
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 23, 2020
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of December 19, 2019
 5. Citizens Comments (*4 minutes each / Please state name and address*)
 6. Consent Agenda – Invoices
 - a. **\$ 434.00** - Varnum Inv. #1088051 – Scannell Development Agreement Project Spartan
 - b. **\$15,111.08** - 4th Quarter Administrative
 - c. **EPA Grant Invoices**
 - i. **\$ 142.50** – (\$71.25 Haz.; \$71.25 Pet.) – Envirologic WO#3 Outreach/Programmatic
 - ii. **\$ 603 .50** – (Pet.) – Envirologic WO# 22 – City of Parchment River Reach Property
 - iii. **\$1,623.75** – (Haz) – Envirologic WO#18 – Island Avenue
 - iv. **\$ 794.63** – (Pet.) – Envirologic WO#24 – 643 N. Riverview Dr.
 - v. **\$1,913.75** - (Pet.) – Envirologic WO#26 – 8509 Portage Road, City of Portage
 - vi. **\$405.90** – (\$202.95 Haz.; \$202.95 Petroleum) – Q1 FY2020 KCBRA Programmatic
 7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** 2 and 10 Mills Street
 - i. Envirologic Work Order Phase II and BEA
 - b. **Discussion/Action:** Scannell Development Agreement
 - c. **Discussion/Action:** Vicksburg Mill
 - i. **\$ 26.25** – Envirologic Invoice #06215 – EGLE Grant Oversight
 - ii. **\$ 105.00** – Envirologic Invoice #06214 – EGLE Loan oversight
 - iii. **\$ 676.49** – State FY2020 Q1 Grant and Loan administrative invoice
 - iv. State FY 2020 1st Quarter Grant and Loan Reports - Invoices reviewed by Staff and Envirologic – need authorization to reimburse Paper City
 - v. Grant amendment Update – now includes a 1 year extension
 - vi. New Grant application to National Fish and Wildlife Foundation “Sustain our Great Lakes” RFP - \$400,000 grant with a \$400,000 match (Total Construction project for Stream Restoration project is \$800,000). Pre-proposals due Feb.11th.
 - d. **Discussion/Action:** EPA Grant
 - i. Work Order #24, Amendment #2 – request for additional \$1,010
 - ii. Work Order #22, Amendment #1 – request for additional \$3,000
 - iii. Envirologic Monthly Memo
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- e. **Discussion/Action:** Developer Reimbursements – from Summer 2019 TIF
 - i. Blackbird Billiards - **\$311.80** (from School TIF)
 - ii. AJZ Sprinkle (Zeigler) – Last TIF payment - **\$51,797.41** (\$28,431.32 from School; \$23,366.09 from Local)
 - f. **Discussion/Action:** February 27th meeting attendance
 - g. **Discussion/Action:** Grover for Urban Land Institute (ULI) – WLI BUILD UP Breakfast Clubs – 4 quarterly meetings in Kalamazoo in 2020 – total fee for 2020 is \$50.00 for non-ULI members.
8. Financial Reports
- a. **Discussion:** Funds 247 and 643
9. Staff Report/Updates
- a. Eastside Neighborhood Association Update if available
 - b. Vicksburg Mill – 3-Party Development Agreement – Draft from MEDC
 - c. National Brownfield Conference update
10. Committees - times dates and places
- a. Land Bank Report – Next Meeting, TBD in 2020
 - b. Project/Finance Committee – Thursday, February 13, 2020 @ 4:00 p.m., Room 105
 - c. Executive Committee – Friday, February 14, 2020 @ 9:15 a.m., Room 105
11. Other
12. Board Member Comments
13. Adjournment

***Next Meeting: Thursday, February 27, 2020 at 4:00 p.m. – 4th Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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