

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, November 18, 2021
PLACE OF MEETING: ELECTRONIC Meeting via Zoom
See Link provided below or via telephone number provided
TIME: 3:00 pm

AGENDA

Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/87129538918>

Or One tap mobile:

+16465588656,,87129538918# US (New York)

+13017158592,,87129538918# US (Washington DC)

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or
+1 253 215 8782 or +1 346 248 7799

Webinar ID: 871 2953 8918

International numbers available: <https://us02web.zoom.us/j/87129538918>

**For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing *9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing *6 on your phone.

1. Call to Order: 3:00
2. Roll Call and Members Excused – Members state the location of remote attendance, including city/village/township, county, and state (per Michigan Public Act 254 of 2020)
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of **October 28th, 2021**
5. Public Comments (4 minutes each)
6. Consent Agenda – Invoices
 - a. **From General 247 Fund:**
 - i. **\$300.00** - Webhosting Renewal WPengine Invoice #04066079
 - ii. **\$1,519.00** - Varnum invoice #1147000 100 Island LLC
 - iii. **\$240.00** - Blue Tree Web Design, LLC invoice #2111091133
 - iv. **\$308.51** - 3800 Wynn Rd Envirologic Inv#08253, WO 2021-2
 - v. **\$245.00** – Envirologic Inv#08271, WO 2021-1 General Environmental



7. Discussion and/or Action Calendar

- a. **Discussion/Action:** 100 Island, LLC
 - i. Development Agreement – City of Parchment BRA approved on 11/9/21
- b. **Discussion/Action:** 1001 2nd St.
 - i. **EPA Grant W.O.** - Envirologic for Phase II contingent upon QAPP approval
- c. **Discussion/Action:** Vicksburg Mill – Paper City Development, LLC
 - i. 4th Quarter Reports – Loan – approval to reimburse Paper City Development, LLC pending proof of payment and lien waivers
- d. **Discussion/Action:** 2747 S. 11th St. (Former Holiday Lanes)
 - i. **\$21,927.09** – Tax Appeal for 2020 Taxes - Michigan Tax Tribunal (MTT)
 - ii. **Development Agreement** - Update (no action required) – pending signatures
- e. **Discussion/Action:** **\$402.97** - Q3 Internal Communications Expense
- f. **Discussion/Action:** EPA Grant 2021
 - i. **\$118.50** –Envirologic Inv#08272, WO-1 EPA Grant QAPP
 - ii. **MiDEAL Contract** – Update (no action required) – pending signatures

8. Financial Reports

- a. **Discussion:** Fund 247 and 643

9. Staff Report/Updates

- a. **RFP 2022** – Environmental Consulting Firms for General Environmental Consulting
- b. **Bylaws** – To be voted on at 12/7/21 BOC meeting @ 7p.m.
- c. **KCBRA Vacancy** – Two applicants to interview at BAC meeting on 11/18/21 @ 4 p.m.
- d. **Accessibility** - Blue Tree Web Design, LLC updated KCBRA Website

10. Committees - times dates and places

- a. Land Bank Report – next meeting Thursday, December 9, 2021 at 8:30 a.m.
- b. Project/Finance Committee – Thursday, December 9, 2021, 4:00 p.m.
- c. Executive Committee – Friday, December 10, 2021 9:00 a.m.

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: Thursday, December 16, 2021 at 3:00 p.m.

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMERS:

**PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING**

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters
Brownfield Redevelopment Coordinator
Kalamazoo County Government
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