
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, July 25, 2019
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

Revised AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of June 27, 2019
 5. Citizens Comments (*4 minutes each / Please state name and address*)
 6. Consent Agenda – Invoices
 - a. **\$ 843.75** – Envirologic General WO # 2019-1 General Environmental Review
 - b. **\$ 42.50** – Envirologic Invoice # 05663 - WO # 25 Metal Mechanics
 - c. **\$128.25** – Varnum Inv # 1071251– Paper City Inv.
 - d. **EPA Grant Invoices**
 - i. **\$ 346.25** – (all to Haz.) – Envirologic WO# 18 – 100 Island Ave
 - ii. **\$ 425.22** – Planning Department Programmatic Invoice
 7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Parchment Paper Mill
 - i. Part I and Part II Application
 - ii. Envirologic Work Order #22 - \$19,000 – EPA Petroleum funds
 - b. **Discussion/Action:** Vicksburg Mill
 - i. TBP Updates
 - ii. **\$1,110.00** - Envirologic Invoice 05665 – EGLE Grant oversight
 - iii. **\$ 541.20** – Planning Department Administrative Invoice (to be reimbursed by grant)
 - iv. Envirologic Work Order – Third Party Oversight Loan - **\$40,000**
 - v. Quarterly Reports – Grant
 - vi. Quarterly Report - Loan (Loan no activity this past quarter)
 - c. **Discussion/Action:** 232 LLC Invoice Request #1 - **\$86,646.26**
 - d. **Discussion/Action:** Reimbursement to Developers – from remaining 2018 TIR
 - i. D&D Realty (Metal Mechanics) - **\$561.39**
 - e. **Discussion/Action:** Transfer of funds to LBRF Fund 643
 - i. From Corner @ Drake - **\$190,809.68**
 - ii. From Brown Family Holdings - **\$11,262.63**
 - iii. From Metal Mechanics School TIR - **\$2,309.82**
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- f. **Discussion:** EPA Grant
 - i. Envirologic Monthly Memo
 - ii. Quarterly Report
 - iii. EPA Brownfield Conference Travel – Estimate \$1,800 per person
 - iv. EPA extension request
 - g. **Discussion/Action:** 2018 TIR Annual Reports to MEDC – (6 of 13 ready for submittal)
 - h. **Discussion/Action:** 2018 Annual Report to County Commission
8. Financial Reports
- a. **Discussion:** Funds 247 and 643
9. Staff Report
- a. 1616 E. Main Street update
10. Committees - times dates and places
- a. Land Bank Report – Next Meeting, August 8, 2019, 8:30 a.m.
 - b. Project/Finance Committee – Thursday, August 8, 2019, 4:00 p.m.
 - c. Executive Committee – Friday, August 9, 2019, 9:15 a.m.
11. Other
12. Board Member Comments
13. Adjournment

***Next Meeting: Thursday, August 22, 2019 at 4:00 p.m. – 4th Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover
Resource Coordinator, Planning and Community Development
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007
TELEPHONE: (269)384-8305
