
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, October 28, 2021
PLACE OF MEETING: ELECTRONIC Meeting via Zoom
See Link provided below or via telephone number provided
TIME: 3:00 pm

AGENDA

Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link:

<https://us02web.zoom.us/j/84357603876>

Or One tap mobile :

US: +13017158592,,84357603876# or +13126266799,,84357603876#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 843 5760 3876

**For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing *9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing *6 on your phone.

1. Call to Order: 3:00
2. Roll Call and Members Excused – Members state the location of remote attendance, including city/village/township, county, and state (per Michigan Public Act 254 of 2020)
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of **September 23rd, 2021**
5. Public Comments (4 minutes each)
6. Consent Agenda – Invoices
 - a. **From General 247 Fund:**
 - i. **\$837.00** - Varnum Inv. #1143258 – 100 Island City development
 - ii. **\$5,001.07** - Q3 Administrative – reimbursement to Planning Department
 - iii. **\$11,504.97** – 3800 Wynn Rd Envirologic Inv#08138, WO 2021-2
7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Reimbursement to RJ's Printing (1001 2nd St.) from Site Study in General Fund 247 – approved by KCBRA 7/22/2021
 - i. **\$2,070.00** – Villa Environmental Consultants, LLC Invoice #54774



- b. **Discussion/Action:** 2747 S. 11th St. (Former Holiday Lanes)
 - i. Development Agreement
- c. **Discussion/Action:** 100 Island LLC
 - i. Development Agreement
- d. **Discussion/Action:** Vicksburg Mill – Paper City Development, LLC
 - i. **\$362.83** - 4th Quarter EGLE Grant & Loan Admin Invoices (\$251.16 Grant & \$111.67 Loan)
 - ii. **\$26.25** - Envirologic invoice #08127 Grant Oversight
- e. **Discussion/Action:** RAI Jets
 - i. **\$11,148.99** - Transfer to LBRF (\$5,029.81 from School TIR, \$6,118.85 from Local TIR)
 - ii. **\$1,233.73** – Developer Reimbursement (\$47.13 from State TIR, \$1,186.60 interest payment from Local TIR)
- f. **Discussion/Action:** KCBRA RFP for General Environmental Draft
- g. **Discussion/Action:** EPA Grant FY 2022
 - i. Envirologic W.O. Preparation of Quality Assurance Project Plan (QAPP)
 - ii. Envirologic W.O. Community Outreach and Programmatic
- h. **Discussion/Action:** **\$402** – Q2 Internal Communications Expense

8. Financial Reports

- a. **Discussion:** Fund 247 and 643

9. Staff Report/Updates

- a. **EPA Assessment Grant 2021** – BOC vote to accept grant at 11/3/2021 meeting
- b. **3800 Wynn Rd** - Reimbursement Agreement Signed
- c. **EDC & KCBRA Bylaws** –Request for 11/3/21 COW meeting BOC vote 11/16
- d. **KCBRA Board Vacancy** – Application deadline extended to 11/5/2021

10. Committees - times dates and places

- a. Land Bank Report – next meeting Thursday, December 9, 2021 at 8:30 a.m.
- b. Project/Finance Committee – No meeting on Thursday 11/11 (Holiday for staff)
Is there availability Wednesday, November 10, 2021 4:00 p.m.?
- c. Executive Committee – Friday, November 12, 2021 9:00 a.m.

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: *third week of November due to holiday*

Thursday, November 18, 2021 at 3:00 p.m.

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMERS:

PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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