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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, August 23, 2018  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of July 26, 2018
  5. Citizens Comments (*4 minutes each / Please state name and address*)
  6. Consent Agenda – Invoices
    - a. **\$ 1,675.00** - Envirologic General Environmental Review (Invoice #04823 – WO# 2018-1)
    - b. **\$ 85.50** - Varnum, Paper City Development, LLC –7/18/18 Invoice (Revised Loan Reimbursement Agreement)
    - c. **\$ 864.50** – Varnum Kalamazoo Storage Development Agreement – Stadium Park Way
    - d. **\$ 82.84** – Grover mileage to Lansing, MEDC meeting re: Mill Transformational Plan
    - e. **EPA Grant Invoices**
      - i. **\$1,536.25** - (All to Pet.) – NACD Mall City Ambulance, WO# 17
      - ii. **\$ 417.50** – (All to Haz.) – Jhamin, LLC, WO# 12
      - iii. **\$ 507.50** – (\$253.75 Haz.; \$253.75 Pet.) – Outreach/Programmatic, WO# 3
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Island Avenue Redevelopment – City of Parchment
      - i. Part I and Part II Application
      - ii. **\$29,500** - Envirologic Work Order #18 – EPA Assessment Grant funds
    - b. **Discussion/Action:** Vicksburg Paper Mill
      - i. Loan reimbursement agreement - Revised
      - ii. MDEQ Loan Contract
    - c. **Discussion/Action:** Stadium Park Way Brownfield Plan Amendment
      - i. **\$2,000** - Envirologic Amendment #2 to EPA Grant Work Order #8
    - d. **Discussion/Action:** Website Development
      - i. **\$3,600** - Envirologic Work Order #2018-3
    - e. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
    - f. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$21,466.29** – Invoice #04808 MDEQ Grant
    - g. **Discussion/Action:** MEDC Annual Reports
  8. Financial Reports
    - a. **Discussion:** Fund 247 and 643
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9. Staff Report

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, October 11, 2018, 8:30 a.m.
- b. Project/Finance Committee – Next meeting Thursday, September 13, 2018, 4:00 p.m.
- c. Executive Committee – Next meeting Friday, September 14, 2018, 9:15 a.m.
- d. Bylaws Committee

11. Other

- a. Board Rules of General Conduct

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, September 27, 2018 at 4:00 p.m. – Please note 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
Resource Coordinator, Planning and Community Development  
Kalamazoo County Government  
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