
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, February 28, 2019
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of January 24, 2019
5. Citizens Comments (*4 minutes each / Please state name and address*)
6. Consent Agenda – Invoices
 - a. **\$ 422.50** – Envirologic Website Assistance – WO# 2018-3
 - b. **\$ 1,542.50** – Envirologic General Environmental WO# 2019-1
 - c. **\$ 370.50** – Varnum – Bylaws (Invoice #1056792)
 - d. **EPA Grant Invoices**
 - i. **\$2,793.75** – (all to Haz.) – Envirologic WO# 18 – 100 Island Ave.
 - ii. **\$ 595.00** – (\$297.5 to Haz., \$297.50 to Pet.) – Outreach/Programmatic Envirologic WO# 3
7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Vicksburg Mill MDEQ Grant and Loan
 - i. Envirologic Work Order 2019-2 – MDEQ Grant Oversight
 - ii. Updates: Transformational Brownfield Plan – Public Hearing March 6, 2019
 - b. **Discussion/Action:** Stryker – Reimbursement
 - i. Request #1 – Invoices - \$307,433.44
 - c. **Discussion/Action:** EPA Grant
 - i. Envirologic Monthly Memo
 - d. **Discussion/Action:** Website
 - i. Pay Invoice Blue Tree Web Design – once site goes live - \$2,250
 - ii. Updates – County link on current KCBRA/EDC site
 - e. **Discussion/Action:** Grover – request to attend IEDC Training – Real Estate Development & Reuse Course – Lansing; April 4-5, 2019
Course cost - \$640, plus \$200 for mileage and per diem (estimated \$90 mileage, \$110 per diem). Hotel not needed. Total need \$840. 2019 Training Budget is \$2,000.

Financial Reports

8. **Discussion:** Funds 247 and 643
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9. Staff Report

- a. City of Parchment agreement – Island Avenue Project
- b. April Annual Meeting – election of officers – Need Slate Committee

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, April 11, 2019, 8:30 a.m.
- b. Project/Finance Committee – Thursday, March 14, 2019, 4:00 p.m.
- c. Executive Committee – Friday, March 15, 2019, 9:15 a.m. – **note this is 3rd Friday**
- d. Bylaws Committee – meeting March 14th after Proj. and Finance Committee

11. Other

12. Board Member Comments

13. Adjournment

**Next Meeting: Thursday, March 28, 2019 at 4:00 p.m. – 4th Thursday
Room 207a, County Admin Bldg**

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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