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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, February 25, 2021  
**PLACE OF MEETING:** ELECTRONIC Meeting via Zoom  
See Link provided below or via telephone number provided  
**TIME:** 4:00 pm

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**AGENDA**

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Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link:

<https://us02web.zoom.us/j/83334528002>

Or iPhone one-tap :

US: +13126266799,,83334528002# or +16465588656,,83334528002#

Or Telephone:

US: +1 312 626 6799

Webinar ID: 833 3452 8002

\*\*For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing \*9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing \*6 on your phone.

1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of January 28, 2021
  5. Public Comments (4 minutes each)
  6. Consent Agenda – Invoices
    - a. **From General 247 Fund:**
      - i. **\$15,712.41** - General Administrative Salaries – reimbursement to Planning Dept.
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** TIF Refunds for overpayments/over capture
      - i. **\$1,762.85** back to City of Portage – 9008 Portage Rd - as result of December Board of Review PPT for Biggby
      - ii. **\$3,321.41** - Oshtemo Township – 2019 Stadium Park Way incorrect capture – parcel outside of Brownfield Plan Boundary
    - b. **Discussion/Action:** 2020 Administrative Cost share – split across Plans
    - c. **Discussion/Action:** Envirologic Work Order – 2021-1 General and Administrative Support
      - i. **\$3,412.50** – approval to pay Envirologic Invoice #07345, for WO #2021-1
    - d. **Discussion/Action:** Paper City Development/ Vicksburg Mill
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- i. **\$ 52.50** – Envirologic Invoice # 07346 - EGLE Loan oversight
- ii. Grant and Loan Administrative Invoice - **\$739.07**
- iii. Grant and Loan Contract Amendment #2 – one year extension

8. Financial Reports

- a. **Discussion:** Funds 247 and 643

9. Staff Report/Updates

- a. MEDA – Capitol Day – March 9, 2021 (Virtual webinar)
- b. Bylaws – if update available

10. Committees - times dates and places

- a. Land Bank Report – next meeting Thursday, April 8, 2021.
- b. Project/Finance Committee – Thursday, March 11, 2021, 4:00 p.m.
- c. Executive Committee – Friday, March 12, 2021, 9:15 a.m.

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, March 25, 2021 at 4:00 p.m.***

***Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for electronic meeting notice and instructions***

**BOARD MEMERS:**

**PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING**

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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