

**ECONOMIC DEVELOPMENT CORPORATION OF THE COUNTY OF KALAMAZOO
BOARD OF DIRECTORS MEETING**

MEETING DATE: Thursday, April 27, 2023
PLACE OF MEETING: 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
See Link provided below or via telephone number provided
TIME: 3:00 p.m. - After BRA Regular and Annual Meetings

ANNUAL MEETING AGENDA

To join this hybrid meeting, please use the following link:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83067831644>

Or One tap mobile :

US: +16465588656,,83067831644# or +16469313860,,83067831644#

Webinar ID: 830 678 31644

International numbers available: <https://us02web.zoom.us/j/kcjz5qSjk3>

**For members of the Public wishing to address the Board, please add yourself to the queue by selecting the "Raise hand" button or by dialing *9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing *6 on your phone.

1. Call to: Order 3:00 p.m. (immediately following the Kalamazoo County Brownfield Redevelopment Authority Regular Meeting)
 2. Members Excused:
 3. Approval of the Agenda:
 4. Approval of Minutes:
 - a. Annual Meeting Minutes April 28, 2022
 5. Public Comments: (limited to 4 minutes each)
 6. Election of Officers: to serve through April 25, 2024
 - a. **Slate**
 - i. Chair – Andy Wenzel
 - ii. Vice Chair – Ken Peregon
 - iii. Secretary – Christopher Carew
 - iv. Treasurer – Gary Barton
 - b. **Other nominations**
 - c. **Close nominations** – Any seat with more than one nomination will call for a secret ballot
 - d. **Cast Ballots/Action**
 7. Discussion and/or Action Calendar:
 - a. **Discussion/Action:** Approve Meeting Calendar for 2024
Annual and Business Meeting Thursday, April 25, 2024, immediately following the
-

KCBRA Regular meeting scheduled for 3:00 p.m.

Additional meetings in 2023 will be as needed.

- b. **Discussion/Action:** Authorize Per Diem Requests for EDC Board Members through April 25, 2024

8. Other:

9. Board Member Comments:

10. Staff updates:

11. Adjournment:

Next Meeting: April 25, 2024 at 3:00 p.m.

PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Economic Development Corporation of the County of Kalamazoo (EDC) are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The EDC will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the EDC. Individuals with disabilities requiring auxiliary aids or services should contact the EDC of Kalamazoo County by writing or calling:

Macy Rose Walters
Brownfield Redevelopment Administrator
Kalamazoo County Brownfield Redevelopment Authority
Planning and Development Department
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007

TELEPHONE: (269) 384-8305

**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING**

MEETING DATE: Thursday, April 28, 2022
PLACE OF MEETING: Electronic meeting via Zoom
TIME: After BRA Regular and Annual Meetings

DRAFT ANNUAL MEETING MINUTES

Present: Ken Peregon, Christopher Carew, Jared Lutz, Gary Barton, Dale Shugars, Andrew Wenzel

Members Excused: Jodi Milks, Connie Ferguson, and Wei Wang

Vacancies: none

Kalamazoo Township: none

Oshtemo Township: none

Staff: Rachael Grover, Macy Rose Walters

Consultant: Jeff Hawkins, Envirollogic

Recording Secretary: Macy Rose Walters

County Commissioners: Dale Shugars

Community: 1

1. **Call to Order:** Chair Wenzel called the meeting to Order at 4:41 p.m. and noted that the meeting is being recorded.
 2. **Members Absent:** Jodi Milks, Connie Ferguson, and Wei Wang were excused. Kenneth Peregon attended the meeting virtually in accordance with ADA accommodations consistent with 2022 OAG 7318. Six voting members of nine Board of Directors were present.
 3. **Approval of the Agenda:**
Chair Wenzel provided a brief description of what the EDC does, as an introduction to the new members on the board, and why the county keeps the EDC active.
Lutz moved to approve item 3, the Agenda, Commissioner Shugars seconded. 5 yes, none opposed.
 4. **Approval of Minutes:** Barton moved to approve item 4, the EDC Annual meeting minutes of April 22, 2021, and the Special Meetings which occurred on July 22, 2021, December 16, 2021, and February 24, 2022. Carew seconded, 5 yes, none opposed.
 5. **Public Comments:** None
 6. **Election of Officers** – To serve through April 27, 2023
 - a. **Slate**
 - i. Chair – Andy Wenzel
 - ii. Vice Chair – Ken Peregon
 - iii. Secretary – Christopher Carew
-

iv. Treasurer – Gary Barton

- b. **Other nominations** - Any seat with more than one nomination will call for a secret ballot
Chair Wenzel asked for any additional nominations.

No additional nominations were made.

- c. **Close nominations**

Commissioner Shugars moved to approve the slate of officers as presented, and to close nominations. Lutz seconded. 5 yes, none opposed.

7. Discussion and/or Action Calendar

- a. **Discussion/Action:** Approve Meeting Calendar for 2023

Commissioner Shugars moved to approve item 7, the calendar for 2023, Peregón seconded. 5 yes, none opposed.

8. Staff Update

9. Other

10. Board Member Comments

Chair Wenzel updated the board on their attendance of the MEDC Annual Partnership Meeting, where they updated the attendees with current activities of the EDC, and the EDC's efforts in supporting the KCBRA and Kalamazoo County.

Director Carew reminded the board of previous discussion within subcommittee of having an official motion to specify the Secretary and Treasurer roles are referred to BRA and County staff.

Carew moves to defer the duties of the treasurer and secretary to Kalamazoo County BRA staff and County Accounting staff as appropriate. Barton supports, 5 yes, none opposed.

Commissioner Shugars stated, for the purpose of the annual meeting minutes, that the County Commission approved the proposed changes to the EDC bylaws in 2021. Among the proposed changes was the reduction of board members from 11 to 9, as mandated by state statute.

11. Adjournment Barton motions to adjourn at 4:27 p.m., Commissioner Shugars supports. None opposed.

Next Meeting: April 27, 2023

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PUBLIC NOTICE

The Economic Development Corporation (EDC) of the County of Kalamazoo Room 207-A of the County Administration Building

PLEASE BE ADVISED, The Economic Development Corporation of Kalamazoo County conducts its meeting once per year, on the 4th Thursday in April, at 3:00 p.m., or immediately following the Kalamazoo County Brownfield Redevelopment Authority.

The meetings are held in Room 207-A of the Kalamazoo County Administration Building, 201 W. Kalamazoo Avenue, Kalamazoo.

In 2024, the meeting will be held on April 25, 2024

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