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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, July 26, 2018  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of June 28, 2018
  5. Citizens Comments (*4 minutes each / Please state name and address*)
  6. Consent Agenda – Invoices
    - a. **\$ 2,118.75** - Envirologic General Environmental Review (Invoice #04727 – WO# 2018-1)
    - b. **\$ 475.00** - Envirologic Annual Report (Invoice #04729 – WO# 2018-2)
    - c. **\$ 798.00** - Varnum, Paper City Development, LLC –6/20/18 Invoice (Draft MOU from Land Bank – Varnum review and counsel)
    - d. **\$ 13,448.64** - 2<sup>nd</sup> Quarter Administrative Costs
    - e. **EPA Grant Invoices**
      - i. **\$2,493.75** - (All to Pet.) – NACD Mall City Ambulance, WO# 17
      - ii. **\$ 836.25** – (All to Haz.) – Jhamin, LLC, WO# 12
      - iii. **\$ 135.00** – (\$67.50 Haz.; \$67.50 Pet.) – Outreach/Programmatic, WO# 3
      - iv. **\$ 552.55** – (\$276.28 Haz.; \$276.27 Pet.) – Q3 Staff Outreach/Programmatic
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Vicksburg Paper Mill
      - i. Loan reimbursement agreement
      - ii. MDEQ Loan Contract
      - iii. Draft Transformational Brownfield Plan update
    - b. **Discussion/Action:** Amendment #1 to General Work Order 2018-1 – add \$5,000
    - c. **Discussion/Action:** Envirologic Work Order #2018-3 – Website Development
    - d. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
      - ii. For Information – Grant Quarterly Report due July 30, 2018
    - e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$4,327.27** – Invoice #04695 MDEQ Grant
      - ii. **\$ 379.88** – 3<sup>rd</sup> Qtr. (State FY2018) Grant Administrative invoice
      - iii. For Information – Quarterly Report due July 30, 2018
    - f. **Discussion/Action:** Coalition EPA Grant Application – through South Central Michigan Planning Council
  8. Financial Reports
    - a. **Discussion:** Fund 247 and 643
-

9. Staff Report

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, August 9, 2018, 8:30 a.m.
- b. Project/Finance Committee – Next meeting Thursday, August 9, 2018, 4:00 p.m.
- c. Executive Committee – Next meeting Friday, August 10, 2018, 9:15 a.m.
- d. Bylaws Committee – Next meeting?

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, August 23, 2018 at 4:00 p.m. – Please note 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
Resource Coordinator, Planning and Community Development  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007  
TELEPHONE: (269)384-8305



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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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<b>MEETING DATE:</b>	<b>Thursday, June 28, 2018</b>
<b>PLACE OF MEETING:</b>	County Administration Building 201 West Kalamazoo Avenue, Room 207a
<b>TIME:</b>	4:00 pm

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**MINUTES**

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**Present:** Chris Carew, Travis Grimwood, Habib Mandwee, Doug Milburn, Ken Peregon, Julie Rogers

**Members Excused:** Joe Agostinelli, Connie Ferguson, Jodi Milks, Jim Spurr, Andy Wenzel

**Kalamazoo Township:** None

**Staff:** Lotta Jarnefelt

**Consultant:** Jeff Hawkins

**Recording Secretary:** Lotta Jarnefelt

**Community:** 1 Community

1. Chair Peregon called the meeting to Order at 4:20 p.m. (Mandwee and Milburn absent at this time)
2. Members Excused: Agostinelli, Ferguson, Milks, Spurr, Wenzel  
Mandwee and Milburn present starting at 4:41pm.
3. Approval of the Agenda and Minutes: Delayed until quorum was established at 4:41 pm after item "8. Financial Report." **Grimwood moved approval of the June 28, 2018 agenda and the May 24, 2018 minutes, Milburn supported the motion. Motion carried.**
4. Approval of Minutes: Delayed until quorum was established, motion to approve was together with June 28, 2018 Agenda and May 24, 2018 minutes approvals in item 3. above.
5. Citizens Comments: none
6. Consent Agenda – Invoices:
  - a. **\$ 1,473.75** - Envirologic General Environmental Review (Invoice #04563 – WO# 2018-1)
  - b. **\$ 446.00** – Varnum, Paper City Development, LLC – 4/13/18 Invoice
  - c. **\$ 427.75** - Varnum, Paper City Development, LLC – 5/16/18 Invoice (Draft MOU from Land Bank – Varnum review and counsel)
  - d. **\$ 539.99** – Grover Registration plus mileage and per diem - AIPG Emerging Contaminants and Pathways Conference, Roscommon
  - e. **EPA Grant Invoices**
    - i. **\$11,443.45** - (\$340.00 Haz.; \$ 11,103.45 Pet.) – NACD Mall City Ambulance, WO# 17
    - ii. **\$ 800.69** – (\$400.34 Haz.; \$400.35 Pet.) – Outreach/Programmatic, WO# 3

Approval of consent agenda delayed until quorum was established. **Carew moved approval of the consent agenda and Rogers supported the motion. Motion carried.**

7. Discussion and/or Action Calendar: Delayed until quorum was established.
    - a. **Discussion/Action:** 2019 Budget for submittal to Kalamazoo County Finance  
**Carew moved for approval of the 2019 KCBRA budget and Habib supported the motion. Motion carried.** Rogers commented that the budget may have to be revisited in 6 months to review the cost for additional staffing.
-

- b. **Discussion/Action:** Vicksburg Paper Mill – MDEQ Grant Contract - \$100,000  
Request to Authorize Chair to sign Grant Contract  
**Grimwood moved to authorize the KCBRA Chair to sign the MDEQ \$100,000 grant contract for the Vicksburg Mill project and Rogers supported the motion. Motion carried.** Several steps still need to be taken before funds become available, including a work plan approved by MDEQ. The grant is received in the form of reimbursement for completed work.
- c. **Discussion/Action:** EPA Grant
  - i. Envirologic Monthly Memo review provided by Hawkins
- d. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
  - i. **\$ 9,132.69** – Invoice #04609 MDEQ Grant  
**Rogers moved to approve payment of invoice #04609 in the amount of \$9,132.69, supported by Mandwee. Motion carried.**

## 8. Financial Reports

- a. **Discussion:** Fund 247 and 643  
Staff provided financial update.

## 9. Staff Report

- a. Vicksburg Mill update
  - i. Transformational BF Plan – Invite from MEDC, developer has paid application fee, staff is reviewing Plan. Meetings scheduled with staff and Vicksburg Village for July 6 and MDEQ for July 10.
  - ii. MDEQ Loan – Loan reimbursement agreement needed, additional minor edits being reviewed by KCBRA legal counsel.
- b. Update on LBRF Policy – see memo in packet. Review and comments to Grover requested by the end of July.

## 10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, August 9, 2018, 8:30 a.m.
- b. Project/Finance Committee – Next meeting Thursday, July 12, 2018, 4:00 p.m.
- c. Executive Committee – Next meeting Friday, July 13, 2018, 9:15 a.m.
- d. Bylaws Committee – staff has made additional changes – committee will review.

## 11. Other

Chair Peregon mentioned that he is trying to schedule a lunch meeting with County Administrator to discuss conflicts between Board Guidelines and state brownfield legislation.

## 12. Board Member Comments

Grimwood mentioned that he had responded to Grover's email regarding loan reimbursement agreement stating that the CD should match the amount that the KCBRA is committing to.

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13. Adjournment: Meeting adjourned at 5:20 pm

***Next Meeting: Thursday – July 26, 2018 at 4pm***  
***Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL [RAGROV@KALCOUNTY.COM](mailto:RAGROV@KALCOUNTY.COM)  
IF YOU ARE UNABLE TO ATTEND THE MEETING

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Rachael Grover  
Resource Coordinator, Planning and Development  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007  
TELEPHONE: (269)384-8305



[illegible]

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04727  
Date 07/10/2018

Project **180001 KCBRA - W.O. 2018-1 General  
Environmental Review**

INVOICE: Through Jun 30, 2018

## GENERAL ENVIRONMENTAL REVIEW

### Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jeffrey C. Hawkins			
Professional Services	12.25	140.00	1,715.00
Project Scientist			
Therese M. Searles			
Professional Services	4.75	85.00	403.75
Phase subtotal			2,118.75
		Invoice total	<b>2,118.75</b>

*We accept Check, ETF, Visa, MC Discover & Amex as payment options*

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04729  
Date 07/10/2018  
Project **180202 KCBRA - Annual Report**

INVOICE: Through Jun 30, 2018

## ANNUAL REPORT

### Professional Fees

	Hours	Rate	Billed Amount
Administrative Assistant			
Shelbey N. Senkewitz			
Professional Services	0.50	50.00	25.00
Marketing Manager			
Pamela L. Jackson			
Professional Services	5.00	90.00	450.00
Phase subtotal			475.00
		Invoice total	<b>475.00</b>

*We accept Check, ETF, Visa, MC Discover & Amex as payment options*



# VARNUM

ATTORNEYS AT LAW

BRIDGEWATER PLACE • POST OFFICE BOX 352  
GRAND RAPIDS, MICHIGAN 49501-0352

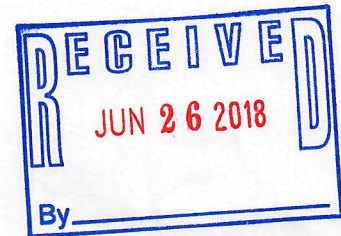
EIN 38-1294924 • TELEPHONE 616 / 336-6000 • FAX 616 / 336-7000

FRED SCHUBKEGEL

FLSCHUBKEGEL@VARNUMLAW.COM

DIRECT DIAL 269/553-3514

Kalamazoo County Department of Planning  
and Community Development  
Attn: Ms. Rachel Grover  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007



RE: PAPER CITY DEVELOPMENT, LLC  
Matter Number: 353061  
Invoice Number: 1037442  
Invoice Date: June 20, 2018

## LEGAL SERVICES RENDERED:

<u>Date</u>	<u>Description/Services Rendered By</u>	<u>Hours</u>
05/01/18	Emails with R. Grover regarding MOU. (No charge/client courtesy) Fred Schubkegel	0.00
05/02/18	Call with R. Grover regarding MOU proposed by LandBank/County Treasurer. Draft and send response to LandBank attorney. Fred Schubkegel	0.60
05/04/18	Emails with working group to coordinate review of MOU with LandBank/County Treasurer. (No charge/client courtesy) Fred Schubkegel	0.00
05/07/18	Prepare for and participate in conference call with working group regarding MOU proposed by Land Bank. Related follow-up. Fred Schubkegel	0.80
05/09/18	Emails with LandBank, R. Grover regarding status of MOU. Call with R. Grover regarding the same. Follow-up email to R. Foster. Fred Schubkegel	0.40
05/10/18	Emails with working group to schedule call. (No charge/client courtesy) Fred Schubkegel	0.00

**VARNUM**  
ATTORNEYS AT LAW

June 20, 2018  
Invoice No. 1037442  
Matter No. 353061  
Page 2

05/11/18 Prepare for and participate in conference call with R. Grover, R. Foster (attorney for Land Bank) regarding proposed MOU and alternatives. Call with Paper City developer regarding AEP easement. Fred Schubkegel 0.80

05/22/18 Emails with R. Grover, J. Hawkins regarding LandBank's request for Plan. Call with R. Grover regarding the same. Related follow-up emails. Fred Schubkegel 0.20

TOTAL FEES FOR SERVICES \$798.00

TOTAL THIS INVOICE \$798.00  
PRIOR BALANCE AS OF June 20, 2018 873.75

TOTAL PAYMENT DUE \$1,671.75  
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<u>Time Summary</u>	<u>Avg. Rate</u>	<u>Hours</u>	<u>Amount</u>
Fred Schubkegel	285.00	2.80	798.00
TOTALS		2.80	798.00



# VARNUM

ATTORNEYS AT LAW

BRIDGEWATER PLACE • POST OFFICE BOX 352  
GRAND RAPIDS, MICHIGAN 49501-0352

EIN 38-1294924 • TELEPHONE 616 / 336-6000 • FAX 616 / 336-7000

FRED SCHUBKEGEL

FLSCHUBKEGEL@VARNUMLAW.COM

DIRECT DIAL 269/553-3514

Kalamazoo County Department of Planning  
and Community Development  
Attn: Ms. Rachel Grover  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007

RE: PAPER CITY DEVELOPMENT, LLC  
Matter Number: 353061  
Invoice Number: 1037442  
Invoice Date: June 20, 2018

## REMITTANCE COPY

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Services	798.00
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<b>TOTAL THIS INVOICE</b>	<b>\$798.00</b>
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Prior Balance as of 06/20/18	873.75
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<b>TOTAL DUE</b>	<b>\$1,671.75</b>
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TERMS: Payment of each of our invoices is due promptly upon receipt.

Please make check payable to Varnum LLP and return this page with your payment.

All services are subject to the Services and Billing memorandum, which can be found at [www.varnumlaw.com/service-and-billing](http://www.varnumlaw.com/service-and-billing).



## Planning & Development Department

201 West Kalamazoo Avenue, Rm. 101 • Kalamazoo, Michigan 49007  
 Phone: (269) 384-8112 • FAX: (269) 383-8920 • Email: LMJARN@kalcounty.com

### INTER-OFFICE INVOICE

#### BILL TO

Kalamazoo County Brownfield  
 Redevelopment Authority  
 c/o County Planning Dept.  
 201 W. Kalamazoo Avenue  
 Kalamazoo, MI 49007

#### Invoice

Invoice No.	BRA-2-2018
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DATE	DUE DATE
07/26/18	--

DATE	DESCRIPTION	Cost	Qty	AMOUNT
07/26/18	2018 BRA administration hours County Pay Periods 8-13, 3/31/18 - 6/22/18 Rachael Grover (247-000-704.00 Salaries, Others) (381 hrs -11 for MDEQ Grant - 16 for EPA grant= 354 hrs) Fringe Benefits 36.5% (247-000-710.00) Lotta Jarnefelt (21 hours - 247-000-703.06 Salary Director) Fringe Benefits 36.5% (247-000-710.00)	8,956.20 3,269.01 896.28 327.14	1 1 1 1	8,956.20 3,269.01 896.28 327.14
THANK YOU! ☺		TOTAL ---->		\$ 13,448.64

7/26/2018  
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## Budget and Invoice Summary

Number		Budget Estimates			Actual										
Project	W.O.	Site/Phase	Total	Haz. Sub.	Petroleum		Invoice Amount	Haz. Sub.	Remaining	Petroleum	Remaining	Project			
		Initial Grant Award	\$ 400,000.00	\$ 200,000.00	\$ 200,000.00		\$ -	\$ -	Haz	\$ -	Pet.	Completed			
County		Personnel	8,000.00	4,000.00	4,000.00		1,743.46	871.72	3,128.28	871.74	3,128.26				
County		Travel	6,000.00	3,000.00	3,000.00		5,207.82	2,583.44	416.56	2,624.38	\$ 375.62				
County		Supplies	2,000.00	1,000.00	1,000.00		353.00	176.50	\$ 823.50	176.50	\$ 823.50				
County		Other	2,000.00	1,000.00	1,000.00		-	-	\$ 1,000.00	-	\$ 1,000.00				
		County Subtotal	\$ 18,000.00	\$ 9,000.00	\$ 9,000.00	County Subtotal	\$ 7,304.28	\$ 3,631.66	\$ 5,368.34	\$ 3,672.62	\$ 5,327.38				
		Contractual - Envirologic Technologies, Inc.	\$ 382,000.00	\$ 191,000.00	\$ 191,000.00										
160355	1	QAPP	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00		\$ 4,936.65	\$ 2,468.33	\$ -	\$ 2,468.33	\$ -	X			
160360	2	Site Inventory and Prioritization	4,000.00	2,000.00	2,000.00		2,500.00	1,250.00	750.00	1,250.00	\$ 750.00				
160361	3	Outreach and Programmatic	10,000.00	5,000.00	5,000.00		8,614.44	4,307.23	692.78	4,307.22	\$ 692.79				
160362	4 and 12	Jhamin LLC - WL Molding Co	58,625.00	56,093.75	2,531.25		39,256.44	37,539.32	18,554.44	1,717.13	\$ -				
170049	6	Metal Mechanics	\$ 6,000.00	\$ 6,000.00	\$ -		\$ 5,993.00	\$ 5,993.00	\$ -	\$ -	\$ -	X			
170004	7	Quality Precast	\$ 3,000.00	\$ 3,000.00	\$ -		\$ 2,999.85	\$ 2,999.85	\$ -	\$ -	\$ -	X			
170027	8	Select Products Limited	\$ 34,000.00	\$ 17,000.00	\$ 17,000.00		\$ 33,963.26	\$ 16,981.66	\$ -	\$ 16,981.65	\$ -	X			
170081	10	343 West Prairie St., Vicksburg (Cole Krum)	\$ 18,000.00		\$ 18,000.00		\$ 17,980.26	\$ -	\$ -	\$ 17,980.26	\$ -	X			
170139	11 and 13	NACD, 622 N. Park St., Kalamazoo, MI	\$ 7,750.00		\$ 7,750.00		\$ 7,740.19	\$ -	\$ -	\$ 7,740.19	\$ 0.00	X			
170247	14 and 15	703 N. Burdick St., Kalamazoo, MI	\$ 18,225.00		\$ 18,225.00		\$ 17,958.95	\$ -	\$ -	\$ 17,958.95	\$ -	X			
170397	16	615 W. Kalamazoo Ave., Kalamazoo, MI	\$ 26,300.00	\$ 3,500.00	\$ 22,800.00		\$ 22,630.17	\$ 3,325.15	\$ -	\$ 19,305.02	\$ -	X			
180114	17	NACD, Mall City Ambulance Acquisition	\$ 21,800.00	\$ 1,750.00	\$ 20,050.00		\$ 17,590.20	\$ 1,732.13	\$ 17.88	\$ 15,858.08	\$ 4,191.93				
		Envirologic Subtotal	\$ 212,700.00	\$ 96,843.75	\$ 115,856.25	Envirologic Subtotal	\$ 182,163.41	\$ 76,596.65	\$ 20,015.09	\$ 105,566.81	\$ 5,634.71				
		Budgeted Contractual Grant Funds Remaining	\$ 169,300.00	\$ 94,156.25	\$ 75,143.75	Check	\$ 382,000.00	\$ 191,000.00		\$ 191,000.00					
		Budgets Returned from Under Budget Projects													
		Quality Precast	\$ 0.15	\$ 0.15											
		QAPP	\$ 63.35	\$ 31.68	\$ 31.68										
		Metal Mechanics	\$ 7.00	\$ 7.00	\$ -										
		NACD, 622 N. Park St., Kalamazoo, MI	\$ 9.81	\$ -	\$ 9.81										
		Select Products Limited	\$ 36.74	\$ 18.35	\$ 18.35										
		343 West Prairie St., Vicksburg (Cole Krum)	\$ 19.74	\$ -	\$ 19.74										
		Jhamin LLC - WL Molding Co	\$ 814.13	\$ -	\$ 814.13										
		703 N. Burdick St., Kalamazoo, MI	\$ 266.05	\$ -	\$ 266.05										
		615 W. Kalamazoo Ave., Kalamazoo, MI	\$ 3,669.83	\$ 174.85	\$ 3,494.98										
		Subtotal Under Budget Projects	\$ 4,886.79	\$ 232.02	\$ 4,654.74										
		Available Contractual Budget Remaining	\$ 174,186.80	\$ 94,388.27	\$ 79,798.49										
		Notes:													
		1. Detail sheets for Completed Projects not included													
		2. Refer to attached sheets for project details.													

**Kalamazoo County Brownfield Redevelopment Authority  
2016 EPA Assessment Grant Budget and Invoice Summary  
Project 160360  
Site Inventory and Prioritization  
Work Orders #2**

[illegible]

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**Kalamazoo County Brownfield Redevelopment Authority**  
**EPA Assessment Grant Budget and Invoice Summary**  
**Project 160362**  
**Jhamin, LLC - WL Molding Site, Portage, MI**  
**Work Order #4 and #12**

	A	B	C	D	E	G	H	I	J	K	L
1											
2			<b>Budget Estimates</b>			<b>Actual</b>					
3	<b>Project #</b>	<b>Site/Phase</b>	<b>Total</b>	<b>Hazardous Substance</b>	<b>Petroleum</b>	<b>Invoice #</b>	<b>Date</b>	<b>Invoice Amount</b>	<b>Hazardous Substance</b>	<b>Petroleum</b>	<b>Notes</b>
4	160362	Jhamin, LLC - WL Molding Site, Portage, MI									
5		Work Order #4 and #12									
6											
7		Indoor Air Monitoring/Revision of DDCC	\$ 13,000.00	\$ 13,000.00	\$ -	02929	12/6/2016	\$ 577.50	\$ 577.50		
8						03060	1/6/2017	\$ 152.50	\$ 152.50		
9						03198	2/16/2017	\$ 1,763.33	\$ 1,763.33		
10						03268	3/16/2017	5,342.75	5,342.75		
11						03483	5/18/2017	591.25	591.25		
12						03515	6/8/2017	5,618.75	5,618.75		
13						03660	7/17/2017	721.25	721.25		
14							<b>Subtotal</b>	\$ 14,767.33	\$ 14,767.33	\$ -	
15											
16		Soil Sampling Activities	4,125.00	\$ 3,093.75	1,031.25	03060	1/6/2017	\$ 172.50	\$ 129.38	\$ 43.13	
17						03198	2/16/2017	3,145.87	2,359.40	786.47	
18						03268	3/16/2017	227.70	170.79	56.91	
19						03326	4/6/2017	136.25	102.19	34.06	
20						03483	5/18/2017	28.75	21.56	7.19	
21						03515	6/8/2017	37.50	28.13	9.38	
22							<b>Subtotal</b>	\$ 3,748.57	\$ 2,811.45	\$ 937.13	
23											
24		Former Dump Area	\$ 1,500.00		\$ 1,500.00	03060	1/6/2017	\$ 57.50		\$ 57.50	
25						03198	2/16/2017	\$ 340.00		\$ 340.00	
26						03268	3/16/2017	\$ 42.50		\$ 42.50	
27						03660	7/27/2017	\$ 340.00		\$ 340.00	
28							<b>Subtotal</b>	\$ 780.00	\$ -	\$ 780.00	
29											
30		Asbesotos and Hazardous Building Materials Survey	\$ 6,000.00	\$ 6,000.00	\$ -	02929	12/6/2016	\$ 431.25	\$ 431.25		
31						03198	2/16/2017	\$ 1,605.19	\$ 1,605.19		
32						03268	3/16/2016	\$ 1,645.00	\$ 1,645.00		
33							<b>Subtotal</b>	\$ 3,681.44	\$ 3,681.44	\$ -	
34											
35											
36		SSD Design - Work Order #12	\$ 34,000.00	\$ 34,000.00		03660	7/17/2017	\$ 1,023.75	\$ 1,023.75		
37						03739	8/11/2017	\$ 12,073.95	\$ 12,073.95		
38						03810	9/11/2017	\$ 1,667.50	\$ 1,667.50		
39						03879	10/4/2017	\$ 562.65	\$ 562.65		
40						03972	11/1/2017	\$ 115.00	\$ 115.00		
41						<b>04726</b>	<b>7/10/2018</b>	<b>\$ 836.25</b>	<b>\$ 836.25</b>		
42							<b>Subtotal</b>	\$ 16,279.10	\$ 16,279.10	\$ -	
43											
44		<b>Project Total</b>	<b>\$ 58,625.00</b>	<b>\$ 56,093.75</b>	<b>\$ 2,531.25</b>		<b>Project Total</b>	<b>\$ 39,256.44</b>	<b>\$ 37,539.32</b>	<b>\$ 1,717.13</b>	
45											
46							<b>Budget Remaining</b>	<b>\$ 19,368.56</b>	<b>\$ 18,554.44</b>	<b>\$ 814.13</b>	
47		<b>This project is complete.</b>					<b>Budget Returned</b>			\$ 814.13	
48							<b>Final Budget Remaining</b>			\$ -	



Revised 7/26/18  
Page 5 of 5

Revised 7/26/18  
Page 5 of 5

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04728  
Date 07/10/2018

Project **180114 NACD, Mall City Ambulance Acquisition**

INVOICE: Through Jun 30, 2018

PHASE II ESA (WORK ORDER #17)

Professional Fees

	Hours	Rate	Billed Amount
Senior Project Manager			
David A. Stegink			
Professional Services	0.50	130.00	65.00
Project Scientist			
Zachary N. Curry			
Professional Services	17.25	85.00	1,466.25
Phase subtotal			1,531.25

BEA DUE CARE (WORK ORDER #17)

Professional Fees

	Hours	Rate	Billed Amount
CAD Designer/Drafter			
Michelle A. Bell			
Professional Services	6.00	65.00	390.00
Project Manager			
Derrick A. Lingle			
Professional Services	1.00	105.00	105.00
Project Scientist			
Zachary N. Curry			
Professional Services	5.50	85.00	467.50
Phase subtotal			962.50

Invoice total **2,493.75**

We accept Check, ETF, Visa, MC Discover & Amex as payment options

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04726  
Date 07/10/2018  
Project **160362 Kalamazoo County BRA - Jhamin, LLC**

INVOICE: Through Jun 30, 2018

SSD DESIGN - W/O 12  
Professional Fees

	Hours	Rate	Billed Amount
CAD Designer/Drafter			
Michelle A. Bell			
Professional Services	1.00	65.00	65.00
Principal			
Jeffrey C. Hawkins			
Professional Services	0.50	140.00	70.00
Project Manager			
Derrick A. Lingle			
Professional Services	0.50	105.00	52.50
Gary T. Blinkiewicz			
Professional Services	2.50	105.00	262.50
Senior Project Manager			
David A. Stegink			
Professional Services	1.50	130.00	195.00
Project Scientist			
Michael J. Bair			
Professional Services	0.75	85.00	63.75
Olga Tarasev			
Professional Services	1.50	85.00	127.50
Phase subtotal			836.25
Invoice total			<b>836.25</b>

We accept Check, ETF, Visa, MC Discover & Amex as payment options

Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04731  
Date 07/10/2018  
Project **160361 Kalamazoo County BRA -  
Outreach / Programmatic**

INVOICE: Through Jun 30, 2018

OUTREACH / PROGRAMMATIC - W/O 3

Professional Fees

	Hours	Rate	Billed Amount
Marketing Manager			
Pamela L. Jackson			
Professional Services	1.50	90.00	135.00
Invoice total			<b>135.00</b>

We accept Check, ETF, Visa, MC Discover & Amex as payment options



## Department of Planning & Community Development

201 West Kalamazoo Avenue, Rm. 101 • Kalamazoo, Michigan 49007  
Phone: (269) 384-8112 • FAX: (269) 383-8920 • Email: LMJARN@kalcounty.com

### INTER-OFFICE INVOICE

**BILL TO**

Kalamazoo County Brownfield  
Redevelopment Authority  
c/o County Planning Dept.  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007

**Invoice**

Invoice No.	BRA-EPAQ3-2018
-------------	----------------

DATE	DUE DATE
07/26/18	--

DATE	DESCRIPTION	Cost	Qty	AMOUNT
07/26/18	2018 BRA EPA Programmatic hours County Pay Periods 8-13, 03/31/18 to 6/22/18 BRA (247-902-704.00 Salaries, others) Rachael Grover (16 hours) Fringe Benefits 36.5% (247-902-710.00)	404.80 147.75	1 1	404.80 147.75
THANK YOU! ☺		TOTAL --->		\$ 552.55

## Scope of Services

**Contract for Professional Services**  
**Kalamazoo County Brownfield Redevelopment Authority**  
**Applicable to Agreement Dated December 20, 2012**  
**and Contract Addendum #4 Dated January 19, 2017**  
**Work Order No. 2018-1 Dated November 16, 2017**  
**Amendment No. 1 Dated July 26, 2018**

**Between**

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY (CLIENT)**  
**201 WEST KALAMAZOO AVENUE**

**And**

**ENVIROLOGIC TECHNOLOGIES, INC. (ENVIROLOGIC)**  
**2960 INTERSTATE PARKWAY**  
**KALAMAZOO, MICHIGAN 49048**

**Subject Matter: General Environmental Review**  
**Funding Source: 247-000-808.00 – Brownfield EA and Admin**

CLIENT requests that ENVIROLOGIC perform the work described below in accordance with the terms of the above-referenced Contract and as described in this “Scope of Services.”

ENVIROLOGIC will begin work on this Work Order and complete the services as described in the attached "Scope of Services."

ENVIROLOGIC and CLIENT have designated the following representatives for this “Scope of Services:”

<u>Jeffrey C. Hawkins/David A. Stegink</u>	<u>(269) 342-1100</u>
Name (ENVIROLOGIC)	Phone

<u>Ken Peregon, Chair</u>	<u>269-384-8112 (County phone #)</u>
Name (CLIENT)	Phone

If CLIENT accepts this Scope of Services, please sign this Work Order on behalf of CLIENT and return to the ENVIROLOGIC Representative above:

ACCEPTED AND AGREED TO:

KALAMAZOO COUNTY BROWNFIELD  
REDEVELOPMENT AUTHORITY (CLIENT)

ENVIROLOGIC TECHNOLOGIES, INC.

By Ken Peregon  
Title Chair

By Jeffrey C. Hawkins  
Title President

Signature \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
Date \_\_\_\_\_

## 1. Scope of Services

Work performed under this Work Order shall include activities related to meetings/consultations and the review of various documents including but not limited to: Client communications, Project information and environmental reports, review of Brownfield Plans, Project Applications, Act 381 Work Plans, Development and Reimbursement Agreements and various requests for reimbursement including invoice review.

Additionally as directed by the KCBRA and Staff, Envirologic will assist staff with various Authority administrative activities including, but not limited to:

- Tracking, developing and issuing statements for the collection of tax increment for the various active KCBRA Brownfield Plans (anticipated semi-annual statements);
- Developer update notices for annual reporting;
- MEDC Annual Reporting;
- Other tasks as directed by the KCBRA or staff.

## 11. Compensation

Envirologic staff time and expenses.....	<b><i>\$10,000</i></b>
<b><i>Amendment No. 1.....</i></b>	<b><i><u>\$5,000</u></i></b>
<b><i>Total</i></b>	<b><i>\$15,000</i></b>

Compensation for services provided under this Work Order will be completed on a time and materials basis invoiced at the rates provided in the Contract for Professional Services between ENVIROLOGIC and CLIENT and not to exceed the budget of \$10,000 without prior authorization through amendments.

## 111. Schedule

Continued review activities and meetings are anticipated over the near future and are estimated to be completed from January 1, 2018 through December 31, 2018.

---

## MEMORANDUM

TO: **RACHAEL GROVER, RESOURCE COORDINATOR, KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

FROM: **JEFF HAWKINS**

SUBJECT: **FY16 EPA BROWNFIELD ASSESSMENT GRANT UPDATES**

DATE: **7/26/2018**

---

This memorandum serves to provide information regarding updates for the Kalamazoo County Brownfield Redevelopment Authority (KCBRA) for activities and services rendered on various projects related to the EPA Brownfield Assessment Grants.

**1. Site Inventory and Prioritization**

**Project No: 160360 – W.O. 2**

**Update:**

There are no updates for this month.

**2. Community Outreach and Programmatic**

**Project No: 160361 - W.O. 3**

**Update:**

Envirologic is reviewing options for developing a KCBRA specific website including meeting with a web designer to obtain a quote for completing this task.

**3. Jhamin LLC – WL Molding**

**Project No: 160362 – W.O. 4 and 12**

**Update:**

The KCBRA approved utilizing remaining hazardous substances grant funds previously budgeted for the sub-surface depressurization system design to continue with the design process. Envirologic is moving forward with the design including a pressure test and other associated activities.

**4. NACD – Former Mall City Ambulance Acquisition**

**Project No: 180114 – W.O. 17**

**Update:**

Envirologic is finalizing the BEA and Due Care Plan for NACD. This project is almost complete.



Kalamazoo County Brownfield Redevelopment Authority  
Rachael Grover  
Department of Planning and Community Development  
201 West Kalamazoo Avenue, Room 101  
Kalamazoo, MI 49007

Invoice number 04695  
Date 07/09/2018  
Project **150366 555 E. Eliza Street, Work Order #21**

INVOICE: Through Jun 30, 2018

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT  
Professional Fees

	Date	Hours	Rate	Billed Amount
Field Services Coordinator				
David J. Amos				
Professional Services				
	06/08/2018	6.00	85.00	510.00
	06/12/2018	3.00	85.00	255.00
	Subtotal	9.00		765.00
Project Manager				
Paul D. French				
Professional Services				
	06/01/2018	1.50	95.00	142.50
	06/07/2018	2.00	95.00	190.00
	06/08/2018	0.50	95.00	47.50
	06/11/2018	0.25	95.00	23.75
	06/20/2018	1.00	95.00	95.00
	06/21/2018	7.00	95.00	665.00
	06/22/2018	4.75	95.00	451.25
	06/28/2018	0.50	95.00	47.50
	06/29/2018	1.25	95.00	118.75
	Subtotal	18.75		1,781.25
Project Scientist				
Alexander B. Amos				
Professional Services				
	06/22/2018	2.75	80.00	220.00
Jeffrey B. Klan				
Professional Services				
	06/21/2018	8.00	80.00	640.00



Remit to:  
 2960 Interstate Parkway, Kalamazoo, MI 49048  
 P 269.342.1100 | F 269.342.4945 | W envirollogic.com

Kalamazoo County Brownfield Redevelopment Authority  
 Project 150366 555 E. Eliza Street, Work Order #21

Invoice number 04695  
 Date 07/09/2018

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT

Expense

	Date	Units	Rate	Billed Amount
Field Supplies	06/12/2018	0.50	35.00	17.50
Field Truck	06/12/2018	0.50	75.00	37.50
Subcontractor				
		Units	Rate	Billed Amount
Subcontractor				
Fibertec Environmental Services		1.00	770.00	770.00
United Parcel Service		1.00	17.974	17.97
		1.00	25.553	25.55
Subtotal				43.52
Subtotal				813.52
Phase subtotal				4,274.77

REMOVAL OF HAZARDOUS MATERIALS - MDEQ LOAN

Professional Fees

	Date	Hours	Rate	Billed Amount
Senior Project Manager				
David A. Stegink				
Professional Services	06/11/2018	0.50	105.00	52.50
Invoice total				4,327.27

We accept Check, ETF, Visa, MC Discover & Amex as payment options

Kalamazoo County BRL-150366



# envirollogic

environmental consulting + services

2960 Interstate Parkway | Kalamazoo, MI 49048

P 269.342.1100 | F 269.342.4945 | W envirollogic.com

## Equipment and Materials Charge Sheet

Client	Clark - Eliza Street
Project #	150366
Phase	SSD System Modifications
Dates	6/12/18 <del>10/12-13/2017</del>
Location	Schoolcraft (17 miles to site)
Submitted By	DJA PDF/MJB + RLW

Equipment			Materials - Supplies		
Days	Locating Equipment	\$\$	Units	Clean-up Supplies	\$\$
	GPS (Trimble)	150.00		Oil absorbent cloth	1.50
	Survey Equipment	45.00		Oil absorbent small boom	15.00
	<u>Meters</u>			<u>Safety Supplies</u>	
	Dissolved Oxygen Meter - YSI Optical	75.00		Safety - HEPA CTG Filter	22.00
	Helium Chamber Leak Detector Kit	150.00		Safety - HEPA org, vp, ctg Filter	22.00
	Low Flow Cell, multi-meter (incl. pump)	175.00		Safety - Tyvex Suit	10.00
	Oxy/LEL Meter	35.00		Safety Saranex Suit	22.00
	pH/Cond	35.00		Safety - Poly Suit	10.00
	PID	75.00			
	Digital Micromanometer	35		<u>Sampling (soil, water, vapor)</u>	
	<u>Miscellaneous</u>			Bailer, disposable	15.00
	Camera	35.00		Barrels	40.00
	Generator	50.00		DI/Distilled Water	7.50
	Jackhammer/saw/hammer drill	45.00		Oil in soil test kit	10.00
	Laptop Computer	100.00		Filter, high capacity	20.00
	Magnetic locator	65.00	0.05	Field Supplies	35.00
				Ice	0.00
	<u>Pumps</u>			Physical Jars	1.50
	Peristaltic Pump	35.00		Polyethelene 3/8" x 1/4" ID	0.34
	Spill Buddy Product	85.00		Silicon Tubing	5.00
	Submersible pump	75.00		Vapor Pin/Point	75.00
	Vacuum Pump	25.00		Vinyl Tubing (Well Development)	0.34
	<u>Vehicles &amp; Trailer(s)</u>			<u>Well Repair</u>	
0.5	Field Truck	75.00		Above Ground Pro Cover	155.00
	Vehicle - SUV	35.00		Asphalt Patch	15.00
	Tool Trailer	100.00		Bentonite (grout, hole plug, crumbles)	12.00
34	Mileage	0.48		Concrete	12.00
				6" Flush Pro Cover	75.00
	<u>Miscellaneous Equipment</u>			8" Flush Pro Cover	85.00
	Describe:			Locks	20.00
	Vapor Pin - Stainless Steel Caps	30			
				<u>Miscellaneous Expense</u>	0.00



**Delivery Service Invoice**Invoice Date **June 30, 2018**Invoice Number **000043380X268**Shipper Number **43380X**

Page 3 of 3

**Outbound****UPS WorldShip**

Pickup Date	Pickup Record	Message Codes	Number of Packages	Published Charge	Incentive Credit	Billed Charge
06/25	2916762623		1	16.37	-2.30	14.07
06/28	2916762634	ag	1	8.14		8.14
<b>Total UPS WorldShip</b>			<b>2</b>	<b>24.51</b>	<b>-2.30</b>	<b>22.21</b>
<b>Total Outbound</b>			<b>2</b>	<b>24.51</b>	<b>-2.30</b>	<b>22.21</b>

**Adjustments & Other Charges****Miscellaneous**

Explanation	Published Charge	Incentive Credit	Billed Charge
WEEKLY PRINTER SERVICE FEE FOR 1 PRINTERS AT \$3.00 EACH FOR 29-JUN-2018	3.00		3.00
<b>Total Miscellaneous</b>	<b>3.00</b>		<b>3.00</b>

**Shipping Charge Corrections** Learn how to avoid future shipping charge corrections. Visit [www.ups.com/avoidcharges](http://www.ups.com/avoidcharges).

Pickup Date	Tracking Number	Original Service/ Corrected Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge	Adjustment Amount
06/25	1Z43380X0372295689	Ground	07435	4	13	12.63	-2.14	10.49	
		Ground	07435	4	35.0	21.64	-4.76	16.88	
		Audited Dimensions = 22 x 18 x 12 in							
		Fuel Surcharge				0.67	-0.20	0.47	6.86
		1st ref: 150366 SUB-SLAB/ EQUIPMENT							
		Sender : <b>ENVIROLOGIC TECH KALAMAZOO MI 49048</b>				Receiver: GUNNAR BARR OBAR SYSTEMS, INC. NEWFOUNDLAND NJ 07435			
06/28	1Z43380X0371996290	Ground	49503	2	1	7.57		7.57	
		Ground	49503	2	3.0	8.50	-0.60	7.90	
		Audited Dimensions = 13 x 11 x 2 in							
		Fuel Surcharge				0.07	-0.05	0.02	0.35
		1st ref: 170136 DDCC REVIEW							
		Sender : <b>ENVIROLOGIC TECH KALAMAZOO MI 49048</b>				Receiver: DDCC REVIEW MDEQ GRAND RAPIDS MI 49503			
Total Shipping Charge Corrections					2 Package(s)		7.21		
Total Adjustments & Other Charges							10.21		

**Invoice Messaging**

Code	Message
ag	Minimum Rates Applied

## UPS Billing Center

### UPS WorldShip Detail

Print this page Close

<b>Invoice Date:</b>	Jun 16, 2018
<b>Invoice Number:</b>	00000043380X248
<b>Account Number:</b>	43380X
<b>Pickup Date:</b>	2018-06-15
<b>Pickup Record:</b>	2916762590
<b>Invoice Due Date:</b>	Jun 21, 2018

Print this page Close

Entry	Tracking Number	Service	Weight	Published Charge	Incentive Credit	Billed Charge	Ref. No.1	Ref. No.2	Dispute
1	1Z43380X0371276255	Ground Commercial	12 lbs	\$16.08	(\$2.27)	\$13.81	150366 - SUB SLAB		
<b>Total</b>				<b>\$16.08</b>	<b>(\$2.27)</b>	<b>\$13.81</b>			

**Delivery Service Invoice**Invoice Date **June 16, 2018**Invoice Number **000043380X248**Shipper Number **43380X**

Page 3 of 3

**Outbound****UPS WorldShip**

Pickup Date	Pickup Record	Message Codes	Number of Packages	Published Charge	Incentive Credit	Billed Charge
06/12	2916762586	ag	2	16.28		16.28
06/15	2916762590		1	16.08	-2.27	13.81
<b>Total UPS WorldShip</b>			<b>3</b>	<b>32.36</b>	<b>-2.27</b>	<b>30.09</b>
<b>Total Outbound</b>			<b>3</b>	<b>32.36</b>	<b>-2.27</b>	<b>30.09</b>

**Adjustments & Other Charges****Miscellaneous**

Explanation	Published Charge	Incentive Credit	Billed Charge
WEEKLY PRINTER SERVICE FEE FOR 1 PRINTERS AT \$3.00 EACH FOR 15-JUN-2018	3.00		3.00
<b>Total Miscellaneous</b>	<b>3.00</b>		<b>3.00</b>

**Shipping Charge Corrections** Learn how to avoid future shipping charge corrections. Visit [www.ups.com/avoidcharges](http://www.ups.com/avoidcharges).

Shipping Charge Corrections									
Learn how to avoid future shipping charge corrections: Visit <a href="#">http://postnet.us/charges</a>									
Pickup Date	Tracking Number	Original Service/ Corrected Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge	Adjustment Amount
06/15	1Z43380X0371276255	Ground	07435	4	12	12.36	-2.11	10.25	
		Ground	07435	4	13.0	12.63	-2.14	10.49	
		Audited Dimensions = 18 x 11 x 9 in							
		Fuel Surcharge				0.02		0.02	0.26
		1st ref: 150366 - SUB SLAB							
		Sender :				Receiver: MR. MATT TROELLER			
		ENVIROLOGIC TECH				OBAR SYSTEMS, INC.			
		KALAMAZOO MI 49048				NEWFOUNDLAND NJ 07435			
Total Shipping Charge Corrections						1 Package(s)			0.26
Total Adjustments & Other Charges									3.26

**Invoice Messaging**

Code	Message
ag	Minimum Rates Applied



1914 Holloway Drive  
Holt, MI 48842  
(517) 699-0345

# Invoice

DATE	INVOICE #
6/29/2018	INV85330-01

BILL TO:
Envirologic Technologies Attn: Accounts Payable 2960 Interstate Parkway Kalamazoo, MI 49048-9600

Project Location: Clark (150366)

Customer's Project #: 150366

Customer's PO #:

Customer Contact: Mr. Paul French

Submittal Date: 6/22/2018

Chain of Custody #: 166359

Terms	Lab Report #
Net 30	85330

ITEM	QUANTITY	TURNAROUND	DESCRIPTION	RATE	AMOUNT
002voctedlar	4	Normal	Volatiles - Air (including tedlar bag) Sales Tax	175.00 6.00%	700.00 0.00
<div>APPROVED BY <u>PDF</u> CLIENT CODE <u>Clark</u> PROJECT NO <u>150366</u> ACTIVITY CODE <u>Syst Inst 11</u></div>					

Fibertec applies a 3% surcharge for credit card transactions and \$1 surcharge for e-check transactions.

<b>Total</b>	\$700.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$700.00



## Planning & Development Department

201 West Kalamazoo Avenue, Rm. 101 • Kalamazoo, Michigan 49007  
Phone: (269) 384-8112 • FAX: (269) 383-8920 • Email: LMJARN@kalcounty.com

### INTER-OFFICE INVOICE

**BILL TO**

Kalamazoo County Brownfield  
Redevelopment Authority  
c/o County Planning Dept.  
201 W. Kalamazoo Avenue  
Kalamazoo, MI 49007

**Invoice**

Invoice No.	BRA-MDEQ-GR 3-2018
-------------	-----------------------

DATE	DUE DATE
07/26/18	--

DATE	DESCRIPTION	Cost	Qty	AMOUNT
07/26/18	2018 BRA MDEQ Grant and Loan administration hours County Pay Periods 8-13, 3/31/18 to 6/22/18 BRA (247-901-992.00 Administrative Expenses)			
	Rachael Grover (11 hours)	278.30	1	278.30
	Fringe Benefits 36.5%	101.58	1	101.58
THANK YOU! ☺		TOTAL --->		\$ 379.88



1	<b>Brownfield Redevelopment Authority Fund 2010</b>	Revenues	Expenditures		REV-EXP	BAL-YR	BAL-CUMUL
7	BRA TOTAL 2010	129,618	3,876		125,742	125,742	
8	<b>Brownfield Redevelopment Authority Fund 2011</b>	Revenues	Expenditures		REV-EXP		
13	BRA TOTAL 2011	104,807	81,131		23,676	23,676	149,418
14	<b>Brownfield Redevelopment Authority Fund 2012</b>	Revenues	Expenditures		REV-EXP		
21	BRA TOTAL 2012	103,091	61,190		41,901	41,901	191,319
22	<b>Brownfield Redevelopment Authority Fund 2013</b>	Revenues	Expenditures		REV-EXP		
28	BRA TOTAL 2013	112,768	162,897		-50,129	-50,129	141,190
29							
30	<b>Brownfield Redevelopment Authority Fund 247-2014</b>	Revenues	Expenses	Encumb.	REV-EXP		
37	BRA ACTUAL TOTAL 2014 AS OF 01-02-2015	108,771	185,899	0	-77,128	-77,128	64,062
38							
39	<b>BRA Fund 247 for 2015</b>	Revenues	23,176	Encumb.	REV-EXP		
52	BRA ACTUAL TOTAL 2015 AS OF 2-08-2016	334,894.93	328,312.12	0	6,583	6,582.81	70,645
53							
54	<b>BRA Fund 247 for 2016</b>	Revenues	Expenses	Encumb.	REV-EXP		
66	BRA ACTUAL TOTAL 2016 AS OF 3-14-2017	625,320.31	593,928.76		31,391.55	31,391.55	102,036.07
67							
68	<b>BRA Fund 247 for 2017</b>	Revenues	Expenses		REV-EXP		BRA Admin + costs
69	County BRA (acct 247-000-)	9,900	77,584.31		-67,684		
70	Midlink local TIR tax (acct 247-001-420.00) (\$73494.10 2016 TIF)	204,377.36	172,988.46		31,389		22,356.21
71	Midlink school TIR tax (acct 247-001-420.01)				0		
72	General Mills local TIR (acct 247-004-420.00)	76,967.03	65,104.03		11,863.00		11,863.00
73	General Mills school TIR (acct 247-004-420.01)	252,892.58	252,892.58		0		
74	Brown Family/Beckan Ind. (acct 247-002-420.00)*	14,364.03	6,984.90		7,379.13		900.79
75	9008 Portage Road local TIR (acct 247-003-420.00)	760.54			760.54		87.06
76	9008 Portage Road school TIR (acct 247-003-420.01)	642.08	71.50		570.58		
77	Corner @ Drake (247-005-420.00)	170,005.67	158,694.13		11,311.54		11,311.54
78	555 E. Eliza St. Local TIR (247-006-420.00)	349.12			349		hold for loan
79	555 E. Eliza St. School TIR (247-006-420.01)	258.79	32.00		227		hold for loan
80	232 LLC (247-007-420.00)	2,962			2,962		292.96
81	Blackbird Billiards local TIR (247-008-420.00)	152			152		44.27
82	Blackbird Billiards School TIR (247-008-420.01)	341			341		
83	RAI AZO, LLC local TIR (247-009-420.00)	6,168.87	5,270.94		898		897.93
84	RAI AZO, LLC School TIR (247-009-420.01)	5,623.47	4,915.17		708.30		708.30 to State Bffund
85	Kalamazoo West Professional Center Local TIR (247-010)	1,238.33			1,238		459.19+ BRA costs
86	Metal Mechanics Local TIR (247-011-420.00)	4,033.97			4,034		843.96 + BRA costs
87	Metal Mechanics School TIR (247-011-420.01)	2,161.25			2,161		
88	AJZ Sprinkle LLC Local TIR (247-012-420.00)	13,024.41	13,024.41		0		
89	AJZ Sprinkle LLC School TIR (247-012-420.01)	29,162.40	29,162.40		0		76,223
90	BRA ACTUAL TOTAL 2017 AS OF 3-15-18	795,385.99	786,724.83		8,661	8,661.16	110,697.23
91							
92	<b>BRA Fund 247 for 2018</b>	Revenues	Expenses	Pending reimb.	REV-EXP		BRA 2017 admin+eligible
93	County BRA (acct 247-000-)	2,480	38,969.66		-36,490		
94	Midlink local TIR tax (acct 247-001-420.00)(\$73764.54 W2017)	93,207.47		55,282.35	37,925		18,482.19
95	Midlink school TIR tax (acct 247-001-420.01)				0		
96	General Mills local TIR (acct 247-004-420.00)(\$34507.47 W2017)	34,507.47		12,588.60	21,918.87		21,918.87
97	General Mills school TIR (acct 247-004-420.01)				0		
98	Brown Family/Beckan Ind. (acct 247-002-420.00)*	7,704.96	6,478.34		1,226.62		847.02
99	9008 Portage Road local TIR (acct 247-003-420.00)	85.59			86		
100	9008 Portage Road school TIR (acct 247-003-420.01)				0		
101	Corner @ Drake (247-005-420.00) (\$149314.15 W2017 TIF)	149,314.15		108,092.32	41,221.83		11,686.57
102	555 E. Eliza St. Local TIR (247-006-420.00)	126.11			126		40.61
103	555 E. Eliza St. School TIR (247-006-420.01)	196.00			196		
104	232 LLC (247-007-420.00) (\$1404.98 is W2017 TIF)	1,404.98			1,405		622.76
105	Blackbird Billiards local TIR (247-008-420.00)	232.89			233		
106	Blackbird Billiards School TIR (247-008-420.01)				0		
107	RAI AZO, LLC local TIR (247-009-420.00) (\$719.40 W2017 TIF)	719.40			719		829.58
108	RAI AZO, LLC School TIR (247-009-420.01)				0		
109	Kalamazoo West Prof Ctr Local TIR (247-010) (\$4326.73 W2017)	4,326.72		1,255.68	3,071.04		3,071.04
110	Metal Mechanics Local TIR (247-011-420.00)(2275.90 W2017)	2,275.90			2,276		787.89
111	Metal Mechanics School TIR (247-011-420.01)(3536.27 W2017)	3,536.27			3,536		
112	AJZ Sprinkle LLC Local TIR (247-012-420.00) (\$13222.92 W2017)	13,222.92		9,541.00	3,681.92		3,681.92
113	AJZ Sprinkle LLC School TIR (247-012-420.01)				0		
114	BRA ACTUAL TOTAL 2018 AS OF 7-17-18	313,340.83	45,448.00	186,759.95	81,133	81,132.88	191,830.11
115							
116							
117							

118						
119	<b>2017 Pending remaining of approved Work Orders</b>					
120	WO#8 Portage (\$10,000+3500 appr 6-26 in WO#4 & 8)		25			
121	WO#17 - Gen Env. Consulting, Ammend. #1		1,240.00			
122	WO#19 - Checker Motors MDEQ SSA grant application			\$1179 + \$58 application		
123	WO#24 - Kalamazoo West Prof. BF Plan		730			
124	WO#25 - Metal Mechanics 400 S. 14th Street		521.3	Amend. #1 added \$1,000		
125	WO# 2018-1 General Env. Consulting		2,253.85			
126	WO# 2018-2 ET Annual Report Assistance		1800			
127	<b>2018 Pending TIF Payments to Developers &amp; other expenses</b>					
128	Eliza St. 2015-2017 TIF Hold for MDEQ Loan		1,463.46			
129	State BF Fund for Portage Road (2017 SET to pay in 2018)		81			
130	State BF fund Eliza Street (2017 1/2 of SET to pay in 2018)		32			
131	State BF fund RAI AZO (2017 1/2 of SET to pay in 2018)		708			
132	State BF fund Blackbird (2017 1/2 of SET to pay in 2018)					
133	State BF fund Metal Mech. (2017 1/2 of SET to pay in 2018)		1,081			
134	Pending Brown Transfer to LBRF		8,607			
135	Pending Corner @ Drake Transfer to LBRF		29,537			
136						
137	<b>TOTAL</b>		48,079.85		-48,080	143,750

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141	<b>Local Brownfield Revolving Fund - Fund 643</b>	<b>Revenues</b>	<b>Expenditures</b>		<b>REV-EXP</b>		
142	LBRF (acct 643-000-699.53) - From 2014	\$ 7,416.84			\$ 7,416.84	\$	7,416.84
143	Transferred from Brown 7/6/2015	\$ 5,659.48			\$ 5,659.48	\$	5,659.48
144	Transferred from Brown 12/31/2015	\$ 5,299.28			\$ 5,299.28	\$	5,299.28
145	Transferred from Brown 8/2/2016	\$ 6,479.70			\$ 6,479.70	\$	6,479.70
146	Transfer from Brown 12/15/16	\$ 6,314.00			\$ 6,314.00	\$	6,314.00
147	Transfer from Brown 7/27/17	\$ 6,984.90			\$ 6,984.90	\$	6,984.90
148	Transfer from Brown 1/18/18	\$ 6,478.34			\$ 6,478.34	\$	6,478.34
149	Transfer from Brown Pending 5/24/18	\$ 8,607.43			\$ 8,607.43	\$	8,607.43
150	Transfer from Corner @ Drake Pending 5/24/18	\$ 29,537.26			\$ 29,537.26	\$	29,537.26
151	<b>Fund 643 TOTAL</b>					\$	82,777.23

<b>Postage</b>	Jan	28.14
<b>Feb</b>		0.00
March		6.62
May		
July		
September		
October		
December		
<b>Total</b>	<b>\$</b>	<b>34.76</b>

<b>Copy charges</b>	Jan	\$	27.46
	Feb	\$	27.32
	March	\$	87.39
	April	\$	40.48
	May	\$	63.40
	June	\$	32.00
	July		
	August		
	Sept.		
	Oct		
	Nov		
	Dec		
<b>Total</b>	<b>\$</b>		<b>278.05</b>

<b>Contractual</b>		
General Env. 3/1	\$	3,952.40
General Env. 3/27	\$	1,200.00
Gen. Env. ET 5/7	\$	280.00
Gen Env. ET 5/29	\$	840.00
Gen. Env. ET 7/3	\$	1,473.75
<b>Total</b>	<b>\$</b>	<b>7,746.15</b>

<b>Communication</b>	
June hosting	20
<b>Total</b>	<b>\$ 20.00</b>
Salary - Director - Q1	\$ 1,067.00
Salary - other - Q1	\$ 11,019.30
Fringe Benefits - Q1	\$ 4,411.50
<b>Total</b>	<b>\$ 16,497.80</b>
<b>Travel</b>	
<b>Total</b>	<b>\$ -</b>

<b>Marketing</b>	
Broker outreach	\$ 706.92
<b>Total</b>	<b>\$ 706.92</b>

<b>Training</b>	
Hartsough Consulting	\$ 250.00
LBRF retreat food	\$ 219.50
Grover AIPG Conf.	\$ 539.99
<b>Total</b>	<b>\$ 1,009.49</b>

<b>Miscellaneous</b>	
<b>Total</b>	<b>\$ -</b>

<b>Indirect</b>	
County Cost alloc.	\$ -
<b>Other contract</b>	
Varnum - Mill	\$ 242.25
Varnum - Mill	\$ 5,482.50
Varnum Mill	\$ 2,154.75
Varnum Select Prod	\$ 3,880.25
Varnum Mill	\$ 446.00
Varnum Mill	\$ 427.75
<b>Total</b>	<b>\$ 12,633.50</b>

<b>Total Expenses</b>	<b>\$ 38,969.66</b>
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