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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, February 22, 2018  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of January 18, 2018
  5. Citizens Comments (4 minutes each / Please state name and address)
  6. Consent Agenda – Invoices
    - a. **\$3,952.40** – Envirologic General Environmental Review (Invoice #0170103)
    - b. **\$ 242.25** - Varnum, Vicksburg Mill Loan Reimbursement Agreement
    - c. **EPA Grant Invoices**
      - i. **\$ 490.00** (\$245.00 Haz.; 245.00 Pet.) – Outreach EPA WO#3
      - ii. **\$ 91.25** (Pet. Funds) – 703 N. Burdick WO#14 & 15
      - iii. **\$12,080.65** (\$3,325.15 Haz.; 8,755.50 Pet.) 615 W. Kalamazoo Ave. WO#16, Amendment #1
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Vicksburg Mill
      - i. MDEQ Loan and Grant Loan Reimbursement Draft Agreement with Paper City
      - ii. County Resolution
      - iii. MDEQ Loan and Grant Application
    - b. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
      - ii. 703 N. Burdick – Potentially need Phase I update – remaining budget from WO#14 and WO#15 - \$746.55. Property Transfer on March 5<sup>th</sup> City agenda – Phase I expires 3/6/18. If needed, Phase I update estimate of \$500.00
    - c. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$ 6,329.03** – Invoice #04256 Grant
    - d. **Discussion/Action:** General Mills Tax Abatement – Letter/Memo for Comstock Township
  8. Financial Reports
    - a. **Discussion:** Fund 247 and 643
  9. Staff Report
    - a. Cole Krum Project
    - b. LBRF – update
    - c. County Commissioners and Administration Presentation
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10. EPA Brownfield Conference Reports

11. Committees - times dates and places

- a. Land Bank Report – Next Meeting, April 12, 2018, 8:30 a.m.
- b. Project/Finance Committee – Thursday, March 8, 2018, 4:00 p.m.
- c. Executive Committee – Friday, March 9, 2018, 9:15 a.m.
- d. Bylaws Committee – Update – meeting date?

12. Other

13. Board Member Comments

14. Adjournment

***Next Meeting: Thursday – March 22, 2018 at 4pm – Please note 3<sup>rd</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
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Kalamazoo County Government  
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