
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 18, 2018
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of December 21, 2017
 5. Citizens Comments (4 minutes each / Please state name and address)
 6. Consent Agenda – Invoices
 - a. **\$ 1,050.00** – Envirologic General Environmental Review (Invoice #0170103)
 - b. **\$ 1,243.07** – Wenzel travel to EPA Brownfield conference (One KCBRA member funded by KCBRA Training Budget)
 - c. **\$10,947.57** – Administrative staff Quarter 4 of 2017 (Oct.– Dec.)
 - d. **\$250.00** – Facilitator Invoice – LBRF Planning and Facilitation – Hartsough Consulting
 - e. **\$219.50** – Mackenzies’ Bakery – LBRF Retreat
 - f. **EPA Grant Invoices**
 - i. **\$ 1,537.07** (Pet. Funds) – 703 N. Burdick WO#14 & 15
 - ii. **\$ 227.60** (\$113.80 Haz.; \$113.80 Pet.) – FY2018 Q1 Programmatic
 7. Non-Consent Agenda Invoices
 - a. **\$2,051.25** (\$1,025.62 Haz; \$1,025.63 Pet.) – Select Products, Oshtemo Twp. – EPA Grant WO#8
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Vicksburg Mill
 - i. MDEQ Loan and Grant Loan Reimbursement Draft Agreement with Paper City
 - ii. Application - \$1,250,000 Loan and \$100,000 Grant - timeline
 - iii. Transformational Plan timeline
 - b. **Discussion/Action:** WL Molding MDEQ Loan Application
 - i. Request to EDC - Applicant for the MDEQ Loan
 - c. **Discussion/Action:** Reimbursement Checks
 - i. RAI AZO, LLC - **\$10,186.11** (\$5,270.94 from Local TIR; \$4,915.17 from School TIR)
 - d. **Discussion/Action:** EPA Grant
 - i. Envirologic Monthly Memo
 - ii. 615 W. Kalamazoo Avenue - EPA Grant Work Order #16, Amendment #1 for additional **\$19,800** - Phase II ESA, BEA, and DDCC
 - e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
 - i. **\$12,484.71** – Invoice #04166 Grant
 - ii. **\$ 227.60** – MDEQ Grant Administrative – State FY2018 Quarter 1 (Oct.-Dec.)
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9. Financial Reports

- a. **Discussion:** Fund 247 and 643

10. Staff Report

11. Committees - times dates and places

- a. Land Bank Report – Next Meeting February 8, 2018, 8:30 a.m.
- b. Project/Finance Committee – Thursday, February 8, 2018, 4:00 p.m.
- c. Executive Committee – Friday, February 9, 2018, 9:15 a.m.
- d. Bylaws Committee –

12. Other

13. Board Member Comments

14. Adjournment

***Next Meeting: Thursday – February 22, 2018 at 4pm – Please note 3rd Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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