

---

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

---

**MEETING DATE:** Thursday, August 26, 2021  
**PLACE OF MEETING:** ELECTRONIC Meeting via Zoom  
See Link provided below or via telephone number provided  
**TIME:** 3:00 pm

---

**AGENDA**

---

Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link:

<https://us02web.zoom.us/j/83146043722>

Or One tap mobile:

US: +16465588656,,83146043722# or +13017158592,,83146043722#

Or Telephone:

Dial: +1 312 626 6799

Webinar ID: 831 4604 3722

\*\*For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing \*9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing \*6 on your phone.

1. Call to Order: 3:00
  2. Roll Call and Members Excused – Members state the location of remote attendance, including city/village/township, county, and state (per Michigan Public Act 254 of 2020)
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of **July 22, 2021**
  5. Public Comments (4 minutes each)
  6. Consent Agenda – Invoices
    - a. **From General 247 Fund:**
      - i. **\$283.50** – Varnum Inv#1138233 – 100 island development
      - ii. **\$11,602.83** - 2<sup>nd</sup> Quarter General Administrative
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Project Application – 3800 Wynn Road, Kalamazoo Township
      - i. Part I and Part II Application and Application Fee
      - ii. Envirologic Work Order # 2021-2
    - b. **Discussion/Action:** MEDC Annual Report – Due August 31<sup>st</sup>, 2021
    - c. **Discussion/Action:** Vicksburg Mill – Paper City Development, LLC
      - i. **\$641.28** - 3<sup>rd</sup> Quarter EGLE Admin Invoice
-

- ii. 3<sup>rd</sup> Quarter Reports – Grant and Loan – approval to reimburse Paper City Development, LLC pending proof of payment and lien waivers
    - d. **Discussion/Action: \$402** – Q2 Internal Communications Expense
- 8. Financial Reports
  - a. **Discussion:** Fund 247 & 643
- 9. Staff Report/Updates
  - a. **EPA Assessment Grant 2021** – Confirmation of submittal on 7/26/2021, should take 60 days to process. Work plan emailed to board on 8/19/2021.
  - b. **Black Wall Street** Expo event on August 28<sup>th</sup> – registration is pending.
  - c. **Brownfields 2021** conference December 8<sup>th</sup> – 11<sup>th</sup> Oklahoma City
    - i. **Two – four people at \$1,450 per person** (lodging, meals, registration, airfare, transportation)
    - ii. **ICMA Scholarships** – available after registration
- 10. Committees - times dates and places
  - a. Land Bank Report – next meeting Thursday, October 14, 2021 at 8:30 a.m.
  - b. Project/Finance Committee – Thursday, September 9, 2021, 4:00 p.m
  - c. Executive Committee – Friday, September 10, 2021 9:00 a.m.
- 11. Other
- 12. Board Member Comments
- 13. Adjournment

**Next Meeting: Thursday, September 23, 2021 at 3:00 p.m.**

**Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at [www.kalcountybrowfield.com](http://www.kalcountybrowfield.com) for electronic meeting notice and instructions**

BOARD MEMBERS:

PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Walters  
Brownfield Redevelopment Coordinator  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007                      TELEPHONE: (269)384-8305

---