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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, June 27, 2019  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of May 23, 2019
  5. Citizens Comments (*4 minutes each / Please state name and address*)
  6. Consent Agenda – Invoices
    - a. **\$ 1,043.75** – Envirologic General Environmental WO# 2019-1
    - b. **\$ 1,662.50** – MDEQ/EGLE Grant 3<sup>rd</sup> Party Environmental Oversight Invoice – Envirologic
    - c. **\$ 57.00** – Varnum - Parchment Mill – Inv. # 1068561
    - d. **\$ 3,733.50** – Varnum – Paper City Inv. # 1068460
    - e. **\$1, 311.00** - Varnum - Paper City Development Agreement – Inv. # 1068562
    - f. **\$ 701.22** - Grover Travel for AIPG Environmental Risk Assessment Workshop
    - g. **EPA Grant Invoices**
      - i. **\$ 2,551.25** – (all to Haz.) – Envirologic WO# 18 – 100 Island Ave
      - ii. **\$ 91.25** – (\$45.62 to Haz.; \$ 45.63 to Pet.) Envirologic WO#3 – Outreach/Programmatic
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** 1616 E. Main Street Project
      - i. Application from Kalamazoo County Land Bank - Phase II ESA from EPA Grant funds
      - ii. Envirologic Work Order #20 for Phase II ESA - \$15,000
      - iii. Envirologic Work Order #21 – Brownfield Plan and Act 381 Work Plan - \$12,500
    - b. **Discussion/Action:** Vicksburg Mill
      - i. Letter of Credit Document
      - ii. Submittal of Loan Work Plan to EGLE
      - iii. EGLE review of Combined Act 381 Work Plan and Transformational Brownfield Plan
      - iv. Request to EGLE – need approval to exceed \$5,000 Grant and Loan Work Plan cap
    - c. **Discussion/Action:** Reimbursement to Developers – from remaining 2018 TIR
      - i. Midlink – \$94,742.90
      - ii. General Mills - \$6,390.73
      - iii. Kalamazoo West Professional Center - \$3,675.48
      - iv. AJZ Sprinkle - \$16,599.13
    - d. **Discussion:** EPA Grant
      - i. Envirologic Monthly Memo
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- e. **Discussion/Action:** Corner @ Drake – Costco appeal settlement – need to return \$12,206.17 of 2018 TIR capture plus \$293.07 interest. Need approval of Invoice from Kalamazoo County Treasurer for total of \$12,499.24.

8. Financial Reports

- a. **Discussion:** Funds 247 and 643

9. Staff Report

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, August 8, 2019, 8:30 a.m.
- b. Project/Finance Committee – Thursday, July 11, 2019, 4:00 p.m.
- c. Executive Committee – Friday, July 12, 2019, 9:15 a.m.

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, July 25, 2019 at 4:00 p.m. – 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
Resource Coordinator, Planning and Community Development  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007  
TELEPHONE: (269)384-8305

