

---

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

---

**MEETING DATE:** Thursday, July 28, 2022  
**PLACE OF MEETING:** 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A  
**TIME:** 3:00 pm

---

**AGENDA**

---

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87980224196>

Or One tap mobile :

US: +13126266799,,87980224196# or +16465588656,,87980224196#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

Webinar ID: 879 8022 4196

International numbers available: <https://us02web.zoom.us/j/87980224196>

1. Call to Order: 3:00
2. Roll Call and Members Excused
3. Approval of the Agenda
4. Approval of Minutes: **June 23, 2022 Regular Meeting**
5. Public Comments (4 minutes each)
6. Consent Agenda – Invoices
  - a. **From General 247 Fund:**
    - i. **\$799.00** - Varnum Invoice 1167951 (IPUSA Project)
    - ii. **\$20,042.68** - FY 2022 Q2 Administrative reimbursement to Planning Dept (County FY)
    - iii. **\$1,106.25** - Envirologic invoice #09244 (W.O. 22-1 Gen. Environmental)
  - b. **From EPA Grant Fund:**
    - i. **NACD Projects**
      1. **\$2,597.81** - Envirologic invoice #09245 (W.O. #4 Church & Frank)
      2. **\$614.29** - Envirologic invoice # 09243 (W.O. #5 Ransom & North)
    - ii. **Brownfields 2022 Conference**
      1. **\$225.00** – Reimbursement to Planning Department Grover Registration & Workshop Fee
  - c. **Project Business:**
    - i. Vicksburg Mill – Paper City Development, LLC
      1. **\$1,689.50** – Varnum Invoice 1162408



2. **\$1,369.00** - FY 22 Q3 EGLE Admin Invoice (\$1,066.88 Loan & \$302.12 Grant) (State Fiscal Year)
3. Q3 FY 22 Authorization of Staff to Submit to EGLE Grant and Loan Report (State FY)

7. Discussion and/or Action Calendar

a. **Discussion/Action:** IPUSA Pavilion 1, LLC

- i. Project Application
- ii. Brownfield Plan
- iii. KCBRA & IPUSA Development Agreement

b. **Discussion/Action:** Developer Reimbursement & LBRF Transfers

i. Scannell Transfer

1. **\$9,245.50** – 1<sup>st</sup> TIR Transfer into LBRF (State TIR Only)
2. **\$14,603.12** – Return of State Education Tax to State (State TIR)
3. **\$163,943.16** – Return of School Operating to State (State TIR)

c. **Discussion/Action:** Envirologic Updates

- i. Amendment to W.O. #3 EPA Grant – for Phase I Update on 1001 2<sup>nd</sup> street
- ii. General Fund/ LBRF Memo & Budget Summary
- iii. EPA Grant Memo & Budget Summary

8. Financial Reports

a. **Discussion:** Fund 247, Fund 643, and FY 22 Q2 Report

9. Staff Report/Updates

a. IPUSA Timeline:

COW Presentation on August 3<sup>rd</sup> (Wednesday) at 4:00 p.m.  
IPUSA Pavilion Township Board Meeting August 8<sup>th</sup> at 6:00 p.m.  
KCBOC to vote on IPUSA BF Plan August 16<sup>th</sup> at 7:00 p.m.  
(BRA Staff and Envirologic to attend virtually)

b. Brownfields Presentation at Kalamazoo County Treasurer's Association (Update)

c. Brownfields 2022 Conference August 16-19th – Staff Member Grover Attending

10. Committees - times dates and places

- a. Land Bank Report – next meeting, Thursday, August 11, 2022, at 8:30 a.m.
  - b. Project/Finance Committee – Thursday, August 11, 2022, 4:00 p.m.
  - c. Executive Committee – Friday, August 12, 2022, 9:15 a.m.
-

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, August 25, 2022 at 3:00 p.m.***

***Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for electronic meeting notice and instructions***

**BOARD MEMBERS:**

**PLEASE CALL 384-8115 OR EMAIL RAGROV@KALCOUNTY.COM**

**IF YOU ARE UNABLE TO ATTEND THE MEETING**

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover

Director of Planning and Development

Kalamazoo County Government

201 West Kalamazoo Avenue

Kalamazoo, MI 49007

TELEPHONE: (269)384-8115

---