
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, September 22, 2022
PLACE OF MEETING: 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
TIME: 3:00 pm

AGENDA

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86578610474>

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Webinar ID: 865 7861 0474

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1. Call to Order: 3:00
2. Roll Call and Members Excused
3. Approval of the Agenda
4. Approval of Minutes: **July 28, 2022 Regular Meeting**
5. Public Comments (*4 minutes each*)
6. Consent Agenda – Invoices
 - a. **From General 247 Fund:**
 - i. **\$3,210.00** Envirologic Invoice # 09392 (W.O. 2022-1 Gen. Env.) (\$1,322.50 General Env. Review; \$1,887.50 Admin. Support)
 - ii. **\$1,838.75** Envirologic Invoice # 09392 (W.O. 2022-1 Gen. Env.) (\$547.50 General Env. Review; \$1,291.25 Admin. Support)
 - iii. **\$4,557.00** Varnum Invoice #1173413 (IPUSA Project)
 - b. **From EPA Grant Fund:**
 - i. **NACD Projects**
 1. **\$11,669.06** Envirologic invoice #09295 (W.O. #4 Church & Frank)
 2. **\$12,499.46** Envirologic invoice # 09296 (W.O. #5 Ransom & North)
 3. **\$1,959.60** Envirologic invoice #09410 (W.O. #4 Church & Frank)
 4. **\$2,778.21** Envirologic invoice # 09409 (W.O. #5 Ransom & North)
 - ii. **Parchment Mill**
 1. **\$3,183.01** Envirologic invoice #09515 (W.O. #6 Site 2)
 - iii. **RJs Printing – 1001 2nd Street**
 1. **\$ 1,016.80** Envirologic invoice #09513 (W.O. #3)

iv. **National Brownfield Conference Travel**

1. **\$1,718.97** – Grover Airfare, hotel, transportation, m&l, parking

c. **Project Business:**

i. **Vicksburg Mill** – Paper City Development, LLC

1. **\$57.50** Envirologic Invoice # 09390 (Task #6 EGLE Grant Oversight)

7. Discussion and/or Action Calendar

a. **Discussion/Action:** Stryker Invoices

- i. Invoice Submittal #2 – Recommend approval to accept invoices and lien waiver documentation

Total Developer Reimbursement allowed per BF Plan: \$6,500,000

Total Reimbursed to Developer to date (Submittal #1): \$307,433.44

Total request in Submittal #2: \$2,951,572.31

b. **Discussion/Action:** Developer Reimbursements and LBRF Transfers

i. Scannell Transfer

1. **\$18,245.00** – 1st TIR Transfer into LBRF (State TIR Only)
2. **\$39,537.80** – Return of SET to State (State TIR)
3. **\$145,621.59** – Return of School Operating to State (State TIR)

c. **Discussion/Action:** Vicksburg Mill – Paper City Development, LLC

- i. Grant extension request for 1 year – authorize Chair to sign amendment when received from EGLE
- ii. Interim Q4 Loan Report – Soil Disposal – request approval to reimburse Paper City Development LLC once Interim Q4 Loan Report is approved by EGLE and with proof of payment and appropriate lien waivers.

d. **Discussion/Action:** Envirologic Updates

- i. Memo general project summary and general project budget summary
- ii. EPA grant Memo summary & Update
- iii. WO#5 Amendment – Possible additional costs related to tank removal

e. **Discussion/Action:** General Environmental Consultant Extension 2023 Year

8. Financial Reports

- a. **Discussion:** Funds 247 and 643

9. Staff Report/Updates

- a. Peregon and Milks terms expiring 9/30/22 – applications on County website through 10/02/22: <https://www.kalcounty.com/board/advisoryboards/committeesopen.php>
 - b. Walters back from Maternity Leave (estimated week October 24th)
 - c. EPA Region 5 visit October 19, 2022 (tentative)
 - d. Reminder: Kalamazoo County Finance is integrating into a new system; no invoices will be able to be paid from September 14th – October 3rd
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10. Committees - times dates and places

- a. Land Bank Report – next meeting, Thursday, October 13, 2022, at 8:30 a.m.
- b. Project/Finance Committee – Thursday, October 13, 2022, 4:00 p.m.
- c. Executive Committee – Friday, October 14, 2022, 9:15 a.m.

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: Thursday, October 27, 2022 at 3:00 p.m.

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMBERS:

PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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