

**ECONOMIC DEVELOPMENT CORPORATION OF THE COUNTY OF KALAMAZOO
BOARD OF DIRECTORS MEETING**

MEETING DATE:	Thursday, April 25, 2024
PLACE OF MEETING:	201 W Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A Hybrid option available – see link below for public information
TIME:	3:00 pm (Immediately following the KCBRA Regular & Annual Meetings)

ANNUAL MEETING AGENDA

Link to join Webinar

<https://us02web.zoom.us/j/82661203045>

Webinar ID: 826 6120 3045

1. Call to Order 3:00 p.m. (immediately following the KCBRA Annual Meeting)
 2. Members Excused:
 3. Approval of the Agenda:
 4. Approval of Minutes:
 - a. Annual Meeting Minutes April 27, 2023
 5. Public Comments: (limited to 4 minutes each)
 6. Election of Officers: to serve through April 24, 2025
 - a. **Slate**
 - i. Chair – Andy Wenzel
 - ii. Vice Chair – Ken Peregón
 - iii. Secretary – Christopher Carew
 - iv. Treasurer – Jodi Milks
 - b. **Other nominations**
 - c. **Close nominations** – Any seat with more than one nomination will call for a secret ballot
 - d. **Cast Ballots/Action**
 7. Discussion and/or Action Calendar:
 - a. **Action:** Approve Meeting Calendar for 2025
Annual and Business Meeting Thursday, April 24, 2025, immediately following the KCBRA Regular meeting scheduled for 3:00 p.m.

Additional meetings in 2024 will be as needed.
 - b. **Action:** Authorize Per Diem Requests for EDC Board Members through April 24,
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2025

c. **Action:** Delegate Secretary and Treasurer duties to BRA staff

8. Other:

9. Board Member Comments:

10. Staff updates:

11. Adjournment:

Next Meeting: April 24, 2025 at 3:00 p.m.

PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Economic Development Corporation of the County of Kalamazoo (EDC) are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The EDC will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the EDC. Individuals with disabilities requiring auxiliary aids or services should contact the EDC of Kalamazoo County by writing or calling:

Macy Rose Walters
Brownfield Redevelopment Administrator
Kalamazoo County Brownfield Redevelopment Authority
Planning and Development Department
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007

TELEPHONE: (269) 384-8305

**ECONOMIC DEVELOPMENT CORPORATION OF THE COUNTY OF KALAMAZOO
BOARD OF DIRECTORS MEETING**

MEETING DATE: Thursday, April 27, 2023
PLACE OF MEETING: 201 W Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
 Hybrid option available – see link below for public information
TIME: 3:00 pm - ~~After BRA Regular and Annual Meetings~~
Immediately following the KCBRA Regular Meeting

DRAFT ANNUAL MEETING MINUTES

Present: Ken Peregon, Gary Barton, Christopher Carew, Connie Ferguson, Jared Lutz, Monteze Morales, and Andrew Wenzel

Members Excused: Jodi Milks and Wei Wang

Vacancies: none

Kalamazoo Township: none

Oshtemo Township: none

Staff: Rachael Grover, Macy Rose Walters

Consultant: Jeff Hawkins & Therese Searles, Fishbeck

Recording Secretary: Macy Rose Walters

County Commissioners: Monteze Morales

Community: 0

1. Call to Order: **Chair Wenzel called the meeting to Order at 5:12 p.m. and noted that the meeting is being recorded.**
2. Members Absent: **Jodi Milks and Wei Wang were excused. Seven voting members of nine Board of Directors were present.**
3. Approval of the Agenda:
Chair Wenzel provided a brief description of what the EDC does, as an introduction to the new members on the board, and why the county keeps the EDC active.
Ferguson moved to approve item 3, the Agenda, Carew seconded. None opposed, motion carried.
4. Approval of Minutes:
Director Ferguson noted discrepancies on the call to order and adjournment time, the meeting began at 4:31 p.m. and adjourned at 4:37 p.m. Ferguson moved to approve item 4, as amended, Lutz seconded. None opposed, motion carried.
5. Public Comments: None
6. Election of Officers – To serve through April 25, 2024
 - a. **Slate**
 - i. Chair – Andy Wenzel
 - ii. Vice Chair – Ken Peregon

- iii. Secretary – Christopher Carew
- iv. Treasurer – Gary Barton

- b. **Other nominations** - Any seat with more than one nomination will call for a secret ballot
Chair Wenzel asked for any additional nominations.

No additional nominations were made.

- c. **Close nominations**

Lutz moved to approve the slate of officers as presented, closing nominations, and casting the slate of ballot as nominated, Ferguson seconded. Motion carried with seven (7) Yes and none opposed.

7. Discussion and/or Action Calendar

- a. **Discussion/Action:** Approve Meeting Calendar for 2024
Annual and Business Meeting Thursday, April 25, 2024, immediately following the KCBRA Regular meeting scheduled for 3:00 p.m.

Additional meetings in 2023 will be as needed.

Peregon moved to approve item 7a, the calendar for 2024, Ferguson seconded. None opposed, motion carried.

- b. **Discussion/Action:** Authorize Per Diem Requests for EDC Board Members through April 25, 2024

Peregon moved to approve item 7b, as presented, Barton seconded. None opposed, motion carried.

8. Staff Update

9. Other

10. Board Member Comments

Chair Wenzel updated the board on their attendance of the MEDC Annual Partnership Meeting, where they updated the attendees with current activities of the EDC, and the EDC's efforts in supporting the KCBRA and Kalamazoo County.

Director Carew reminded the board of previous discussion within subcommittee of having an official motion to specify the Secretary and Treasurer roles are referred to BRA and County staff.

Carew moves to defer the duties of the treasurer and secretary to Kalamazoo County BRA staff and County Accounting staff as appropriate, Ferguson seconded. None opposed, motion carried.

11. Adjournment the meeting was adjourned at 5:20 p.m.

Next Meeting: April 25, 2024

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMBERS:

**PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING**

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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DRAFT





PUBLIC NOTICE

The Economic Development Corporation (EDC) of the County of Kalamazoo Room 207-A of the County Administration Building

PLEASE BE ADVISED, The Economic Development Corporation of Kalamazoo County conducts its meeting once per year, on the 4th Thursday in April, at 3:00 p.m., or immediately following the Kalamazoo County Brownfield Redevelopment Authority.

The meetings are held in Room 207-A of the Kalamazoo County Administration Building, 201 W. Kalamazoo Avenue, Kalamazoo.

In 2025, the meeting will be held on April 24, 2025

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