

**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING**

MEETING DATE: Thursday, May 28, 2020
PLACE OF MEETING: ELECTRONIC Meeting via Zoom
See Link provided below or via telephone number provided
TIME: ~ 4:00 - After BRA Regular and Annual Meetings

ANNUAL MEETING AGENDA

In order for Board members, staff, and the public to comply with the Governor's Executive Order No. 2020-75, **this meeting will be conducted electronically, following the guidelines of Executive Order.**

To Join this Electronic meeting, please use the following webinar link:

<https://us02web.zoom.us/j/84507411466?pwd=cWZ3VjBQZHlVSnhTaysvOFdqaHpiQT09>

Meeting ID: 845 0741 1466

Password: 980396

Dial in number: +1 646 558 8656 US (New York)

**For members of the Public wishing to address the Board, please add yourself to the queue by selecting the "Raise hand" button or by dialing *9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing *6 on your phone.

1. Call to Order
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: EDC Minutes of Annual Meeting of April 25, 2019
 5. **Discussion/Action**: Policy and Guidelines for Public Comment
 6. Citizens Comments (4 minutes each)
 7. Election of Officers – to serve through April 22, 2021
 - a. **Slate**
 - i. Chair – Andy Wenzel
 - ii. Vice Chair – Ken Peregon
 - iii. Secretary – Christopher Carew
 - iv. Treasurer – Gary Barton
 - b. **Other nominations**
 - c. **Close nominations** – Any seat with more than one nomination will call for a secret ballot
 - d. **Cast Ballots/Action**
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action**: Covid-19 Economic Impacts
 - i. Grants? Stimulus funding? Role for EDCs?
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b. **Discussion/Action:** Approve Meeting Calendar for 2021

Annual and Business Meeting Thursday, April 22, 2021, immediately following KCBRA meeting scheduled for 4:00 p.m.

Additional meetings in 2021 will be as needed.

9. Staff Update

10. Other

11. Board Member Comments

12. Adjournment

Next Meeting: April 22, 2021

PLEASE CALL 384-8305 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING**

MEETING DATE: Thursday, April 25, 2019
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, 207a
TIME: After BRA Regular and Annual Meetings

ANNUAL MEETING MINUTES

Present: Connie Ferguson, Travis Grimwood, Andy Wenzel, Chris Carew, Ken Peregon, Jodi Milks, Gary Barton

Members Excused: Joe Agostinelli, Habib Mandwee, Douglas Milburn, Meredith Place

Staff: Lotta Jarnefelt, Rachael Grover

Recording Secretary: Rachael Grover

Community: 1

1. Chair Wenzel called the meeting to Order at 5:24 p.m.
2. Members Excused: Agostinelli, Mandwee, Milburn and Place
3. Approval of the Agenda: **Grimwood motioned and Ferguson seconded the approval of the Agenda. Motion Carried.**
4. Approval of Minutes: **Carew motioned and Peregon seconded the approval of the EDC Annual meeting minutes of April 26, 2018. Motion Carried.**
5. Citizens Comments: None
6. **Election of Officers** – to serve through April 23, 2020
 - a. **Slate**
 - i. Chair – Andy Wenzel
 - ii. Vice Chair – Ken Peregon
 - iii. Secretary – Christopher Carew
 - iv. Treasurer – Gary Barton

Grimwood nominated the Slate of Officers as presented and Wenzel supported the nominations.

- b. **Other nominations**
Chair Wenzel asked for any additional nominations. No additional nominations were made.
 - c. **Close nominations**
Ferguson motioned to close nominations and cast a unanimous ballot for the Slate of Officers as nominated. Motion supported by Milks. Motion carried.
 7. **Discussion and/or Action Calendar**
 - a. **Action:** Meeting Calendar for 2020
Annual and Business Meeting Thursday, April 23, 2020, immediately following KCBRA meeting that will be scheduled for 4:00 p.m. Additional meetings to be scheduled as needed.

Peregon motioned to approve 2020 Calendar for EDC meetings and Grimwood supported the motion. Motion carried.
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b. **Action:** EDC Bylaws

The Bylaws committee has worked on both the EDC and KCBRA Bylaws. County legal counsel reviewed and did not have additional comments but requested a final review by KCBRA's legal counsel. Proposed additions/changes to the bylaws are administrative or directly reflected in the legislation. EDC Chair requested staff engage in further discussion regarding the necessity for further review. The EDC Board will call a special meeting if needed when Bylaws are in final form. No action at this time.

8. Staff Update

- a. Hark Orchids Update – Jarnefelt provided an update. Hark Orchids has met job requirements of original loan and the loan has converted to a grant. Additional reporting to the State of Michigan and to the County is still required for a few more years.

9. Other

10. Board Member Comments

11. Adjournment at 5:30

Next Meeting: April 23, 2020 (Room 207a, County Admin. Bldg)
PLEASE CALL 384-8305 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING



**Kalamazoo County Brownfield Redevelopment Authority
and
Economic Development Corporation of Kalamazoo County
Public Comment Policy and Guidelines**

Public Comment shall be received during a designated time of an open meeting as specified on the meeting Agenda.

During the designated time, the meeting Chairperson will read the public comment section rules prior to inviting members of the public to speak. The rules include the following:

1. Speakers will be invited to provide their name, but it is not required.
2. All public comment shall be limited to four (4) minutes. The meeting Chairperson, or designee, will notify the speaker when the 4 minutes has ended.
3. Public comment that includes profanity or is abusive, threatening, boisterous, or contrary to the orderly conduct of business will not be tolerated. The meeting Chairperson, or their designee, will terminate any public comment that does not follow these guidelines.

If meetings are held electronically, additional directions will be provided to the public in order to participate according to the technical requirements of the available electronic media (digital, teleconference, etc.).

Members of the public requiring assistance or with any questions or concerns, please contact Brownfield Redevelopment Coordinator at (269)384-8305 or Ragrov@kalcounty.com