

**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING**

MEETING DATE: Thursday, April 22, 2021
PLACE OF MEETING: Electronic meeting via Zoom
TIME: After BRA Regular and Annual Meetings

April 22, 2021 Final ANNUAL MEETING MINUTES – Approved at 4/28/2022 Annual Meeting

Present: Ken Peregon, Gary Barton, Christopher Carew, Connie Ferguson, Travis Grimwood, Habib Mandwee, Jodi Milks, Andy Wenzel,

Members Excused: Zach Baur and Jodi Milks

Staff: Lotta Jarnefelt, Rachael Grover

Recording Secretary: Rachael Grover

Community: 2

1. Chair Wenzel called the electronic meeting to Order at **5:40 p.m.** and noted that the meeting is being recorded.

Attendance Roll - Directors Present and location of Remote Attendance:

Peregon – City of Kalamazoo, Kalamazoo County, Michigan

Barton – City of Mattawan, Kalamazoo County, Michigan

Carew – City of Kalamazoo, Kalamazoo County, Michigan

Ferguson – City of Kalamazoo, Kalamazoo County, Michigan

Grimwood – Kalamazoo County, Michigan

Mandwee – City of Kalamazoo, Kalamazoo County, Michigan

Wang – City of Portage, Kalamazoo County, Michigan

Wenzel – City of Kalamazoo, Kalamazoo County, Michigan

2. **Members Excused:** Zach Baur and Jodi Milks are excused, there is one (1) vacancy

3. **Approval of the Agenda:**

Chair Wenzel provided a brief description of what the EDC does, as an introduction to the new members on the board, and why the county keeps the EDC active. Staff member Grover reminds the group that Chair Wenzel is a representative to the Michigan Economic Development Corporations annual meetings.

Peregon moves to approve item 3, the Agenda, Barton supports. None opposed.

4. **Approval of Minutes:** Carew motioned to approve the minutes as presented, and Mandwee seconded the approval of the EDC Annual meeting minutes of May 28, 2020. **None opposed.**

5. **Public Comments:** None

6. **Election of Officers** – To serve through April 28, 2022

It was noted that on the Agenda the date of April 22, 2022 was listed the date should

be modified to read as April 28, 2022.

a. Slate

- i. Chair – Andy Wenzel
- ii. Vice Chair – Ken Peregon
- iii. Secretary – Christopher Carew
- iv. Treasurer – Gary Barton

Grimwood moves the nomination of the slate, Wang supports.

- b. **Other nominations** - Any seat with more than one nomination will call for a secret ballot
Chair Wenzel asked for any additional nominations.

No additional nominations were made.

c. Close nominations

Ferguson moves to close nominations and cast a ballot for the slate as presented, Wang supports. Motion passes with 8 yes, none opposed.

7. Discussion and/or Action Calendar

- a. **Discussion/Action:** Approve Meeting Calendar for 2022

Grimwood motions to approve item 7, the calendar for 2022, Peregon supports. None opposed.

8. Staff Update

9. Other

10. Board Member Comments

Chair Wenzel updated the board on their attendance of the MEDC Annual Partnership Meeting, where they updated the attendees with current activities of the EDC, and the EDC's efforts in supporting the KCBRA and Kalamazoo County.

Director Carew reminded the board of previous discussion within subcommittee of having an official motion to specify the Secretary and Treasurer roles are referred to BRA and County staff.

Carew moves to defer the duties of the treasurer and secretary to Kalamazoo County BRA staff and County Accounting staff as appropriate, Peregon supports. None opposed.

Lotta Jarnefelt, Director of Planning and Development, updated the board that BRA staff attends the EDC Partners meetings, which is composed of all representatives of the different EDC organizations in Southwest Michigan region 8. Those meetings are hosted by Southwest Michigan First, which have been valuable for providing staff with regional

updates and activities.

Staff Member Grover reminded the board that they could use Southwest Michigan first as a contact to provide updates and information about the activities of the EDC of Kalamazoo County.

11. **Adjournment** Peregon moves to adjourn at 6:00 p.m., Grimwood supports. None opposed.

Next Meeting: April 28, 2022

12. PLEASE CALL 384-8305 OR EMAIL RAGROV@KALCOUNTY.COM

13. IF YOU ARE UNABLE TO ATTEND THE MEETING
