
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, November 17, 2022
PLACE OF MEETING: 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
TIME: 3:00 pm

November 17, 2022 MINUTES – Final Approved at 12-15-2022 Meeting

Present: Ken Peregon, Christopher Carew, Connie Ferguson, Jodi Milks, Jared Lutz, Dale Shugars

Members Excused: Gary Barton, Wei Wang, Andrew Wenzel

Vacancies: none

Kalamazoo Township: Steven Leuty

Oshtemo Township: Iris Lubbert

Staff: Rachael Grover, Macy Rose Walters

Consultant: Jeff Hawkins & Therese Searles, Envirologic

Recording Secretary: Macy Rose Walters

County Commissioners: Dale Shugars

Community: 0

1. Call to Order: **Chair Peregon called the meeting to Order at 3:03 p.m. and noted that the meeting is being recorded**
2. Roll Call and Members Excused **Gary Barton, Wei Wang, and Andrew Wenzel were excused. Commissioner Shugars joined the meeting at 3:21 p.m. Six voting members of nine Board of Directors were present.**
3. Approval of the Agenda **Milks motioned to approve item 3, the Agenda. Ferguson seconded. None opposed, motion carried.**
4. Approval of Minutes: **October 27, 2022 Regular Meeting**

Ferguson moved to approve item 4, Milks seconded. None opposed, motion carried.

5. Public Comments *(4 minutes each)* **none**
 6. Consent Agenda – Invoices
 - a. **From General 247 Fund:**
 - i. **\$21.94** – Travel Expense Form (Walters) The Mill at Vicksburg Tour
 - ii. **\$1,192.50** – Envirologic Invoice 09743 (W.O. 2022-1 Gen. Environmental)
 - b. **From EPA Grant Fund:**
 - i. **\$875.04** - Envirologic Invoice 09663 (W.O. #5 NACD)
 - ii. **\$2,343.59** - Envirologic Invoice 09673 (W.O. #6 Parchment Mill)
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iii. **\$352.93** - Envirologic Invoice 09745 (W.O. #2 Outreach & Programmatic)

c. **Project Business: The Mill at Vicksburg**

i. **\$373.75** - Envirologic Invoice 09744 (W.O. 2019-2 EGLE Grant Oversight)

Carew moved to approve all items on the Consent Agenda, Ferguson seconded. None opposed, motion carried.

7. Discussion and/or Action Calendar

a. **Discussion/Action:** EGLE 2022 Virtual Great Lakes PFAS Summit December 5-7, 2022

i. Registration Fee \$35

Milks moved to approve item 7ai, Lutz seconded. Motion carried with 6 yes, none opposed.

b. **Discussion/Action:** Stadium Parkway (2021)

i. **\$89,236.73** – 2nd Developer Reimbursement to Select Products (Local TIR Only)

Milks moved to approve item 7bi, Ferguson seconded. Motion carried with 6 yes, none opposed.

c. **Discussion/Action:** General Mills (TIR 2021)

i. **\$65,434.36** - 11th Developer Reimbursement to General Mills (Local TIR Only)

ii. **\$48,943.82** – 2nd Payment to LBRF (State TIR Only)

Lutz moved to approve items 7ci & 7cii, Milks seconded. Motion carried with 6 yes, none opposed.

d. **Discussion/Action:** 2023 Meeting Calendar and Public Notice of Meetings

Lutz moved to approve item 7d, Milks seconded. Motion carried with 6 yes, none opposed.

e. **Discussion/Action:** Envirologic Updates

i. General Fund/ LBRF Memo and Budget Summary

ii. EPA 2021 Grant Memo and Budget Summary

Consultants Hawkins and Searles updated the board on contractual services.

8. Financial Reports

- a. **Discussion:** Fund 247 and 643

Staff presented the financial reports

9. Staff Report/Updates

- a. Brownfields 101 Presentation with Kalamazoo City BRA – Update
- b. The Mill at Vicksburg Tour with County Commission - Update

10. Committees - times dates and places

- a. Land Bank Report – next meeting, Thursday, December 8, 2022, at 8:30 a.m.
- b. Project/Finance Committee – Thursday, December 8, 2022, 4:00 p.m.
- c. Executive Committee – Friday, December 9, 2022, 9:15 a.m.

11. Other

12. Board Member Comments

13. Adjournment **Milks moved to adjourn; meeting adjourned at 4:06 p.m.**

Next Meeting: Thursday, December 15, 2022 at 3:00 p.m. **THIRD THURSDAY**
Room 207a, County Admin Bldg - Or alternatively, held electronically or via
teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for
electronic meeting notice and instructions

BOARD MEMBERS:
PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters
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