

---

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

---

**MEETING DATE:** Thursday, August 22, 2024  
**PLACE OF MEETING:** 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A  
**TIME:** 3:00 pm

---

***AGENDA***

---

**Link to join Webinar**

<https://us02web.zoom.us/j/82661203045>

Webinar ID: 826 6120 3045

1. Call to Order: 3:00
2. Roll Call and Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of **July 25, 2024**
5. Public Comments (*4 minutes each*)
6. Consent Agenda
  - a. **From General Fund**
    - i. **\$1,348.00** – Fishbeck Invoice 441203 (W.O. 2024-1 Gen. Env.)
  - b. **From EPA Grant Fund**
    - i. **\$60.77** – Fishbeck Invoice 441205 (W.O.#11 Redman Ventures)
    - ii. **\$376.98** – Fishbeck invoice 441204 (W.O.#17 Teresa’s Kitchen)
    - iii. **\$1,698.71** – Fishbeck invoice 441202 (W.O. #2 Outreach & Programmatic)
  - c. **Project Business:**
    - i. **Developer Reimbursements from 2023 Tax Increment Revenue**
      1. **\$21,596.05** – KALSEE Credit Union 1<sup>st</sup> TIF Payment (\$9,463.00 State & \$12,133.05 Local)
      2. **\$4,159.00** – 9008 Portage Road 3<sup>rd</sup> TIF Payment (local)
      3. **\$5,224.57** – Metal Mechanics D&D Realty 8<sup>th</sup> TIR Payment (local)
      4. **\$102,031.24** – General Mills 13<sup>th</sup> TIR Payment (local)
    - ii. **\$9,250.00** – Invoice to Clarklogic for 555 Eliza Street Payment to State of Michigan EGLE Loan Payment Due 9/14/2024
    - iii. **Transfers into the Local Brownfield Revolving Fund (LBRF Fund 242)**
      1. **\$2,036.46** – to LBRF of KALSEE 2023 State TIR
    - iv. **MEDC Annual Report** – Authorize Submittal to MEDC by 8/31/2024



7. Discussion and/or Action Calendar

- a. **Action:** 234/238 EM, LLC
  - i. Part I & Part II Project Applications
  - ii. EPA Grant Work Order #19 234/238 EM, LLC
  
- b. **Action:** Landscape Forms, Inc.
  - i. Project Applications Part I and Part II
  - ii. Brownfield Plan
  
- c. **Discussion/Action:** Fishbeck
  - i. General Environmental Memo & Billing Summary
  - ii. EPA Grant Memo & Billing Summary
  - iii. Draft Contract Extension Request for EPA Assessment Grant
  
- d. **Discussion/Action:** The Stryker Brownfield Plan (Capture Complete)
  - i. **City of Portage Invoice Packet Eligible Expenses \$437,645.20**
  - ii. **\$437,645.20** – City of Portage Full TIR Payment  
(\$220,792 State & \$216,853.20 Local)
  - iii. **\$245,614.16** – Transfer to LBRF of Stryker 2023 Local TIR
  - iv. **\$370,905.67** – Return of Stryker 2021 State TIR  
(\$92,726.42 SET & \$278,179.25 School Operating)
  - v. **\$680,041.68** – Return of Stryker 2023 Local TIR to Taxing Jurisdictions

8. Financial Reports

- a. **Discussion:** KCBRA General Fund 243 Report
- b. **Discussion:** KCBRA Local Brownfield Revolving Fund 242 Report

9. Staff Report/Updates

- a. Landscape Forms, Inc. Development Agreement Draft Pending
- b. BRA Staff attended Schupan Ribbon Cutting on 8/5/2024 (Midlink Amendment #4)
- c. BRA Staff attended EGLE's Clean Energy Projects & Manufacturing Webinar
- d. BRA Staff attended Viewing Resilience Planning Through an Equity Lens Webinar

10. Other

11. Board Member Comments

12. Adjournment

---

***Next Regular Meeting: Thursday, September 26, 2024, at 3:00 p.m.***  
***Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for electronic meeting notice and instructions***

BOARD MEMBERS:  
PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters  
Brownfield Redevelopment Administrator  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007                      TELEPHONE: (269) 384-8305

---