 2,503.75	\$ 5,308.75			
31						03661	7/17/2017	\$ 595.00	\$ 4,713.75			
32			Amendment No. 1	\$ 3,000.00	\$ 3,000.00	03737	8/11/2017	\$ 1,283.75	\$ 3,430.00			
33						03805	9/11/2017	\$ 1,538.75	\$ 1,891.25			
34						03880	10/4/2017	\$ 486.25	\$ 1,405.00			
35						03970	11/1/2017	\$ 1,275.00	\$ 1,275.00			
36						04122	12/14/2017	\$ 840.00	\$ 840.00			
37			Project Subtotal	\$ 12,920.00	\$ 12,920.00	04154	1/8/2018	\$ 1,050.00	\$ 1,050.00			
38							Project Subtotal	\$ 11,680.00		\$ 1,240.00		
39												
40												
41	150390	24	Kalamazoo West Prof. Center, 2415 S. 11th St., Oshtemo Twp.	\$ 730.00	\$ 730.00							
42			'Remaining project budget for invoice review									
43												
44			Project Subtotal	\$ 730.00	\$ 730.00							
45							Project Subtotal	\$ -	\$ 730.00	\$ 730.00		
46												
47					</							

# VARNUM

ATTORNEYS AT LAW

BRIDGEWATER PLACE • POST OFFICE BOX 352  
GRAND RAPIDS, MICHIGAN 49501-0352

EIN 38-1294924 • TELEPHONE 616 / 336-6000 • FAX 616 / 336-7000

FRED SCHUBKEGEL

FLSCHUBKEGEL@VARNUMLAW.COM

DIRECT DIAL 269/553-3514

Kalamazoo County Department of Planning  
and Community Development  
Attn: Ms. Rachael Grover  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007



RE: GENERAL  
Matter Number: 338050  
Invoice Number: 1042829  
Invoice Date: August 17, 2018

## LEGAL SERVICES RENDERED:

<u>Date</u>	<u>Description/Services Rendered By</u>	<u>Hours</u>	<u>Amount</u>
07/23/18	Call with R. Grover regarding bylaws, issue with combined Board of EDC and KCBRA and County involvement. Related internal follow-up. Fred Schubkegel	0.25	71.25

TOTAL FEES FOR SERVICES	\$71.25
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TOTAL THIS INVOICE	\$71.25
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TOTAL PAYMENT DUE	\$71.25
=====	

<u>Time Summary</u>	<u>Avg. Rate</u>	<u>Hours</u>	<u>Amount</u>
Fred Schubkegel	285.00	.25	71.25
TOTALS		.25	71.25

# VARNUM

ATTORNEYS AT LAW

BRIDGEWATER PLACE • POST OFFICE BOX 352  
GRAND RAPIDS, MICHIGAN 49501-0352

EIN 38-1294924 • TELEPHONE 616 / 336-6000 • FAX 616 / 336-7000

FRED SCHUBKEGEL

FLSCHUBKEGEL@VARNUMLAW.COM

DIRECT DIAL 269/553-3514

Kalamazoo County Department of Planning  
and Community Development  
Attn: Ms. Rachael Grover  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007

RE: GENERAL  
Matter Number: 338050  
Invoice Number: 1042829  
Invoice Date: August 17, 2018

## R E M I T T A N C E C O P Y

Services	71.25
<b>TOTAL THIS INVOICE</b>	<b>\$71.25</b>
<b>TOTAL DUE</b>	<b>\$71.25</b> =====

TERMS: Payment of each of our invoices is due promptly upon receipt.

Please make check payable to Varnum LLP and return this page with your payment.

All services are subject to the Services and Billing memorandum, which can be found at [www.varnumlaw.com/service-and-billing](http://www.varnumlaw.com/service-and-billing).

# VARNUM

ATTORNEYS AT LAW

BRIDGEWATER PLACE • POST OFFICE BOX 352  
GRAND RAPIDS, MICHIGAN 49501-0352

EIN 38-1294924 • TELEPHONE 616 / 336-6000 • FAX 616 / 336-7000

FRED SCHUBKEGEL

FLSCHUBKEGEL@VARNUMLAW.COM

DIRECT DIAL 269/553-3514

Kalamazoo County Department of Planning  
and Community Development  
Attn: Ms. Rachel Grover  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007



RE: PAPER CITY DEVELOPMENT, LLC  
Matter Number: 353061  
Invoice Number: 1042830  
Invoice Date: August 17, 2018

## LEGAL SERVICES RENDERED:

<u>Date</u>	<u>Description/Services Rendered By</u>	<u>Hours</u>
07/12/18	Review revised draft of Loan Reimbursement Agreement proposed by developer's counsel and summary of KCBRA's position. Voicemail/email to R. Grover with proposed text for email to developer's counsel. Fred Schubkegel	0.80
07/13/18	Emails/call with R. Grover regarding response to developer's changes/comments to Loan Reimbursement Agreement. Finalize text of email to S. Sielatycki (developer's counsel) and send same. Fred Schubkegel	0.50
07/19/18	Emails with R. Grover regarding AEP easement, status. (No charge/client courtesy) Fred Schubkegel	0.00
07/23/18	Calls with R. Grover regarding status of Loan Reimbursement Agreement. Email exchange with developer's counsel regarding the same. (No charge/client courtesy) Fred Schubkegel	0.00
TOTAL FEES FOR SERVICES		\$370.50

# VARNUM

ATTORNEYS AT LAW

August 17, 2018  
Invoice No. 1042830  
Matter No. 353061  
Page 2

TOTAL THIS INVOICE  
PRIOR BALANCE AS OF August 17, 2018

\$370.50  
883.50

TOTAL PAYMENT DUE

\$1,254.00  
=====

<u>Time Summary</u>	<u>Avg. Rate</u>	<u>Hours</u>	<u>Amount</u>
Fred Schubkegel	285.00	1.30	370.50
TOTALS		1.30	370.50



# VARNUM

ATTORNEYS AT LAW

BRIDGEWATER PLACE • POST OFFICE BOX 352  
GRAND RAPIDS, MICHIGAN 49501-0352

EIN 38-1294924 • TELEPHONE 616 / 336-6000 • FAX 616 / 336-7000

FRED SCHUBKEGEL

FLSCHUBKEGEL@VARNUMLAW.COM

DIRECT DIAL 269/553-3514

Kalamazoo County Department of Planning  
Attn: Mr. Lee A. Adams  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007

RE: KALAMAZOO STORAGE  
Matter Number: 358033  
Invoice Number: 1045369  
Invoice Date: September 19, 2018

## LEGAL SERVICES RENDERED:

<u>Date</u>	<u>Description/Services Rendered By</u>	<u>Hours</u>	<u>Amount</u>
05/23/18	Emails with R. Grover regarding Kalamazoo Storage Development Agreement. Internal work session regarding the same. Fred Schubkegel	0.50	142.50
05/23/18	Review Development Agreement and Plan for 3 storage buildings. Mark-up and comment on revisions and circulate for client review. Related communications. Melissa B. Papke	0.85	242.25
05/25/18	Review draft of Development Agreement and related notes from R. Grover. Edit revised draft and send to R. Grover with explanatory cover email. Fred Schubkegel	1.25	356.25
05/25/18	Review edits to development agreement and related email and communications with Ms. Grover re same. Melissa B. Papke	0.10	28.50

TOTAL FEES FOR SERVICES

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\$769.50



September 19, 2018  
Invoice No. 1045369  
Matter No. 358033  
Page 2

TOTAL THIS INVOICE	\$769.50
TOTAL PAYMENT DUE	<u>\$769.50</u>
	=====

<u>Time Summary</u>	<u>Avg. Rate</u>	<u>Hours</u>	<u>Amount</u>
Fred Schubkegel	285.00	1.75	498.75
Melissa B. Papke	285.00	.95	270.75
TOTALS		2.70	769.50





Kalamazoo County Department of Planning  
Attn: Mr. Lee A. Adams  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007

RE: KALAMAZOO STORAGE  
Matter Number: 358033  
Invoice Number: 1045369  
Invoice Date: September 19, 2018

**R E M I T T A N C E   C O P Y**

Services	769.50
<b>TOTAL THIS INVOICE</b>	<b>\$769.50</b>
<b>TOTAL DUE</b>	<b>\$769.50</b>

TERMS: Payment of each of our invoices is due promptly upon receipt.

Please make check payable to Varnum LLP and return this page with your payment.

All services are subject to the Services and Billing memorandum, which can be found at [www.varnumlaw.com/service-and-billing](http://www.varnumlaw.com/service-and-billing).

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04870  
Date 09/06/2018

Project **180114 NACD, Mall City Ambulance Acquisition**

INVOICE: Through Aug 31, 2018

PHASE II ESA (WORK ORDER #17)

Professional Fees

	Hours	Rate	Billed Amount
Administrative Assistant			
Shelbey N. Senkewitz			
Professional Services	5.75	50.00	287.50

BEA DUE CARE (WORK ORDER #17)

Professional Fees

	Hours	Rate	Billed Amount
Administrative Assistant			
Shelbey N. Senkewitz			
Professional Services	8.25	50.00	412.50
CAD Designer/Drafter			
Michelle A. Bell			
Professional Services	3.00	65.00	195.00
Project Scientist			
Zachary N. Curry			
Professional Services	4.25	85.00	361.25

Phase subtotal 968.75

Invoice total **1,256.25**

We accept Check, ETF, Visa, MC Discover & Amex as payment options

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04873  
Date 09/06/2018  
Project **160362 Kalamazoo County BRA - Jhamin, LLC**

INVOICE: Through Aug 31, 2018

SSD DESIGN - W/O 12  
Professional Fees

	Hours	Rate	Billed Amount
Project Manager			
Gary T. Blinkiewicz			
Professional Services	15.00	105.00	1,575.00
Project Scientist			
Michael J. Bair			
Professional Services	4.25	85.00	361.25
Phase subtotal			1,936.25
		Invoice total	<b>1,936.25</b>

We accept Check, ETF, Visa, MC Discover & Amex as payment options

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04871  
Date 09/06/2018  
Project **160361 Kalamazoo County BRA -  
Outreach / Programmatic**

INVOICE: Through Aug 31, 2018

OUTREACH / PROGRAMMATIC - W/O 3

Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jeffrey C. Hawkins			
Professional Services	1.25	140.00	175.00
Senior Project Manager			
David A. Stegink			
Professional Services	2.00	130.00	260.00
Phase subtotal			435.00
Invoice total			<b>435.00</b>

We accept Check, ETF, Visa, MC Discover & Amex as payment options

9/27/2018  
Page 1 of 5

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Number			Budget Estimates						Actual							
2	Project	W.O.	Site/Phase	Total	Haz. Sub.	Petroleum			Invoice Amount	Haz. Sub.	Remaining	Petroleum	Remaining	Project			
3			Initial Grant Award	\$ 400,000.00	\$ 200,000.00	\$ 200,000.00			\$ -	\$ -	Haz	\$ -	Pet.	Completed			
4																	
5	County		Personnel	8,000.00	4,000.00	4,000.00			2,296.01	1,148.00	2,852.00	1,148.01	2,851.99				
6	County		Travel	6,000.00	3,000.00	3,000.00			5,207.82	2,583.44	416.56	2,624.38	\$ 375.62				
7	County		Supplies	2,000.00	1,000.00	1,000.00			353.00	176.50	\$ 823.50	176.50	\$ 823.50				
8	County		Other	2,000.00	1,000.00	1,000.00			-	-	\$ 1,000.00	-	\$ 1,000.00				
9			County Subtotal	\$ 18,000.00	\$ 9,000.00	\$ 9,000.00	County Subtotal	\$ 7,856.83	\$ 3,907.94	\$ 5,092.06	\$ 3,948.89	\$ 5,051.11					
10																	
11																	
12																	
13			Contractual - Envirologic Technologies, Inc.	\$ 382,000.00	\$ 191,000.00	\$ 191,000.00											
14																	
15	160355	1	QAPP	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00		\$ 4,936.65	\$ 2,468.33	\$ -	\$ 2,468.33	\$ -	X				
16																	
17	160360	2	Site Inventory and Prioritization	4,000.00	2,000.00	2,000.00		2,500.00	1,250.00	750.00	1,250.00	\$ 750.00					
18																	
19	160361	3	Outreach and Programmatic	10,000.00	5,000.00	5,000.00		9,556.94	4,778.48	221.53	4,778.47	\$ 221.54					
20																	
21	160362	4 and 12	Jhamin LLC - WL Molding Co	58,625.00	56,093.75	2,531.25		41,610.19	39,893.07	16,200.69	1,717.13	\$ -					
22																	
23	170049	6	Metal Mechanics	\$ 6,000.00	\$ 6,000.00	\$ -		\$ 5,993.00	\$ 5,993.00	\$ -	\$ -	\$ -	X				
24																	
25	170004	7	Quality Precast	\$ 3,000.00	\$ 3,000.00	\$ -		\$ 2,999.85	\$ 2,999.85	\$ -	\$ -	\$ -	X				
26																	
27	170027	8	Select Products Limited	\$ 34,000.00	\$ 17,000.00	\$ 17,000.00		\$ 33,963.26	\$ 16,981.66	\$ -	\$ 16,981.65	\$ -	X				
28																	
29	170081	10	343 West Prairie St., Vicksburg (Cole Krum)	\$ 18,000.00		\$ 18,000.00		\$ 17,980.26	\$ -	\$ -	\$ 17,980.26	\$ -	X				
30																	
31	170139	11 and 13	NACD, 622 N. Park St., Kalamazoo, MI	\$ 7,750.00		\$ 7,750.00		\$ 7,740.19	\$ -	\$ -	\$ 7,740.19	\$ 0.00	X				
32																	
33	170247	14 and 15	703 N. Burdick St., Kalamazoo, MI	\$ 18,225.00		\$ 18,225.00		\$ 17,958.95	\$ -	\$ -	\$ 17,958.95	\$ -	X				
34																	
35	170397	16	615 W. Kalamazoo Ave., Kalamazoo, MI</														

Revised 9/27/2018  
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**Kalamazoo County Brownfield Redevelopment Authority**  
**EPA Assessment Grant Budget and Invoice Summary**  
**Project 160362**  
**Jhamin, LLC - WL Molding Site, Portage, MI**  
**Work Order #4 and #12**

	A	B	C	D	E	G	H	I	J	K	L
1											
2			<b>Budget Estimates</b>			<b>Actual</b>					
3	<b>Project #</b>	<b>Site/Phase</b>	<b>Total</b>	<b>Hazardous Substance</b>	<b>Petroleum</b>	<b>Invoice #</b>	<b>Date</b>	<b>Invoice Amount</b>	<b>Hazardous Substance</b>	<b>Petroleum</b>	<b>Notes</b>
4	160362	Jhamin, LLC - WL Molding Site, Portage, MI									
5		Work Order #4 and #12									
6											
7		Indoor Air Monitoring/Revision of DDCC	\$ 13,000.00	\$ 13,000.00	\$ -	02929	12/6/2016	\$ 577.50	\$ 577.50		
8						03060	1/6/2017	\$ 152.50	\$ 152.50		
9						03198	2/16/2017	\$ 1,763.33	\$ 1,763.33		
10						03268	3/16/2017	5,342.75	5,342.75		
11						03483	5/18/2017	591.25	591.25		
12						03515	6/8/2017	5,618.75	5,618.75		
13						03660	7/17/2017	721.25	721.25		
14							<b>Subtotal</b>	\$ 14,767.33	\$ 14,767.33	\$ -	
15											
16		Soil Sampling Activities	4,125.00	\$ 3,093.75	1,031.25	03060	1/6/2017	\$ 172.50	\$ 129.38	\$ 43.13	
17						03198	2/16/2017	3,145.87	2,359.40	786.47	
18						03268	3/16/2017	227.70	170.79	56.91	
19						03326	4/6/2017	136.25	102.19	34.06	
20						03483	5/18/2017	28.75	21.56	7.19	
21						03515	6/8/2017	37.50	28.13	9.38	
22							<b>Subtotal</b>	\$ 3,748.57	\$ 2,811.45	\$ 937.13	
23											
24		Former Dump Area	\$ 1,500.00		\$ 1,500.00	03060	1/6/2017	\$ 57.50		\$ 57.50	
25						03198	2/16/2017	\$ 340.00		\$ 340.00	
26						03268	3/16/2017	\$ 42.50		\$ 42.50	
27						03660	7/27/2017	\$ 340.00		\$ 340.00	
28							<b>Subtotal</b>	\$ 780.00	\$ -	\$ 780.00	
29											
30		Asbesotos and Hazardous Building Materials Survey	\$ 6,000.00	\$ 6,000.00	\$ -	02929	12/6/2016	\$ 431.25	\$ 431.25		
31						03198	2/16/2017	\$ 1,605.19	\$ 1,605.19		
32						03268	3/16/2016	\$ 1,645.00	\$ 1,645.00		
33							<b>Subtotal</b>	\$ 3,681.44	\$ 3,681.44	\$ -	
34											
35											
36		SSD Design - Work Order #12	\$ 34,000.00	\$ 34,000.00		03660	7/17/2017	\$ 1,023.75	\$ 1,023.75		
37						03739	8/11/2017	\$ 12,073.95	\$ 12,073.95		
38						03810	9/11/2017	\$ 1,667.50	\$ 1,667.50		
39						03879	10/4/2017	\$ 562.65	\$ 562.65		
40						03972	11/1/2017	\$ 115.00	\$ 115.00		
41						04726	7/10/2018	\$ 836.25	\$ 836.25		
42						04822	8/15/2018	\$ 417.50	\$ 417.50		
43						<b>04873*</b>	<b>9/6/2018</b>	<b>\$ 1,936.25</b>	<b>\$ 1,936.25</b>		
44							<b>Subtotal</b>	\$ 18,632.85	\$ 18,632.85	\$ -	
45											
46		<b>Project Total</b>	<b>\$ 58,625.00</b>	<b>\$ 56,093.75</b>	<b>\$ 2,531.25</b>		<b>Project Total</b>	<b>\$ 41,610.19</b>	<b>\$ 39,893.07</b>	<b>\$ 1,717.13</b>	
47											
48							<b>Budget Remaining</b>	<b>\$ 17,014.81</b>	<b>\$ 16,200.69</b>	<b>\$ 814.13</b>	
49		<b>This project is complete.</b>					<b>Budget Returned</b>			<b>\$ 814.13</b>	
50							<b>Final Budget Remaining</b>			<b>\$ -</b>	

Kalamazoo County Brownfield Redevelopment Authority  
EPA Assessment Grant Budget and Invoice Summary  
NACD  
Mall City Ambulance Acquisition, etc.  
Kalamazoo, MI  
Project #180114  
Work Order #17

	A	B	C	D	E	G	H	I	J	K	L
1											
2			Budget Estimates			Actual					
3	Project #	Site/Phase	Total	Hazardous Substance	Petroleum	Invoice #	Date	Invoice Amount	Hazardous Substance	Petroleum	Notes
4	180114	NACD, Mall City Ambulance Acquisition									
5											
6		Work Order #17									
7		Phase I ESA	\$ 3,500.00	\$ 1,750.00	1,750.00	04435	4/10/2018	\$ 802.50	\$ 401.25	\$ 401.25	
8						04562	5/14/2018	\$ 1,981.75	\$ 990.88	\$ 990.88	
9						04617	6/7/2018	\$ 680.00	\$ 340.00	\$ 340.00	
10											
11											
12		Work Order #17									
13		Phase II ESA	\$ 14,800.00		\$ 14,800.00	04562	5/14/2018	\$ 868.75		\$ 868.75	
14						04617	6/7/2018	\$ 10,730.95		\$ 10,730.95	
15						04728	7/10/2018	\$ 1,531.25		\$ 1,531.25	
16						04824	8/15/2018	\$ 191.25		\$ 191.25	
17						04870*	9/6/2018	\$ 287.50		\$ 287.50	
18		Work Order #17									
19		BEA, DDCC	\$ 3,500.00		\$ 3,500.00	04617	6/7/2018	\$ 32.50		\$ 32.50	
20						04728	7/10/2018	\$ 962.50		\$ 962.50	
21						04824	8/15/2018	\$ 1,345.00		\$ 1,345.00	
22						04870*	9/6/2018	\$ 968.75		\$ 968.75	
23		Project Total	\$ 21,800.00	\$ 1,750.00	\$ 20,050.00	Project Total		\$ 20,382.70	\$ 1,732.13	\$ 18,650.58	
24											
25											
26							Budget Remaining	\$ 1,417.30	\$ 17.88	\$ 1,399.43	
27		Notes:									
28											
29											
30											



**CONTRACT ADDENDUM NO. 5**  
**for**  
**Kalamazoo County Brownfield Redevelopment Authority**

This Addendum, made and entered into this the \_\_\_\_\_ of \_\_\_\_\_, 2018, by and between the Kalamazoo County Brownfield Redevelopment Authority, 201 West Kalamazoo Avenue, Room 207, Kalamazoo, Michigan 49007 (hereinafter as referred to as the "KCBRA"), and Envirologic Technologies, Inc., 2960 Interstate Parkway, Kalamazoo, Michigan 49048 (hereinafter as referred to as the "Environmental Consultant").

WITNESSETH

WHEREAS, the KCBRA has previously entered into a Contract with the Environmental Consultant, dated December 20, 2012, for environmental services related to Brownfield redevelopment work; and

WHEREAS, the KCBRA at their regular meeting on \_\_\_\_\_ voted to approve amending the said Contract to continue for an additional one year;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements of the parties hereto, it is mutually understood and agreed by and between the parties that the existing Contract between the two parties be amended as follows:

1. The Environmental Consultant will continue, as directed and approved by the KCBRA, to provide the environmental assessment, project management and other services with the confines of the KCBRA available funds on a project-by-project basis from January 1, 2019 through December 31, 2019.

Except as hereinabove specifically modified, the Contract and its provisions between the parties dated December 20, 2012 as amended, will remain in full force and effect.

IN WITNESS THEREOF, the parties hereto have set their hands the date first above written.

**SIGNATURE SECTION**

For: ENVIROLOGIC TECHNOLOGIES, INC.

By: \_\_\_\_\_  
\*Jeffrey C. Hawkins  
Its: President

Date: \_\_\_\_\_

For: KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

By: \_\_\_\_\_  
\*Kenneth Peregon  
Its: Chairperson

Date: \_\_\_\_\_



## Quote

### Blue Tree Web Design, LLC

1219 W. Maple St., Kalamazoo, MI 49008

Date: 6/20/2018

To: Envirollogic Technologies Inc.

Attn: Pamela Jackson

2960 Interstate Parkway

Kalamazoo, MI 49048

From: Blue Tree Web Design, LLC

1219 W. Maple St.

Kalamazoo, MI 49008

Job	Terms
Website for Kalamazoo County Brownfield Redevelopment Authority	\$250 deposit, remainder on completion

Description	Amount
New basic informational website for Kalamazoo County Brownfield Redevelopment Authority. Site to use mobile-friendly responsive design. Includes up to 12 pages/tabs; suggested pages include Home, About, Contact, Plans, Case Studies (with up to 10 projects with photos and descriptions), and other pages to organize downloadable PDF files for items such as applications, legal documents, property documents, budget information, meeting notes, tax information, and more. Includes calendar information using a Google Calendar or other means. Site to include a link to <a href="http://www.arcgis.com/">http://www.arcgis.com/</a> or similar service for mapping functionality. Includes a training session on how to make basic updates as well as several how-to videos to keep for reference, if desired.	2,500.00
Timeframe goal: Early August, 2018	
Additional notes: Hosting and domain name to be provided through a 3rd party (TBD). Estimated ongoing costs: \$35/month for webhosting, \$15/year for domain name. Ongoing support/updates/assistance to be available at an hourly rate, if desired.	
Total	\$2,500.00

Thank you for your business!

1219 W. Maple St., Kalamazoo, MI 49008 269.978.2571 [ben@bluetreewebdesign.com](mailto:ben@bluetreewebdesign.com)

# Let's set up your account

## Plan

Startup change plan (<https://wpengine.com/plans>)

## Subscription \*

☒ Annual - \$350 (2 months free)

☐ Monthly - \$35

❗ **Best value!** Get 2 months free on an annual account!

## Additional sites

+ 1 = 1

❗ Each site includes **3 environments**: Dev, Stage, and Prod.

## Content Performance

☐ **Gain insights into content and author performance** for \$250.00 / year

❗ Get WordPress-specific Google Analytics data visualized and delivered right in your WordPress admin to evaluate and optimize your site content performance. No GA expertise required.

## GeoTarget

☐ **Location-based personalized content** for \$150.00 / year

❗ Deliver geographically targeted content and unique experiences based on the site visitor IP. (e.g. display local currency, geographically relevant content, or redirect to a localized page)

## WordPress multisite

☐ **Run multiple WordPress sites from a single install** for \$200.00 / year

Card number \*

.....

Secure connection

VISA

MasterCard

DISCOVER

AMERICAN EXPRESS

Expiration date \*

MM / YY

Security code \* ⓘ

...

Billing address \*

Billing address 2

Country \*

United States ▼

State / Region

Select a state ▼

City \*

Zip / Postal code \*

# Startup plan

Change plan (<https://wpengine.com/plans>)

Sites	1
Visits / month	25,000

Local storage	10 GB
Support	24 / 7
Automated SSL Certificates	✓
Additional sites	Optional
CDN speed boost	✓
Content Performance	Optional
GeoTarget	Optional
WordPress multisite	Optional
Plan	\$350.00 / year

Coupon code

Apply

Total:

\$350.00 USD

☐ I have read and agree to the Terms of Service (<https://wpengine.com/terms-of-service/>) and Privacy Policy (<https://wpengine.com/privacy/>)

Create my site

---

## MEMORANDUM

TO: **RACHAEL GROVER, RESOURCE COORDINATOR, KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

FROM: **JEFF HAWKINS**

SUBJECT: **FY16 EPA BROWNFIELD ASSESSMENT GRANT UPDATES**

DATE: **9/27/2018**

---

This memorandum serves to provide information regarding updates for the Kalamazoo County Brownfield Redevelopment Authority (KCBRA) for activities and services rendered on various projects related to the EPA Brownfield Assessment Grants.

**1. Site Inventory and Prioritization**

**Project No: 160360 – W.O. 2**

**Update:**

There are no updates for this month.

**2. Community Outreach and Programmatic**

**Project No: 160361 - W.O. 3**

**Update:**

Envirologic prepared for and met with a prospective applicant related to a project in Parchment. Envirologic also communicated with Rachael Grover and Mike Anderson regarding an amendment to the Brownfield Plan related to updated and modified costs.

**3. Jhamin LLC – WL Molding**

**Project No: 160362 – W.O. 4 and 12**

**Update:**

The KCBRA approved utilizing remaining hazardous substances grant funds previously budgeted for the sub-surface depressurization system design to continue with the design process. Envirologic is moving forward with the design including a pressure test and other associated activities. Envirologic conducted an interior site inspection to evaluate and identify cracks and gaps in the slab prior to conducting the sub-slab extension testing. On-site personnel are in the process of patching the identified cracks.

**4. NACD – Former Mall City Ambulance Acquisition**

**Project No: 180114 – W.O. 17**

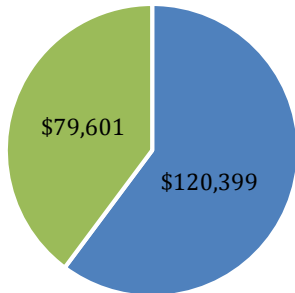
**Update:**

Envirologic finalized the reports for NACD and communicated with NACD regarding same. Additionally, an All Appropriate Inquiry checklist was completed, and all reports submitted to EPA, MDEQ and the KCBRA and ACRES was updated.

**Kalamazoo County Brownfield Redevelopment Authority**  
**U.S. EPA Brownfield Petroleum and Hazardous Substance Assessment Grants**

**DASHBOARD** Grant Period 10/1/16 – 9/30/19

**Hazardous Substances  
Assessment Grant -  
Initial Award \$200,000**



■ Remaining Balance ■ Funds Used to Date

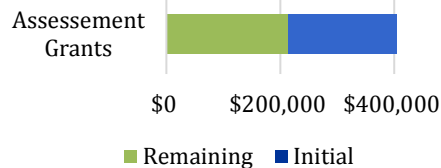
**Amount Remaining from  
Initial Award**

**\$400,000**

Initial Award

**\$213,445**

Remaining



**Phase I Site  
Assessments  
Completed**

**7**

**Phase II Site  
Assessments  
Completed**

**6**

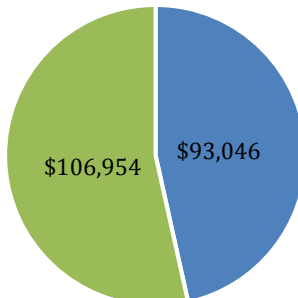
**Baseline  
Environmental  
Assessments  
Completed**

**2**

**Hazardous  
Materials -  
Asbestos Surveys  
Completed**

**2**

**Petroleum Assessment  
Grant - Initial Award  
\$200,000**



■ Remaining Balance ■ Funds Used to Date

**Grant-Related  
Outreach Activities**

**18**

**Brownfield/Act 381 Work  
Plans Completed:**

**1**

**Grant Reach**

**# of Projects Benefiting from Funds - 9**

**# of Communities Benefiting from Funds - 6**

Alamo Twp. Kalamazoo Oshtemo Twp. Portage  
Schoolcraft Vicksburg

**Jobs Retained**

**103+**

**Jobs Created**

**37-67**

Updated 8/23/18  
Statistics used are from the  
7/30/18 EPA Grant Quarterly  
Report #7

**Project Investment Leveraged**

**~\$17,344,605**



**Kalamazoo County Brownfield Redevelopment Authority**

For information regarding available grant funding contact:  
 Rachael Grover | (269) 384-8305 | ragrov@kalcounty.com



Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04892  
Date 09/10/2018  
Project **150366 555 E. Eliza Street, Work Order #21**

INVOICE: Through Aug 31, 2018

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT

Professional Fees

	Date	Hours	Rate	Billed Amount
Field Services Coordinator				
David J. Amos				
Professional Services				
	08/01/2018	9.00	85.00	765.00
	08/02/2018	6.00	85.00	510.00
	Subtotal	15.00		1,275.00
CAD Designer/Drafter				
Michelle A. Bell				
Professional Services				
	08/27/2018	2.00	90.00	180.00
	08/31/2018	6.00	90.00	540.00
	Subtotal	8.00		720.00
Project Manager				
Paul D. French				
Professional Services				
	08/01/2018	9.00	95.00	855.00
	08/02/2018	3.25	95.00	308.75
	08/06/2018	2.00	95.00	190.00
	08/07/2018	3.00	95.00	285.00
	08/14/2018	5.50	95.00	522.50
	08/15/2018	2.00	95.00	190.00
	08/17/2018	1.00	95.00	95.00
	08/20/2018	2.00	95.00	190.00
	08/21/2018	5.75	95.00	546.25
	08/23/2018	3.00	95.00	285.00
	08/27/2018	6.25	95.00	593.75
	08/28/2018	5.50	95.00	522.50
	08/30/2018	7.00	95.00	665.00
	08/31/2018	5.00	95.00	475.00
	Subtotal	60.25		5,723.75



Kalamazoo County Brownfield Redevelopment Authority  
Project 150366 555 E. Eliza Street, Work Order #21

Invoice number 04892  
Date 09/10/2018

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT

Professional Fees

	Date	Hours	Rate	Billed Amount
Senior Project Manager				
David A. Stegink				
Professional Services				
	08/06/2018	1.00	105.00	105.00
	08/10/2018	1.50	105.00	157.50
	08/13/2018	1.00	105.00	105.00
	08/14/2018	0.50	105.00	52.50
	Subtotal	4.00		420.00

Project Scientist  
Jeffrey B. Klan  
Professional Services

08/01/2018	9.25	80.00	740.00
08/02/2018	8.00	80.00	640.00
Subtotal	17.25		1,380.00

Expense

	Date	Units	Rate	Billed Amount
Miscellaneous Expense				
	08/01/2018	1.00	23.287	23.29
<i>couplings,, sawzall blades</i>				
	08/02/2018	1.00	18.634	18.63

*duct tape*

Subcontractor

	Units	Rate	Billed Amount
Subcontractor			
Fibertec Environmental Services	1.00	214.50	214.50
Phase subtotal			9,775.17

REMOVAL OF HAZARDOUS MATERIALS - MDEQ LOAN

Professional Fees

	Date	Hours	Rate	Billed Amount
Project Manager				
Gary T. Blinkiewicz				
Professional Services				
	08/07/2018	0.50	95.00	47.50
	08/10/2018	0.50	95.00	47.50
	08/15/2018	0.50	95.00	47.50
	08/27/2018	0.50	95.00	47.50
	08/30/2018	0.50	95.00	47.50
	Subtotal	2.50		237.50

Kalamazoo County Brownfield Redevelopment Authority  
Project **150366 555 E. Eliza Street, Work Order #21**

Invoice number 04892  
Date 09/10/2018

REMOVAL OF HAZARDOUS MATERIALS - MDEQ LOAN

Professional Fees

Senior Project Manager  
David A. Stegink  
Professional Services

	Date	Hours	Rate	Billed Amount
	08/21/2018	1.00	105.00	105.00
	08/24/2018	0.25	105.00	26.25
	Subtotal	1.25		131.25
Phase subtotal				368.75
Invoice total				<b>10,143.92</b>

*We accept Check, ETF, Visa, MC Discover & Amex as payment options*

**Invoice Address**  
Cash - Michigan  
MISC

**Schoolcraft**  
13432 U.S. 131 North  
Schoolcraft, MI 49087  
269-679-5500

# Cash Sales Invoice

<b>Invoice No</b>	<b>706384</b>
<b>Invoice Date</b>	8/1/18 7:45 am
<b>Customer</b>	0000-MI - 00001
<b>Your Ref</b>	
<b>Our Ref</b>	<b>3551190</b>
<b>Taken By</b>	<b>TOM KLUTTS</b>
<b>Sales Rep</b>	House



Page 1 of 1

Special Instructions	Notes

Description	Qty/Footage	Price	Per	Total
442523 - 70130 3" Coupling,Dvv	2 ea	\$1.59	ea	3.18
384038 - MILWAUKEE 48-00-5188 9X3/4X.035 Sawzall Blade 5 BLADES 48-00-5188	1 PKG	\$16.79	PKG	16.79
<p style="text-align: center;"> <i>Amad</i>  <i>150366</i>  <i>Total</i> </p>				

Amad  
150366  
Install

Goods received in good condition	Payment Method	Amount Received	Total Amount	\$19.97
Print name <i>Amo</i>	Visa	\$21.17	Tax MI 6.00 %	\$1.20
Signature	Merchant #	557280	Invoice Total	\$21.17
	Account #	*****6473		
	Authorization #	02283G		



ETNA SUPPLY - KALAMAZOO  
5231 EAST ML AVE.  
KALAMAZOO, MI 49048  
269 349 8388  
Fax 269 349 3371



## Invoice


INVOICE DATE	INVOICE NUMBER
08/02/2018	S102724616.002
REMIT TO: ETNA SUPPLY PO Box 772107 DETROIT, MI 48277	PAGE NO.  1 of 1

BILL TO:

SHIP TO:

ENVIROLOGIC TECHNOLOGY INC  
2960 INTERSTATE PKWY  
WEST MICHIGAN DRILLING  
KALAMAZOO, MI 49048-9600

ENVIROLOGIC TECHNOLOGY INC  
2960 INTERSTATE PKWY  
WEST MICHIGAN DRILLING  
KALAMAZOO, MI 49048-9600

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
23222	150366		House PL		
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Rob Pennock		PICK UP	NET CASH/CK/CC	08/02/2018	08/02/2018
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
2ea	2ea	2X60 BLACK DUCT TAPE T20-023 Pn: 3146 Prior Deposit on 08/02/2018 -16.94	7.990/ea	15.98	
<div><b>Credit Card Information</b>  Card Type: Visa Merchant ID: GW1025172 Card Number: XXXXXXXXXXXXX6473 Card Holder: ENVIROLOGIC TECHNOLOGY INC Charge Amount: \$16.94 Charge Date: 08/02/2018 Response Code: 0/00 Auth Code: 03477G Time/Date: 14:28:35 04 SEP 2018  Approved  Signature: _____ I agree to pay above total amount according to card issuer agreement.</div>					
2018/08/02 08:01:46 AM S102724616.2  DAVE					
<b>** REPRINT ** REPRINT ** REPRINT **</b> Invoice is due by 08/02/2018  Past Due invoices may be subject to % late charge.  All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at <a href="http://www.etnasupply.com/tcsale">www.etnasupply.com/tcsale</a>			Subtotal	15.98	
			S&H Charges	0.00	
			Tax	0.96	
			Payments	-16.94	
			Amount Due	0.00	

Printed By: SCROW on 9/4/2018 2:28:37 PM EDT



1914 Holloway Drive  
Holt, MI 48842  
(517) 699-0345

8.22.18  
bmb ✓

## Invoice

DATE	INVOICE #
8/21/2018	INV85791-01

BILL TO:
Envirologic Technologies Attn: Accounts Payable 2960 Interstate Parkway Kalamazoo, MI 49048-9600

Project Location: CMS (150366)

Customer's Project #: 150366

Customer's PO #:

Customer Contact: Mr. Paul French

Submittal Date: 7/20/2018

Chain of Custody #: 168104

Terms	Lab Report #
Net 30	85791

ITEM	QUANTITY	TURNAROUND	DESCRIPTION	RATE	AMOUNT
002votcedlar	1	Normal	Volatiles - Air (including tedlar bag)	195.00	195.00
			Sales Tax	6.00%	0.00
<div>APPROVED BY <u>PJP</u> CLIENT CODE _____ PROJECT NO <u>150366</u> ACTIVITY CODE <u>SSD System Install after</u></div>					

Fibertec applies a 3% surcharge for credit card transactions and \$1 surcharge for e-check transactions.

<b>Total</b>	\$195.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$195.00