

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 18, 2018
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of December 21, 2017
 5. Citizens Comments (4 minutes each / Please state name and address)
 6. Consent Agenda – Invoices
 - a. **\$ 1,050.00** – Envirologic General Environmental Review (Invoice #0170103)
 - b. **\$ 1,243.07** – Wenzel travel to EPA Brownfield conference (One KCBRA member funded by KCBRA Training Budget)
 - c. **\$10,947.57** – Administrative staff Quarter 4 of 2017 (Oct.– Dec.)
 - d. **\$250.00** – Facilitator Invoice – LBRF Planning and Facilitation – Hartsough Consulting
 - e. **\$219.50** – Mackenzies’ Bakery – LBRF Retreat
 - f. **EPA Grant Invoices**
 - i. **\$ 1,537.07** (Pet. Funds) – 703 N. Burdick WO#14 & 15
 - ii. **\$ 227.60** (\$113.80 Haz.; \$113.80 Pet.) – FY2018 Q1 Programmatic
 7. Non-Consent Agenda Invoices
 - a. **\$2,051.25** (\$1,025.62 Haz; \$1,025.63 Pet.) – Select Products, Oshtemo Twp. – EPA Grant WO#8
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Vicksburg Mill
 - i. MDEQ Loan and Grant Loan Reimbursement Draft Agreement with Paper City
 - ii. Application - \$1,250,000 Loan and \$100,000 Grant - timeline
 - iii. Transformational Plan timeline
 - b. **Discussion/Action:** WL Molding MDEQ Loan Application
 - i. Request to EDC - Applicant for the MDEQ Loan
 - c. **Discussion/Action:** Reimbursement Checks
 - i. RAI AZO, LLC - **\$10,186.11** (\$5,270.94 from Local TIR; \$4,915.17 from School TIR)
 - d. **Discussion/Action:** EPA Grant
 - i. Envirologic Monthly Memo
 - ii. 615 W. Kalamazoo Avenue - EPA Grant Work Order #16, Amendment #1 for additional **\$19,800** - Phase II ESA, BEA, and DDCC
 - e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
 - i. **\$12,484.71** – Invoice #04166 Grant
 - ii. **\$ 227.60** – MDEQ Grant Administrative – State FY2018 Quarter 1 (Oct.-Dec.)
-

9. Financial Reports

- a. **Discussion:** Fund 247 and 643

10. Staff Report

11. Committees - times dates and places

- a. Land Bank Report – Next Meeting February 8, 2018, 8:30 a.m.
- b. Project/Finance Committee – Thursday, February 8, 2018, 4:00 p.m.
- c. Executive Committee – Friday, February 9, 2018, 9:15 a.m.
- d. Bylaws Committee –

12. Other

13. Board Member Comments

14. Adjournment

***Next Meeting: Thursday – February 22, 2018 at 4pm – Please note 3rd Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover
Resource Coordinator, Planning and Community Development
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007
TELEPHONE: (269)384-8305

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, December 21, 2017
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

MINUTES

Present: Julie Rogers, Ken Peregon, Chris Carew, Connie Ferguson, Travis Grimwood, Doug Milburn, Joe Agostinelli, Andy Wenzel,

Members Excused: Habib Mandwee, Jim Spurr, Jodi Milks

Kalamazoo Township: Sherine Miller

Staff: Lotta Jarnefelt, Rachael Grover

Consultant: Jeff Hawkins

Recording Secretary: Rachael Grover

Community: Commissioner McGraw; 3 Community

1. Chair Peregon called the meeting to Order at 4:04 p.m.
2. Members Excused: Mandwee, Milks, Spurr
3. Approval of the Agenda: Chair Peregon requested addition of item 8.a.iii information on the Transformational Brownfield Plan for the Vicksburg Mill. **Wenzel moved approval of the agenda as amended and Ferguson seconded the motion. Motion carried.**
4. Approval of Minutes: **Agostinelli moved to approve the minutes as presented, Wenzel seconded the approval November 16, 2017 minutes. Motion carried.**
5. Citizens Comments: None
6. Consent Agenda – Invoices
 - a. **\$ 840.00** – Envirologic General Environmental Review (Invoice #04122)
 - b. EPA Grant Invoices
 - i. **\$ 506.25** (\$253.12 Haz.; \$253.13 Pet.) – Outreach/Programmatic – Amended WO#3
 - ii. **\$ 10,517.63** (Pet. Funds) – 703 N. Burdick WO#14 & 15
 - iii. **Travel invoices:** Haz. grant \$1,389.75– (Ferguson \$606.18, Grover \$783.57)
Pet. grant – \$1,430.68 (Agostinelli \$501.44, Milburn \$929.24)

Wenzel moved and Agostinelli seconded the approval of the consent agenda. Motion carried.

7. Non-Consent Agenda Invoices
 - a. **\$5,353.75** (\$2,676.88 Haz; \$2,676.87 Pet.) – Select Products, Oshtemo Twp. – EPA Grant WO#8

Agostinelli moved to approve item 7.a., Rogers seconded approval. Motion carried with Grimwood abstaining.

8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Vicksburg Mill
 - i. MDEQ Loan and Grant Loan Reimbursement Agreement with Paper City – Varnum
Grimwood motioned to approve requesting Varnum to draft the Loan reimbursement agreement, Wenzel supported the motion. Motion carried.
-

- ii. Application - \$1,250,000 Loan and \$100,000 Grant - Request to County Board of Commission to pass Resolution in support of Application to MDEQ

Phillips Environmental provided overview of costs detailed in Loan and Grant application.

- iii. Transformational Brownfield Plan

Staff provided update that Plan is being reviewed. Plan is to request a meeting with the MEDC.

- b. **Discussion/Action:** WL Molding MDEQ Loan Application

- i. Request to EDC - Applicant for the MDEQ Loan

Staff will follow up with MDEQ to confirm that this will be recommended.

- c. **Discussion/Action:** Reimbursement Checks

- i. Midlink - **\$115,776.51**

- ii. General Mills - **\$277,262.59** (\$41,793.37 Local TIR; \$235,469.22 School TIR)

- iii. Gesmundo, LLC - **\$26,537.07**

Agostinelli motioned to approve reimbursement payment to Midlink and Gesmundo, LLC, Ferguson seconded the motion. Motion carried.

- d. **Discussion/Action:** EPA Grant

- i. Envirologic Monthly Memo – provided in packet

- ii. Amendment #1, Work Order #8 Select Products – addition of **\$4,500** to complete work for total of \$34,000

Rogers motioned to approve Amendment #1 to WO #8, Wenzel supported the motion. Motion carried with Grimwood abstaining.

- iii. Federal Financial Report – Due 12/31/2017

Ferguson motioned for staff to submit Federal Financial report, Carew seconded the motion. Motion carried.

- e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant

- i. **\$ 101,491.90** – Invoice #03991

Agostinelli moved to approve payment of invoice, Wenzel seconded the motion. Motion Carried.

- ii. Submittal of grant reimbursement request and quarterly loan report

Carew motioned approval for staff and Chair to submit loan and grant quarterly reports, Ferguson seconded the motion. Motion carried.

9. Financial Reports

- a. **Discussion:** Fund 247 and 643

Staff described revenues received in 2017 to date.

10. Staff Report

- a. 615 W. Kalamazoo Avenue, City of Kalamazoo Agreement

Signed agreement received from the City of Kalamazoo and Phase I ESA can move forward.

- b. LBRF planning meeting – January 11th at Kalamazoo County Expo Center 4:00-7:00

11. Committees - times dates and places

- a. Land Bank Report – Next Meeting February 8, 2018, 8:30 a.m.

- b. Project/Finance Committee – No January committee – LBRF Planning meeting

- c. Executive Committee – No January committee – LBRF Planning meeting
-

- d. Bylaws Committee – Still working on changes recommended by committee. Suggestion to wrap-up in February.

12. Other

13. Board Member Comments

Rogers noted the positive feedback and publicity the KCBRA is receiving from the community and thanked all for the collaboration and hard work.

14. Adjournment: Meeting adjourned at 5:03 pm

Next Meeting: Thursday – January 18, 2018 at 4pm – Please note 3rd Thursday Room 207a, County Admin Bldg

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Rachael Grover
Resource Coordinator, Planning and Community Development
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007
TELEPHONE: (269)384-8305





Remit to:
2960 Interstate Parkway, Kalamazoo, MI 49048
P 269.342.1100 | F 269.342.4945 | W envirollogic.com

Kalamazoo County Brownfield Redevelopment Authority
Rachael Grover
Department of Planning and Community Development
201 West Kalamazoo Avenue, Room 101
Kalamazoo, MI 49007

Invoice number 04154
Date 01/08/2018
Project **170103 KCBRA - General Environmental Review**

INVOICE: Through Dec 31, 2017

GENERAL ENVIRONMENTAL REVIEW WO #2017-1

Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jeffrey C. Hawkins			
Professional Services	7.50	140.00	1,050.00
		Invoice total	1,050.00

We accept Check, ETF, Visa, MC Discover & Amex as payment options



COUNTY OF KALAMAZOO

TRAVEL EXPENSE FORM

2017 M&IE and Mileage

Employee Name Andrew Wenzel		Vendor #	Date Submitted Jan 18, 2018
Street Address		Department: Planning	
City, State, Zip Code		Period Covered From: Dec 5, 2017	Period Covered To: Dec 7, 2017

Date	Activity Type	Indicate Meals Claimed			Explanation <small>(All M&IE listed must include location)</small>	Amount	
		B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>		Travel	Training
12-05-2017	Airfare	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Flight EPA Brownfield Conf. Pittsburgh, PA		440.60
12-05-2017	Lodging	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Westin Conf. Center, Pittsburgh, PA		147.06
12-05-2017	M&IE (Overnight)	B <input checked="" type="checkbox"/>	L <input checked="" type="checkbox"/>	D <input type="checkbox"/>	Pittsburgh, PA (Dinner Provided)		30.00
12-06-2017	Lodging	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Westin, Pittsburgh, PA		147.06
12-06-2017	M&IE (Overnight)	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Pittsburgh, PA		54.00
12-07-2017	M&IE (Overnight)	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Pittsburgh, PA (last day of travel)		40.50
12-04-2017	Registration Fees	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Registration EPA Conference		330.00
12-05-2017	Transportation	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Transportation to event, Pittsburgh		8.39
12-06-2017	Transportation	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Transportation to event, Pittsburgh		7.73
12-07-2017	Transportation	B <input type="checkbox"/>	L <input type="checkbox"/>	D <input type="checkbox"/>	Transportation to airport		37.73

Date	Description <small>(include point to point traveled and purpose of trip)</small>	Mileage	
		Travel	Training

I HEREBY CERTIFY THAT ALL ITEMS OF EXPENSE INCLUDED IN THIS STATEMENT WERE INCURRED IN THE DISCHARGE OF AUTHORIZED OFFICIAL BUSINESS; THAT THE AMOUNTS ARE CORRECT; THAT PROPER DOCUMENTATION HAS BEEN SUBMITTED; AND THAT THEY REPRESENT PROPER CHARGES AGAINST THE COUNTY.

Total Mileage		
Travel Account		.00
Training Account 247-000-956.00		1,243.07
Total Due		1,243.07

Employee Signature _____ Date _____

Authorized Signature _____ Date _____



Department of Planning & Community Development

201 West Kalamazoo Avenue, Rm. 101 • Kalamazoo, Michigan 49007
 Phone: (269) 384-8112 • FAX: (269) 383-8920 • Email: LMJARN@kalcounty.com

INTER-OFFICE INVOICE

BILL TO
Kalamazoo County Brownfield Redevelopment Authority c/o County Planning Dept. 201 W. Kalamazoo Avenue Kalamazoo, MI 49007

Invoice

Invoice No.	BRA-4-2017
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DATE	DUE DATE
01/18/18	--

DATE	DESCRIPTION	Cost	Qty	AMOUNT
01/18/18	2017 BRA administration hours County Pay Periods 21-26, 9/30/17 to 12/22/17 BRA General (247-000-808.11 Contractual Other) Rachael Grover (319 hrs -7 for MDEQ Grant - 7 for EPA grant= 305 hrs)	7,265.10	1	7,265.10
	Fringe Benefits 36.5%	2,651.76	1	2,651.76
	Lotta Jarnefelt (18 hours)	755.10	1	755.10
	Fringe Benefits 36.5%	275.61	1	275.61

THANK YOU! ☺

TOTAL --->	\$ 10,947.57
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INVOICE

HARTSOUGH CONSULTING LLC

Building Effective Organizations and Collaboratives

2690 Timberleaf Lane
Kalamazoo, MI 49006-2434
269-599-1801
denise.hartsough@gmail.com

To:
Kalamazoo County Government
201 W. Kalamazoo Ave.
Kalamazoo, MI 49007

Invoice #107
January 11, 2018

For: Mtg Facilitation

Description of Services	Amount
Meeting planning and facilitation for Brownfield Redevelopment Authority	\$250.00

Please make check payable to Hartsough Consulting LLC.
Payment is expected within 30 days.

Thank you for your business!

MacKenzie's BAKERY

DELIVER PICKUP

DAY Thur
DATE 1/11
TIME _____

527 Harrison • 343-8440

SOLD TO Rachel Grover

PHONE _____

24	mini croissant sand @ 2 ¹⁵	460-
16	mini croissant sand @ 3 ⁰⁵	52-
1	Sm. Mediteranean Salad	35 ⁹⁵
1	Sm. Garden Salad	25 ⁹⁵
12	cookies @ 1 ⁰⁵ ea.	12 ⁶⁰
12	brownies @ 2 ²⁵ ea.	27-

ORDER TAKEN BY _____ DATE _____
TOTAL # PKGS _____
RECEIVED BY _____

SUB-TOTAL	219 ⁵⁰
DELIVERY	
TOTAL	

Kalamazoo County Brownfield Redevelopment Authority
Rachael Grover
Department of Planning and Community Development
201 West Kalamazoo Avenue, Room 101
Kalamazoo, MI 49007

Invoice number 04156
Date 01/08/2018

Project **170247 703 N. Burdick St., Kalamazoo, MI - W.O. 14 & 15**

INVOICE: Through Dec 31, 2017

BEA, DUE CARE
Professional Fees

	Hours	Rate	Billed Amount
Administrative Assistant Shelbey N. Senkewitz Professional Services	1.50	50.00	75.00
Senior Project Manager David A. Stegink Professional Services	1.25	115.00	143.75
Project Scientist Zachary N. Curry Professional Services	15.25	85.00	1,296.25
Subcontractor			
	Units	Rate	Billed Amount
Subcontractor United Parcel Service	1.00	10.0165	10.02
	1.00	12.052	12.05
Phase subtotal			1,537.07
		Invoice total	1,537.07

We accept Check, ETF, Visa, MC Discover & Amex as payment options



Department of Planning & Community Development

201 West Kalamazoo Avenue, Rm. 101 • Kalamazoo, Michigan 49007
 Phone: (269) 384-8112 • FAX: (269) 383-8920 • Email: LMJARN@kalcounty.com

INTER-OFFICE INVOICE

BILL TO
Kalamazoo County Brownfield Redevelopment Authority c/o County Planning Dept. 201 W. Kalamazoo Avenue Kalamazoo, MI 49007

Invoice

Invoice No.	BRA-EPAQ1-2018
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DATE	DUE DATE
01/18/18	--

DATE	DESCRIPTION	Cost	Qty	AMOUNT
01/18/18	2018 BRA EPA Programmatic hours County Pay Periods 21-26, 9/30/17 to 12/22/17 BRA General (247-902-992.00 Administrative Expenses) Rachael Grover (7 hours @ \$23.82/hour)	166.74	1	166.74
	Fringe Benefits 36.5%	60.86	1	60.86
THANK YOU! 😊		TOTAL --->		\$ 227.60

**EPA Assessment Grant Programmatic (KCBRA Staff)
Quarter 1 (Federal FY2018)**

Date	Time	Description	# Staff	Rate	Fringe %	Total Cost
week of 10/27/17	1 hour	MBE/WBE report review	1	23.82	36.5	\$ 32.51
10/27/2017	2 hour	Quarterly Report review	1	23.82	36.5	\$ 65.03
11/15/2017	2 hour	County/City discussion/meeting collaboration on projects	1	23.82	36.5	\$ 65.03
Week of 12/26/17	2 hour	EPA Brownfield Conference materials review and planning for further outreach	1	23.82	36.5	\$ 65.03
Total 7 hours						\$ 227.60

Total split between Hazardous Assessment Grant and Petroleum Grant

Project Accounting bra001-70400-bra05 (Haz. Task 5) \$ 113.80

Project Accounting bra002-70400-bra05 (Pet. Task 5) \$ 113.80

Total \$ 227.60

Kalamazoo County Brownfield Redevelopment Authority
Rachael Grover
Department of Planning and Community Development
201 West Kalamazoo Avenue, Room 101
Kalamazoo, MI 49007

Invoice number 04155
Date 01/08/2018
Project **170027 Select Products Limited - W.O. 8**

INVOICE: Through Dec 31, 2017

PHASE II ESA (CONCEPTUAL BUDGET)

Professional Fees

	Hours	Rate	Billed Amount
Project Scientist Alexander B. Amos Professional Services	7.25	85.00	616.25

BEA AND DUE CARE

Professional Fees

	Hours	Rate	Billed Amount
CAD Designer/Drafter Michelle A. Bell Professional Services	15.00	65.00	975.00
Senior Project Manager David A. Stegink Professional Services	1.00	115.00	115.00
Project Scientist Alexander B. Amos Professional Services	2.50	85.00	212.50
Phase subtotal			1,302.50

BROWNFIELD PLAN AND ACT 381 WORK PLAN

Professional Fees

	Hours	Rate	Billed Amount
Administrative Assistant Shelbey N. Senkewitz Professional Services	1.25	50.00	62.50
Principal Jeffrey C. Hawkins Professional Services	0.50	140.00	70.00
Phase subtotal			132.50

Invoice total **2,051.25**

Kalamazoo County Brownfield Redevelopment Authority Reimbursement Analysis Review

5825 and 5901 Willoughby Drive (RAI Jets)

January 18, 2018

KCBRA				<u>State</u>	<u>Local</u>	<u>Total</u>
Expenditures	<i>Estimate</i>	<i>Invoiced</i>				
<i>Administrative</i>						
2016 Administrative					\$ 897.83	\$ 897.83
Subtotal KCBRA	\$ -	\$ -	\$ -	\$ -	\$ 897.83	\$ 897.83
Payments		<i>Distributed</i>				
Pending 1/18/18					\$	\$ 897.83
					\$	-
Subtotal KCBRA			\$ -	\$ -	\$ -	\$ 897.83
Remaining Balances after Payments						
Subtotal KCBRA			\$ -	\$ -	\$ -	\$ -

State Brownfield Fund						
<i>State of Michigan Payment</i>						
2017 50% of SET pending in 2018		\$ 708.30	\$ 708.30		\$	\$ 708.30
Total					\$	\$ 708.30

Developer				<u>State</u>	<u>Local</u>	<u>Total</u>
Expenditures	<i>Estimate</i>	<i>Approved</i>				
<i>Eligible Developer Expense</i>						
BEA	\$ 4,000.00	\$ 3,097.22	\$ 3,097.22		\$	3,097.22
Due care Planning	\$ 13,500.00	\$ 2,437.50	\$ 2,437.50		\$	2,437.50
Due Care Plan		\$ 2,392.46		\$ 2,392.46	\$	2,392.46
Environmental Response	\$ 25,000.00	\$ 15,525.35	\$ 15,525.35		\$	15,525.35
Brownfield Plan	\$ 7,500.00	\$ 6,425.00			\$	-
Act 381 Work Plan			\$ 6,425.00		\$	6,425.00
Application fee			\$ -	\$ 2,500.00	\$	2,500.00
Total			\$ 27,485.07	\$ 4,892.46	\$	32,377.53
Subtotal Developer			\$ 27,485.07	\$ 4,892.46	\$	32,377.53
Max school % is 46.23%; Local % is 53.77%						
		Max by %allowed	\$ 14,968.13	\$ 17,409.40		
Non-Interest Payments		<i>Approved</i>				
pending payment 1/18/18	\$ 10,186.11		\$ 4,915.17	\$ 5,270.94	\$	10,186.11
Subtotal available after Developer Payments			\$ 10,052.96	\$ 12,138.46	\$	22,191.42

Interest						
<i>2017 Interest 4/27/17-12/31/17 on principal of \$32,377.53</i>						
					662.63	\$ 662.63
Interest Total					\$	662.63

			<u>State</u>	<u>Local</u>		
Developer Remaining Balances after Payments						
Subtotal Developer			\$ 10,052.96	\$ 12,801.09	\$	22,854.05

Total Remaining Balances of all Entities			\$ 10,052.96	\$ 12,801.09	\$	22,854.05
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MEMORANDUM

TO: **RACHAEL GROVER, RESOURCE COORDINATOR, KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

FROM: **JEFF HAWKINS**

SUBJECT: **FY16 EPA BROWNFIELD ASSESSMENT GRANT UPDATES**

DATE: **1/18/2018**

This memorandum serves to provide information regarding updates for the Kalamazoo County Brownfield Redevelopment Authority (KCBRA) for activities and services rendered on various projects related to the EPA Brownfield Assessment Grants.

1. Site Inventory and Prioritization Project No: 160360 – W.O. 2

Update:

There are no updates for this month.

2. Community Outreach and Programmatic Project No: 160361 - W.O. 3

Update:

Envirologic is working on draft Project Profiles and also a Tax Increment Revenue Forecast for all of the KCBRA's active Brownfield Plans. Plans for other outreach opportunities continue to be reviewed.

3. Jhamin, LLC – 8212 Shaver Rd., Portage, MI Project No: 160362 W.O. 4

Update:

The MDEQ has invited the KCBRA to submit a full application and will fund a loan. We anticipate the amount to be approximately \$120,000 which includes \$80,000 for the installation of a sub-slab depressurization systems, the demolition of the back building only and allowable administration costs. Envirologic just received updated demolition costs and is finalizing the full application which is being funded by Jhamin, LLC.

4. Select Products Limited – Oshtemo Township Site Project No:170027, W.O. 8

Update:

After multiple revisions of the Brownfield Plan it has been approved by the KCBRA and Oshtemo Township. It will be presented to the full BOC on January 16th. It is our understanding that Select is working towards closing on the property in the near future.

5. Former Cole Krum Site – 343 West Prairie St., Vicksburg, MI Project No. 170081, W.O. 10

Update:

Envirologic has been providing copies of files to the Oswalts to support their bank financing. No other work is occurring through the KCBRA at this time.

6. Thrash Outdoor Cafe – 703 N. Burdick St., Kalamazoo, MI

Update:

The Phase II ESA revealed some contamination associated with former USTs and activities at the site. These issues should not create any major concerns for the planned use of the site. A BEA has been filed with the state and a DDCC has been completed. It is our understanding that the Thrash's intend on closing on the property in March of 2018.

7. 615 W. Kalamazoo Ave., Kalamazoo, MI

Update:

The KCBRA negotiated an agreement with the City of Kalamazoo that would allow the KCBRA to be reimbursed for their EPA Assessment Grant funds first in a City Brownfield Plan. Envirologic was authorized to begin work on the project toward the end of December. Eligibility approvals were received from MDEQ and EPA on January 5th and 4th, 2018, respectively. Envirologic has initiated the Phase I ESA.

Scope of Services

Contract for Professional Services
Kalamazoo County Brownfield Redevelopment Authority
Applicable to Contract Dated September 22, 2016
Work Order No. 16, Amendment 1 (1-15-18) Dated November 16, 2017

Between

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY (CLIENT)
201 WEST KALAMAZOO AVENUE
KALAMAZOO, MICHIGAN 49007-3777

And

ENVIROLOGIC TECHNOLOGIES, INC. (ENVIROLOGIC)
2960 INTERSTATE PARKWAY
KALAMAZOO, MICHIGAN 49048

Subject Matter: 615 West Kalamazoo Ave., Kalamazoo, MI
Funding Source: U.S. EPA Assessment Grant, Hazardous and Petroleum
Task 2 – Phase I Environmental Site Assessment, Task 3 – Asbestos Survey, Task 4 – Phase II Environmental Site Assessment, Task 5 – Baseline Environmental Assessment & Documentation of Due Care Compliance

CLIENT requests that ENVIROLOGIC perform the work described below in accordance with the terms of the above-referenced Contract and as described in this "Scope of Services."

ENVIROLOGIC will begin work on this Work Order and complete the services as described in the attached "Scope of Services."

ENVIROLOGIC and CLIENT have designated the following representatives for this "Scope of Services:"

<u>Jeffrey C. Hawkins</u>	<u>(269) 342-1100</u>
Name (ENVIROLOGIC)	Phone

<u>Mr. Ken Peregon, Chair</u>	<u>(269)-384-8112</u>
Name (CLIENT)	Phone

If CLIENT accepts this Scope of Services, please sign this Work Order on behalf of CLIENT and return to the ENVIROLOGIC Representative above:

ACCEPTED AND AGREED TO:

KALAMAZOO COUNTY BROWNFIELD
REDEVELOPMENT AUTHORITY (CLIENT)

ENVIROLOGIC TECHNOLOGIES, INC.

By Ken Peregon
Title Chair

By Jeffrey C. Hawkins
Title President

Signature _____

Signature _____

Date _____

Date _____



I. Scope of Services

615 Holdings, LLC intends on purchasing and redeveloping the former Rorick Brothers Auto Body site located at 615 West Kalamazoo Avenue in downtown Kalamazoo. The approximately .8 acre site currently has an approximately 6,800 square foot building that will be demolished in preparation for a three-story mixed use commercial and residential 10-12,000 square foot building in Phase I of the development and a similar building in Phase II of the redevelopment.

To assist in their acquisition of the property, the KCBRA has initially been asked to consider funding a Phase I Environmental Site Assessment and asbestos survey. It is anticipated based on the site's history as an auto body repair facility and also from previously completed due diligence that a Phase II ESA, BEA, Due Care Plan will ultimately be necessary. For this work order, Envirologic is proposing to prepare a Phase I Environmental Site Assessment and asbestos survey to support the acquisition of the property.

Eligibility Demonstration and Phase I ESA (Petroleum Grant)

Envirologic will prepare an eligibility demonstration for the U.S. EPA for the use of Hazardous Substances Assessment grant funds and the MDEQ for the use of Petroleum funds. Envirologic will prepare a Phase I Environmental Site Assessment compliant with the ASTM E1527 standard and the U.S. EPA rules for All Appropriate Inquiry. The Phase I ESA will include a site inspection, review of historical resources, review of environmental databases, interviews with knowledgeable persons and preparation of a report.

NESHAP Asbestos Survey (Hazardous Substances Grant)

The asbestos survey will be completed to satisfy NESHAP requirements and will note suspect asbestos containing materials, their quantity, condition and locations. Samples of suspect asbestos containing materials will be collected for laboratory analysis. A summary report will be prepared detailing the identified asbestos containing materials. The estimated cost to conduct the asbestos survey includes staff time for one day of field work; estimated analytical for asbestos samples/layers; Sampling and Analysis Plan; Health and Safety Plan; Data Validation Report (required by EPA Brownfield Assessment Grant); Preparation of the asbestos report; and Project Management.

Amendment #1: (Petroleum Grant)

Based on the data gathered in the Phase I ESA and site observations made, several Recognized Environmental Conditions (RECs) were identified that warrant further investigation. These RECs include multiple underground storage tanks (USTs) for a filling station, existing and/or former oil-water separators, an in-ground hoist, and historic operations including an oil house and large above ground oil tank. In addition to the above items, Envirologic is proposing to conduct and prepare a Phase II ESA. Based on the analytical results of the Phase II ESA sampling this work order includes budget to complete a Baseline Environmental Assessment (BEA) and Documentation of Due Care Compliance (DDCC), if necessary, in order to assist with environmental liability protection under PA 451 of 1994 (Natural Resources Environmental Protection).

Phase II ESA

This Amendment for Work Order # 16 includes a budget for the completion of soil and groundwater samples from approximately ten (10) soil borings relating to the RECs identified. Ground penetrating radar will be utilized to identify any remaining USTs or below ground structures to be assessed via soil and/or groundwater collection.

Baseline Environmental Assessment (BEA), or Documentation of Due Care Compliance (DDCC)

If soil and/or groundwater contamination is identified a BEA and DDCC will be prepared in order for 615 Holdings, LLC to be eligible for environmental liability protection and evaluate due care obligations relating to the redevelopment of the site.

II. Compensation

Compensation for services provided under this Work Order will be completed on a time and materials basis invoiced at the rates provided in the Contract for Professional Services between ENVIROLOGIC and CLIENT not-to-exceed the budget detailed below without prior authorization from the KCBRA.

Phase I ESA

Eligibility Demonstrations, Data Evaluation and Report Preparation	\$ 3,000
ESTIMATED PROJECT COSTS	\$ 3,000

Asbestos Survey

Project Mgt., Staff Time, Laboratory Services, Misc. Expenses and Report	\$ 3,500
ESTIMATED PROJECT COSTS	\$ 3,500

Amendment #1:

Phase II ESA

Project Mgt. and Report Preparation	\$ 2,800
Ground Penetrating Radar Survey	\$ 2,500
Geoprobe, Field Services, and Misc. Expenses	\$ 5,500
Laboratory Services	\$ 5,500
ESTIMATED PHASE II ESA COSTS	\$ 16,300

BEA and DDCC

Staff Time, Report Preparation, Expenses	\$ 3,500
ESTIMATED BEA and DDCC COSTS	\$ 3,500

Subtotal of Amendment #1	\$ 19,800
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Revised Estimated Project Total	\$ 26,300
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III. Schedule

Work performed under this Work Order will be initiated upon authorization to proceed as directed by the KCBRA. It is anticipated that the Phase II ESA field activities can be completed within 3 to 4 weeks of authorization to proceed and receipt of eligibility authorization. Laboratory analytical results would be available one week after the samples are collected and a Phase II ESA report would be available one week after lab results are received. A BEA and DDCC, if necessary, would be available approximately one week after completion of the Phase II ESA report.

\Projects_K\Kalamazoo County\Brownfield Redevelopment Authority\2016 EPA BROWNFIELD ASSESSMENT GRANTS\2016 EPA Grant Work Orders\Work Order 16, Amendment 1, 615 West Kalamazoo Ave., Kalamazoo, MI.docx





Remit to:
 2960 Interstate Parkway, Kalamazoo, MI 49048
 P 269.342.1100 | F 269.342.4945 | W envirollogic.com

Kalamazoo County Brownfield Redevelopment Authority
 Rachael Grover
 Department of Planning and Community Development
 201 West Kalamazoo Avenue, Room 101
 Kalamazoo, MI 49007

Invoice number 04166
 Date 01/08/2018
 Project **150366 555 E. Eliza Street, Work Order #21**

INVOICE: Through Dec 31, 2017

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT

Professional Fees

	Date	Hours	Rate	Billed Amount
CAD Designer/Drafter				
Michelle A. Bell				
Professional Services				
	12/05/2017	1.00	90.00	90.00
	12/06/2017	4.00	90.00	360.00
	Subtotal	5.00		450.00
Project Manager				
Paul D. French				
Professional Services				
	12/01/2017	7.75	95.00	736.25
	12/04/2017	7.00	95.00	665.00
	12/05/2017	5.25	95.00	498.75
	12/06/2017	1.50	95.00	142.50
	12/07/2017	1.00	95.00	95.00
	12/11/2017	6.50	95.00	617.50
	12/12/2017	1.25	95.00	118.75
	12/13/2017	4.00	95.00	380.00
	12/14/2017	6.00	95.00	570.00
	12/15/2017	5.25	95.00	498.75
	12/18/2017	3.50	95.00	332.50
	12/20/2017	2.50	95.00	237.50
	12/21/2017	4.50	95.00	427.50
	12/28/2017	1.50	95.00	142.50
	Subtotal	57.50		5,462.50
Senior Project Manager				
David A. Stegink				
Professional Services				
	12/21/2017	0.50	105.00	52.50
	12/27/2017	0.50	105.00	52.50
	12/28/2017	3.00	105.00	315.00

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT

Professional Fees

	Date	Hours	Rate	Billed Amount
Senior Project Manager				
David A. Stegink				
Professional Services				
	12/29/2017	0.50	105.00	52.50
	Subtotal	4.50		472.50
Project Scientist				
Alexander B. Amos				
Professional Services				
	12/01/2017	1.00	80.00	80.00
Michael J. Bair				
Professional Services				
	12/07/2017	2.25	80.00	180.00
	12/11/2017	5.00	80.00	400.00
	12/13/2017	3.00	80.00	240.00
	12/14/2017	1.75	80.00	140.00
	12/15/2017	3.25	80.00	260.00
	12/21/2017	4.00	80.00	320.00
	Subtotal	19.25		1,540.00
Robert L. Webster				
Professional Services				
	12/28/2017	0.75	80.00	60.00
Expense				
		Units	Rate	Billed Amount
Barrel				
12/21/2017		1.00	45.00	45.00
Field Supplies				
12/04/2017		0.50	35.00	17.50
12/11/2017		0.25	35.00	8.75
	Subtotal			26.25
Field Truck				
12/04/2017		0.50	75.00	37.50
12/11/2017		0.50	75.00	37.50
12/21/2017		0.25	75.00	18.75
	Subtotal			93.75
Miscellaneous Expense				
12/01/2017		1.00	131.153	131.15
<i>pipe, couplings, etc-Etna</i>				
12/11/2017		1.00	31.427	31.43
<i>fittings - Home Depot</i>				

Kalamazoo County Brownfield Redevelopment Authority
Project 150366 555 E. Eliza Street, Work Order #21

Invoice number 04166
Date 01/08/2018

SUB-SLAB DEPRESSURIZATION SYSTEM INSTALLATION - MDEQ GRANT

Expense

	Units	Rate	Billed Amount
Miscellaneous Expense			
12/15/2017	1.00	52.58	52.58
<i>PVC material-Menards</i>			
12/21/2017	1.00	24.673	24.67
<i>supplies for muffler in blower 5 -Kendall Electric</i>			
Subtotal			<u>77.25</u>
Subtotal			239.83
Micromanometer (Digital)			
12/04/2017	0.50	35.00	17.50
12/11/2017	0.25	35.00	8.75
12/21/2017	0.25	35.00	<u>8.75</u>
Subtotal			35.00
PID			
12/04/2017	0.50	75.00	37.50
12/11/2017	0.25	75.00	18.75
12/21/2017	0.25	75.00	<u>18.75</u>
Subtotal			75.00
Tedlar Bags			
12/11/2017	5.00	16.00	80.00
Subcontractor			
	Units	Rate	Billed Amount
Subcontractor			
Fibertec Environmental Services	1.00	1,072.50	1,072.50
	1.00	1,430.00	<u>1,430.00</u>
Subtotal			2,502.50
Pace Analytical Services, LLC	1.00	701.25	<u>701.25</u>
Subtotal			<u>3,203.75</u>
Phase subtotal			11,863.58

MANAGEMENT OF CONTAMINATED SOIL - MDEQ LOAN

Professional Fees

	Date	Hours	Rate	Billed Amount
Senior Project Manager				
David A. Stegink				
Professional Services				
	12/14/2017	2.00	105.00	210.00

Subcontractor

	Units	Rate	Billed Amount
Subcontractor			



Remit to:
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Kalamazoo County Brownfield Redevelopment Authority
 Project 150366 555 E. Eliza Street, Work Order #21

Invoice number 04166
 Date 01/08/2018

MANAGEMENT OF CONTAMINATED SOIL - MDEQ LOAN

Subcontractor

	Units	Rate	Billed Amount
Subcontractor			
Pace Analytical Services, LLC	1.00	301.125	301.13
Waste Management of MI, Inc.	1.00	110.00	110.00
Subtotal			411.13
Phase subtotal			621.13
		Invoice total	12,484.71

We accept Check, ETF, Visa, MC Discover & Amex as payment options



Department of Planning & Community Development

201 West Kalamazoo Avenue, Rm. 101 • Kalamazoo, Michigan 49007
 Phone: (269) 384-8112 • FAX: (269) 383-8920 • Email: LMJARN@kalcounty.com

INTER-OFFICE INVOICE

BILL TO
Kalamazoo County Brownfield Redevelopment Authority c/o County Planning Dept. 201 W. Kalamazoo Avenue Kalamazoo, MI 49007

Invoice

Invoice No.	BRA-MDEQ-GR 1-2018
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DATE	DUE DATE
01/18/18	--

DATE	DESCRIPTION	Cost	Qty	AMOUNT
01/18/18	2018 BRA MDEQ Grant and Loan administration hours County Pay Periods 21-26, 9/30/17 to 12/22/17 BRA General (247-901-992.00 Administrative Expenses) Rachael Grover (7 hours @ \$23.82/hour)	166.74	1	166.74
	Fringe Benefits 36.5%	60.86	1	60.86
THANK YOU! ☺		TOTAL --->		\$ 227.60

**555 E. Eliza Street Grant and Loan Administration
Quarter 1 (State FY2018)**

Project # 450484-71

Date	Time	Description	# Staff	Rate	Fringe %	Total Cost	FY2018 Quarter
10/19/2017	1 hour	Quarterly Loan report	1	23.82	36.5	\$ 32.514	Q1
10/21/2017	1 hour	Email/invoice review/Board prep	1	23.82	36.5	\$ 32.514	Q1
11/9/2017	1 hour	Loan invoice review/ Board prep	1	23.82	36.5	\$ 32.514	Q1
12/13/2018	2 hour	Grant/Loan invoice review	2	23.82	36.5	\$ 65.03	Q1
12/15/2018	1 hour	Email/invoice review/Board prep	1	23.82	36.5	\$ 32.51	Q1
12/28/2018	1 hour	Quarterly loan/grant prep	1	23.82	36.5	\$ 32.51	Q1
Total		7 hours				\$ 227.60	
						Total Q1 Admin costs	\$ 227.60

**555 E. ELIZA STREET REDEVELOPMENT
SCHOOLCRAFT, MICHIGAN
MDEQ GRANT AND LOAN BUDGET SHEET**

MDEQ Grant and Loan 555 E. Eliza Street, Schoolcraft	Invoice Activity	Invoice #	Actual Costs	MDEQ Task Budget - Grant	MDEQ Task Budget - Loan	Work Plan #	
	<u>Documentation of Due Care Compliance (Task 1)</u>				\$0.00	\$5,000.00	1
	Initial Meetings, Project Planning				\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
	TOTAL/REMAINING		\$0.00		\$5,000.00		
Vapor Transmission Pilot Study (Task 2)	Initial Meetings, Project Planning	1644	\$1,727.50	Q1	\$1,727.50	1	Site Investigation and Due Care Activities
		1762	\$6,928.07	Q1	\$6,928.07		
		1877	\$5,528.42	Q2	\$5,528.42		
		1948	\$285.00	Q2	\$285.00		
		2091	\$1,140.00	Q2	\$1,140.00		
		2313	\$5,031.25	Q3	\$5,031.25		
		2398	\$3,272.50	Q3	\$3,272.50		
		2515	\$926.25	Q3	\$926.25		
		2673	\$598.75	Q4	\$598.75		
		2756	\$5,625.00	Q4	\$5,625.00		
		2881	\$5,003.75	Q1	\$5,003.75		
		2972	\$2,141.67	Q1	\$2,141.67		
		3067	\$7,099.85	Q1	\$7,099.85		
		3162	\$2,664.99	Q2	\$2,664.99		
		3227	\$1,727.57	Q2	\$1,727.57		
		3351	\$1,293.75	Q2	\$1,293.75		
		3423	\$2,206.06	Q3	\$2,206.06		
		3518	\$1,475.00	Q3	\$1,475.00		
		3616	\$1,245.00	Q3	\$1,245.00		
		3830	\$78.75	Q4	\$78.75		
		3902	\$1,311.25	Q4	\$1,311.25		
		3991	\$22,247.90	Q1	\$22,247.90		
		4119	\$23,356.98	Q1	\$23,356.98		
	TOTAL/REMAINING		\$102,915.26		(\$32,915.26)		
Sub-Slab Depressurization System Installation (First \$25,000 is Task 2 - Site Investigation; Remainder Task 3)					\$175,000.00	1	Site Investigation and Due Care Activities (\$25,000) and Environmental Response Activities (\$150,000)
		2673	\$285.00	Q4	\$285.00		
		2756	\$3,157.50	Q4	\$3,157.50		
		4119	\$66,639.17	Q1	\$66,639.17		
		4166	\$11,863.58	Q1	\$11,863.58		
					\$0.00		
					\$0.00		
	TOTAL/REMAINING		\$81,945.25		\$93,054.75		

**555 E. ELIZA STREET REDEVELOPMENT
SCHOOLCRAFT, MICHIGAN
MDEQ GRANT AND LOAN BUDGET SHEET**

MDEQ Grant and Loan 555 E. Eliza Street, Schoolcraft	Invoice Activity	Invoice #	Actual Costs	MDEQ Task Budget - Grant	MDEQ Task Budget - Loan	Work Plan #	
Removal of Hazardous Materials (Task 3)				\$0.00	\$25,000.00	1	Environmental Response Activity
	Initial Meeting, Project Planning	1644	\$105.00	Q1	\$105.00		
		1762	\$341.25	Q1	\$341.25		
		1948	\$78.75	Q2	\$78.75		
		2212	\$810.00	Q3*	\$810.00		
		2313	\$800.00	Q3	\$800.00		
		2398	\$527.50	Q3	\$527.50		
	2398 credit		(\$55.00)		(\$55.00)		\$55 site ID fee not eligible for reimbursement
		2515	\$120.00	Q3	\$120.00		
		2673	\$266.90	Q4	\$266.90		
		2756	\$14,928.75	Q4	\$14,928.75		
		3351	\$236.25	Q2	\$236.25		
		3518	\$442.50	Q3	\$442.50		
		3616	\$237.50	Q3	\$237.50		
		3830	\$273.75	Q4	\$273.75		
		3902	\$47.50	Q4	\$47.50		
		3991	\$570.00	Q1	\$570.00		
		4119	\$11,227.00	Q1	\$11,227.00		
	TOTAL/REMAINING		\$30,957.65		(\$5,957.65)		
Management of Contaminated Soil (Task 3)				\$0.00	\$50,000.00	1	Environmental Response Activity
		2881	\$210.00	Q1	\$210.00		
		2972	\$157.50	Q1	\$157.50		
		3067	\$262.50	Q1	\$262.50		
		3162	\$15,090.38	Q2	\$15,090.38		
		3227	\$137.50	Q2	\$137.50		
		4119	\$268.75	Q1	\$268.75		
	TOTAL/REMAINING		\$16,126.63	\$0.00	\$33,873.37		
Management of Contaminated (Task 3 - Grant)		4166	\$621.13	Q1	\$621.13		
	TOTAL/REMAINING		\$621.13	(\$621.13)			
Oversight				\$15,000.00	\$0.00	1	Oversight
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
	TOTAL/REMAINING		\$0.00	\$15,000.00			

**555 E. ELIZA STREET REDEVELOPMENT
SCHOOLCRAFT, MICHIGAN
MDEQ GRANT AND LOAN BUDGET SHEET**

MDEQ Grant and Loan 555 E. Eliza Street, Schoolcraft	Invoice Activity	Invoice #	Actual Costs	MDEQ Task Budget - Grant	MDEQ Task Budget - Loan	Work Plan #	
Grant Administration (County)				\$10,000.00		1	Grant Administration
		BRA-4-2015	\$217.96	Q2	\$217.96		
		BRA-1-2016	\$350.86	Q3	\$350.86		
		BRA-2-2016	\$380.10	Q4	\$380.10		
		BRA-3GR-2016	\$350.86	Q4	\$350.86		
		757621	\$82.08		\$82.08		
		BRA-1GR-2017	\$350.86	Q1	\$350.86		
		BRA-2-2017	\$422.69	Q2	\$422.69		
		mileage	\$17.12	Q2	\$17.12		
		BRA -3GR-2017	\$455.20	Q3	\$455.20		
		BRA-4GR-2017	\$374.64	Q4	\$374.64		
		BRA-MDEQ-GR1- 2018	\$227.60		\$227.60		mileage
	TOTAL/REMAINING		\$3,229.97		\$6,770.03		
	TOTAL ALL REMAINING GRANT AND LOAN			\$114,203.65	\$0.46		

	Revenues	Expenditures		REV-EXP	BAL-YR	BAL-CUMUL
1 Brownfield Redevelopment Authority Fund 2010						
7 BRA TOTAL 2010	129,618	3,876		125,742	125,742	
8 Brownfield Redevelopment Authority Fund 2011						
13 BRA TOTAL 2011	104,807	81,131		23,676	23,676	149,418
14 Brownfield Redevelopment Authority Fund 2012						
21 BRA TOTAL 2012	103,091	61,190		41,901	41,901	191,319
22 Brownfield Redevelopment Authority Fund 2013						
28 BRA TOTAL 2013	112,768	162,897		-50,129	-50,129	141,190
29						
30 Brownfield Redevelopment Authority Fund 2014						
37 BRA ACTUAL TOTAL 2014 AS OF 01-02-2015	108,771	185,899	0	-77,128	-77,128	64,062
38						
39 BRA Fund 247 for 2015		23,176				
52 BRA ACTUAL TOTAL 2015 AS OF 2-08-2016	334,894.93	328,312.12	0	6,583	6,582.81	70,645
53						
54 BRA Fund 247 for 2016						
55 County BRA (acct 247-000-)	15,000.00	59,460.36		-44,460.36		
56 Midlink local TIR tax (acct 247-001-420.00)	207,455.60	179,850.29		27,605.31		
57 Midlink school TIR tax (acct 247-001-420.01)	127,553.83	108,296.98		19,256.85		
58 General Mills local TIR (acct 247-004-420.00)	61,352.38	43,852.00		17,500.38		
59 General Mills school TIR (acct 247-004-420.01)	91,718.08	110,974.93		-19,256.85		
60 Brown Family/Beckan Ind. (acct 247-002-420.00)*	14,285.18	12,793.70		1,491.48		
61 9008 Portage Road local TIR (acct 247-003-420.00)	679.69			679.69		
62 9008 Portage Road school TIR (acct 247-003-420.01)	573.52	72.00		501.52		
63 Corner @ Drake (247-005-420.00)	106,099.01	78,596.50		27,502.51		
64 555 E. Eliza St. Local TIR (247-006-420.00)	345.99			345.99		
65 555 E. Eliza St. School TIR (247-006-420.01)	257.03	32.00		225.03		
66 BRA ACTUAL TOTAL 2016 AS OF 3-14-2017	625,320.31	593,928.76		31,391.55	31,391.55	102,036.07
67						
68 BRA Fund 247 for 2017						
69 County BRA (acct 247-000-)	9,900	51,930.36		-42,030		
70 Midlink local TIR tax (acct 247-001-420.00)	195,344.57	172,988.46		22,356		22,356.21
71 Midlink school TIR tax (acct 247-001-420.01)				0		
72 General Mills local TIR (acct 247-004-420.00)	76,967.03	23,310.66	41,793.37	11,863.00		11,863.00
73 General Mills school TIR (acct 247-004-420.01)	252,892.58	17,423.36	235,469.22	0		
74 Brown Family/Beckan Ind. (acct 247-002-420.00)*	14,364.03	6,984.90	6,478.34	900.79		900.79
75 9008 Portage Road local TIR (acct 247-003-420.00)	761			761		87.06
76 9008 Portage Road school TIR (acct 247-003-420.01)	642	71.50		571		
77 Corner @ Drake (247-005-420.00)	170,005.67	158,694.13		11,311.54		11,311.54
78 555 E. Eliza St. Local TIR (247-006-420.00)	349.12			349		hold for loan
79 555 E. Eliza St. School TIR (247-006-420.01)	258.79	32.00		227		hold for loan
80 232 LLC (247-007-420.00)	2,962			2,962		292.96
81 Blackbird Billiards local TIR (247-008-420.00)	152			152		44.27
82 Blackbird Billiards School TIR (247-008-420.01)	341			341		
83 RAI AZO, LLC local TIR (247-009-420.00)	6,168.87		5,270.94	898		897.93
84 RAI AZO, LLC School TIR (247-009-420.01)	5,623.47		5,623.47	0		
85 Kalamazoo West Professional Center Local TIR (247-010)	1,238			1,238		459.19+ BRA costs
86 Metal Mechanics Local TIR (247-011-420.00)	4,033.97			4,034		843.96 + BRA costs
87 Metal Mechanics School TIR (247-011-420.01)	2,161.25			2,161		
88 AJZ Sprinkle LLC Local TIR (247-012-420.00)	13,024.41	13,024.41		0		
89 AJZ Sprinkle LLC School TIR (247-012-420.01)	29,162.40	29,162.40		0		
90 BRA ACTUAL TOTAL 2017 AS OF 1-15-18	786,353.20	473,622.18	294,635	18,096	18,095.68	120,131.75
92 2017 Pending remaining of approved Work Orders						
93 WO#8 Portage (\$10,000+3500 appr 6-26 in WO#4 & 8)		25				
94 WO#17 - Gen Env. Consulting, Ammend. #1		2,290.00				
95 WO#19 - Checker Motors MDEQ SSA grant application			\$1179 + \$58 application			
96 WO#24 - Kalamazoo West Prof. BF Plan		730				
97 WO#25 - Metal Mechanics 400 S. 14th Street		521.3	Amend. #1 added \$1,000			
98 W# 2018-1 General Env. Consulting		10,000				
99 Q3 Admin expenses pending 10-26-17		12423.81				
Q4 Admin expenses pending 1-18-18		10947.57				
101 2016 Pending TIF Payments to Developers & other expenses						
102 Eliza St. 2015 TIF Hold for MDEQ Loan		1,463.46				
103 State BF Fund for Portage Road			Paid \$72 to MI BF Fund			
104 State BF fund for Eliza Street			Paid \$32 to MI BF fund			
105 TOTAL		38,400.76			-38,401	81,731

107	Local Brownfield Revolving Fund - Fund 643	Revenues	Expenditures	REV-EXP		
108	LBRF (acct 643-000-699.53) - From 2014	\$ 7,416.84		\$ 7,416.84		\$ 7,416.84
109	Transferred from Brown 7/6/2015	\$ 5,659.48		\$ 5,659.48		\$ 5,659.48
110	Transferred from Brown 12/31/2015	\$ 5,299.28		\$ 5,299.28		\$ 5,299.28
111	Transferred from Brown 8/2/2016	\$ 6,479.70		\$ 6,479.70		\$ 6,479.70
112	Transfer from Brown 12/15/16	\$ 6,314.00		\$ 6,314.00		\$ 6,314.00
113	Transfer from Brown 7/27/17	\$ 6,984.90		\$ 6,984.90		\$ 6,984.90
114	<i>Transfer from Brown pending 1/18/18</i>	<i>\$ 6,478.34</i>		<i>\$ 6,478.34</i>		<i>\$ 6,478.34</i>
115	Fund 643 TOTAL					\$ 44,632.54

117	MDEQ Loan - 555 Eliza Street - 247-900	Revenue	Expenses			
118	Receipt from MDEQ	150,000				
119	MDEQ Loan Contractual (247-900-808.00) - Nov. 2015 invoice		1,832.50			
120	Dec. 2015 Envirologic Invoice		7,269.32			
121	Dec. 2015 Envirologic Invoice 01877		5,528.42			
122	End of 2015 total				14,630.24	
123	March 1 Envirologic Invoice 01948		363.75			
124	April 1 Envirologic Invoice 02091		1,140.00			
125	May 6 ET Invoice 02212		810.00			
126	May 13 Invoice 02313		5,831.25			
127	June 9 Invoice 02398		3,800.00			
128	June 9 Invoice 02398 with credit issued		(55.00)			
129	July 14 Invoice 02515		1,046.25			
130	Sept. invoice 02673		865.65			
131	Sept. Invoice 02756		20,553.75			
132	November Invoice 02881		5,213.75			
133	December Invoice 02972		2,299.17			
134	December Invoice 03067		7,362.35			
135	2016 total to date				49,230.92	
136	January 2017 Invoice 03162		17,755.37			
137	March 207 Invoice 03227		1,865.07			
138	May 2017 Invoice 03351		1,530.00			
139	June 2017 Invoice 03423		2,206.06			
140	June 28 2017 Invoice 03518		1,917.50			
141	July 28 2017 invoice 03616		1,482.50			
142	October 2017 Invoice 03830		352.50			
143	October 2017 Invoice 03902		1,358.75			
144	November 2017 Invoice 03991		22,817.90			
145	December invoice 04119 pending		34,852.73			
146	2017 total to date				86,138.38	
147	Total all Invoices		149,999.54		Remaining Balance of Loan	0.46

149	MDEQ Interest earned on Loan		
150	1st Qtr State Fiscal Year - end of 12/31/15	\$ 33.26	
151	2nd Qtr State Fiscal Year - end of 3/31/16	\$ 50.07	
152	3rd Qtr State Fiscal Year - end of 6/30/16	\$ 43.20	
153	4th Qtr State Fiscal Year - end of 9/30/16	\$ 42.83	
154	Total 1st State FY of MDEQ Loan		\$ 169.36
155	1st Qtr State Fiscal Year 2 - end of 12/31/16	\$ 51.37	
156	2nd Qtr. State FY 2017 - end of 3/31/17	\$ 40.95	
157	3rd Qtr. State FY 2017 - end of 6/30/17	\$ 91.30	
158			
159	Total 2nd State FY of MDEQ Loan		\$ 183.62

161	MDEQ Grant - 555 Eliza Street 247-901					
162	Total Grant available	\$ 200,000.00				
163	Reimbursement Qtr 3 - Admin for State FY Q1 and Q2		\$ 568.82			
164	Reimb. Qtr 4 - Administration		\$ 730.96			
165	Qtr. 4 Envirologic Invoice 2673		\$ 285.00			
166	Qtr. 1 Year 2 Envirologic Invoice 2756		\$ 3,157.50			
167	Reimb. Qtr 1, year 2 Administration		\$ 350.86			
168	Mileage, MDEQ meeting on Vapor system - Lansing		\$ 82.08			
169	Reimb. Qtr. 2 rec'd 6/23/17 (includes mileage of \$17.12)		\$ 439.81			
170	Reimb. Qtr 3 rec'd 9/22/17		\$ 455.20			
171	Reimb. Qtr 4 rec'd 9/27/17		\$ 374.64			
172						
173	Total grant requested for reimbursement		\$ 6,444.87			
174	Total Grant remaining					\$ 193,555.13