
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, September 26, 2019
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of August 22, 2019
 5. Citizens Comments (4 minutes each / Please state name and address)
 6. Consent Agenda – Invoices
 - a. **\$2,275.00** – Envirologic General WO # 2019-1 General Environmental Review
 - b. **\$ 57.00** - Varnum Invoice #1076731
 - c. **EPA Grant Invoices**
 - i. **\$ 4,945.50**– (Pet.) – Envirologic WO# 22 – City of Parchment River Reach Property
 - ii. **\$ 455.00** – (Haz) – Envirologic WO#18 – Island Avenue
 - iii. **\$ 295.00** – (Pet.) – Envirologic WO# 23 – Diamond Auto
 - iv. **\$ 616.00** –(split Haz .and Pet) Registration and Flight– Grover National Brownfields Conference
 - v. **\$ 616.00** - (split Haz and Pet) Registration and Flight – Peregon National Brownfields Conference
 7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Project Spartan Brownfield Plan
 - i. Brownfield Plan
 - ii. Development Agreement – City of Portage
 - iii. Timeline
 - b. **Discussion/Action:** Vicksburg Mill
 - i. **\$ 1,470** – Envirologic Invoice – grant oversight
 - ii. **\$ 35.00** – Envirologic Invoice – grant oversight
 - iii. Other updates
 - c. **Discussion/Action:** City of Parchment/Parchment BRA Agreement Letter for Administrative management.
 - d. **Discussion/Action:** Legal counsel rate
 - e. **Discussion/Action:** October 16-18 - EGLE Great Lakes Environmental Conference – includes attendees all EPA Region 5 States – Registration Deadline is 9/27/19
Cost range is \$400-800 depending on if there are any hotel stays (\$195 registration, \$56 full day per diem/meals although some are included in registration, \$108-\$120/night for hotel, \$154 mileage, \$10/day parking). Remaining 2019 Travel Budget - \$1,300 available
-

- f. **Discussion/Action:** EPA Grant
 - i. WO # 18 - **Amendment #2 - \$2,000** - Island Ave. Act 381 Work Plan
 - ii. Envirologic Monthly Memo
 - iii. EPA extension request update
- g. **Discussion/Action:** \$40.00 - one-time Invoice Blue Tree Web Design - Website fix
- 8. Financial Reports
 - a. **Discussion:** Funds 247 and 643
- 9. Staff Report/Updates
 - a. GPI Brownfield Plan
 - b. 643 N. Riverview Drive
 - c. 6667 Stadium Drive
 - d. Board member terms and reappointments update
- 10. Committees - times dates and places
 - a. Land Bank Report – Next Meeting October 10, 2019, 8:30 a.m.
 - b. Project/Finance Committee – Thursday, October 10, 2019, 4:00 p.m.
 - c. Executive Committee – Friday, October 11, 2019, 9:15 a.m.
- 11. Other
- 12. Board Member Comments
- 13. Adjournment

***Next Meeting: Thursday, October 24, 2019 at 4:00 p.m. – 4th Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover
Resource Coordinator, Planning and Community Development
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007
TELEPHONE: (269)384-8305
