
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, March 28, 2019
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of February 28, 2019
5. Citizens Comments (4 minutes each / Please state name and address)
6. Consent Agenda – Invoices
 - a. **\$ 1,511,25** – Envirologic General Environmental WO# 2019-1
 - b. **\$ 3,049.50** – Varnum – Paper City Mill Development (Invoice #1059288)
 - c. **EPA Grant Invoices**
 - i. **\$17,088.14** – (all to Haz.) – Envirologic WO# 18 – 100 Island Ave.
 - ii. **\$ 640.00** – (\$320 to Haz and \$320 to Pet.) MEDA Invoice for Grover to attend IEDC Real Estate and Redevelopment Course
7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Metal Mechanics (D&D Realty) Invoice Submittal
 - i. Total Invoice Request - \$34,301.60
Staff review and Envirologic review (Memo) recommend approval of Invoices.
 - b. **Discussion/Action:** 2018 Administrative cost allocation to all Brownfield Plans
 - c. **Discussion/Action:** Stryker – Reimbursement - **\$93,662.92**
(From 2018 Local TIR \$38,144.43; from 2018 State TIR – \$55,518.49)
 - d. **Discussion:** EPA Grant
 - i. Envirologic Monthly Memo
 - ii. Dashboard (through 12/31/2018)
 - e. **Discussion/Action:** \$92.12 Reimbursement to Oshtemo Township – overpayment of County Operating millage. Oshtemo Township will then disburse to County Operating

Financial Reports

8. **Discussion:** Funds 247 and 643
 9. Staff Report
 - a. Administrative Staffing update
 - b. Island Avenue/Parchment update if available
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10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, April 11, 2019, 8:30 a.m.
- b. Project/Finance Committee – Thursday, April 11, 2019, 4:00 p.m.
- c. Executive Committee – Friday, April 12, 2019, 9:15 a.m.
- d. Bylaws Committee – Bylaws committee has recommendation of changes and will present at the April KCBRA and EDC meetings

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, April 25, 2019 at 4:00 p.m. – 4th Thursday
Room 207a, County Admin Bldg
KCBRA and EDC Annual Meetings will immediately follow
Regular KCBRA meeting in April.***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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