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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, December 16, 2021  
**PLACE OF MEETING:** ELECTRONIC Meeting via Zoom  
See Link provided below or via telephone number provided  
**TIME:** 3:00 pm - immediately following the EDC meeting

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**AGENDA**

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Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88677905099>

Or One tap mobile :

US: +13126266799,,88677905099# or +16465588656,,88677905099#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 886 7790 5099

International numbers available: <https://us02web.zoom.us/j/88677905099>

\*\*For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing \*9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing \*6 on your phone.

1. Call to Order: 3:00
  2. Roll Call and Members Excused – Members state the location of remote attendance, including city/village/township, county, and state (per Michigan Public Act 254 of 2020)
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of **November 18, 2021**
  5. Public Comments (4 minutes each)
  6. Consent Agenda – Invoices
    - a. **From General 247 Fund:**
      - i. **\$635.50** – Varnum invoice #1148546 – 100 Island, LLC
      - ii. **\$21.00** - Travel Expense Form (The Mill at Vicksburg – Walters)
      - iii. **\$40.34** – GoDaddy domain renewal – (Grover MC payment)
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- iv. **\$365.00** – Envirologic Invoice#08356 W.O. 2021-1 General Environmental
- b. **From LBRF 643 Fund :**
  - i. **\$1,102.50** – Envirologic Invoice#08357 W.O. 2021-2 3800 Wynn Road

7. Discussion and/or Action Calendar

- a. **Discussion/Action:** 2022 Meeting Calendar and Public Notice of Meetings
- b. **Discussion/Action:** 9008 Portage Road Invoices
  - i. **\$41,939.12** - Developer Reimbursement
- c. **Discussion/Action:** Vicksburg Mill – Paper City Development, LLC
  - i. **\$210.00** – Envirologic Invoice# 08355 EGLE Loan Oversight
- d. **Discussion/Action:** **\$235,390.00** – State Brownfield Fund MEDC Invoice
- e. **Discussion/Action:** KCBRA Bylaws
- f. **Discussion/Action:** RFP for General Environmental Consulting
  - i. Consultant Interviews between January 3<sup>rd</sup> – January 7<sup>th</sup>, 2022
  - ii. Extend 2021 Consultant Contract through January 31<sup>st</sup>, 2022

8. Financial Reports

- a. **Discussion:** Fund 247 and 643

9. Staff Report/Updates

- a. **Bylaws** – BOC to vote on EDC and KCBRA bylaws at 1/18/2022 Regular Meeting
- b. **Emergency Order Public Meetings**– Expires 1/1/2022 in-person meetings resume

10. Committees - times dates and places

- a. Land Bank Report – next meeting Thursday, TBD, 2022 at 8:30 a.m.
- b. Project/Finance Committee – Thursday, January 20, 2022, 4:00 p.m.
- c. Executive Committee – Friday, January 21, 2022 9:00 a.m.

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, January 27, 2022 at 3:00 p.m.***

***Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for electronic meeting notice and instructions***

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BOARD MEMERS:  
PLEASE CALL 384-8112 OR EMAIL MRWALT@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Walters  
Brownfield Redevelopment Coordinator  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007      TELEPHONE: (269)384-8305

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