

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, January 24, 2019  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of December 20, 2018
5. Citizens Comments (4 minutes each / Please state name and address)
6. Consent Agenda – Invoices
  - a. **\$ 385.00** - Envirologic General Environmental Review (Invoice #05207 – WO# 2017-1)
  - b. **\$ 142.50** - Varnum; Bylaws (Invoice #1051230)
  - c. **\$ 627.00** – Varnum, Bylaws (Invoice #1054032)
  - d. **\$ 106.00** – Varnum, Kalamazoo Storage Dev. Agreement (Invoice #1051033)
  - e. **\$ 14,191.28** - 4<sup>th</sup> Quarter Administrative invoice
  - f. **EPA Grant Invoices**
    - i. **\$ 987.50** - (\$493.75 to Haz, \$493.75 to Pet.) –Select Products Plan Amendment, WO# 8
    - ii. **\$ 322.50** – (\$161.25 to Haz., \$161.25 to Pet.) – Outreach/Programmatic Envirologic WO#
    - iii. **\$ 587.09** – (\$293.54 to Haz., \$293.55 to Pet.) - Outreach/Programmatic – KCBRA Staff
7. Discussion and/or Action Calendar
  - a. **Discussion/Action:** Vicksburg Mill MDEQ Grant and Loan
    - i. Environmental oversight services
      - Why necessary
      - Budget in Loan, not Grant – request to MDEQ to move some contingency in grant to Environmental oversight
    - ii. 1<sup>st</sup> Quarter Grant Reimbursement Request to MDEQ
    - iii. \$1,156.25 - Phillips Environmental Invoice 1046A– MDEQ Grant Sampling Work Plan – request approval to pay invoice contingent upon receipt of grant reimbursement
    - iv. \$ 345.35 – 1<sup>st</sup> Qtr. Grant and Loan Administration
  - b. **Discussion/Action:** Stryker – Reimbursement Request #1
  - c. **Discussion/Action:** EPA Grant
    - i. Envirologic Monthly Memo
    - ii. 1<sup>st</sup> Quarter EPA Grant Report
  - d. **Discussion:** Website update
  - e. **Discussion:** Bylaws update

Financial Reports

8. **Discussion:** Funds 247 and 643
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9. Staff Report

- a. Stadium Park Way Brownfield Plan Amendment #1 – COW presentation on February 5<sup>th</sup> at 4:00 and public hearing and resolution adopting Amendment #1 February 19<sup>th</sup> at 7:00 p.m..

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, February 14, 2019, 8:30 a.m.
- b. Project/Finance Committee – Thursday, February 14, 2019, 4:00 p.m.
- c. Executive Committee – Friday, February 8, 2019, 9:15 a.m.

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, February 28, 2019 at 4:00 p.m. – 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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