

---

**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**


---

**MEETING DATE:** Thursday, March 28, 2024  
**PLACE OF MEETING:** 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A  
**TIME:** 3:00 pm

---

**AGENDA**

---

**Link to join Webinar**

<https://us02web.zoom.us/j/82661203045>

Webinar ID: 826 6120 3045

1. Call to Order: 3:00
  2. Roll Call and Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of **February 22, 2024**
  5. Public Comments (*4 minutes each*)
  6. Consent Agenda
    - a. **From General 243 Fund**
      - i. **\$712.50** – Varnum Invoice 1330104 (IPUSA)
      - ii. **\$522.00** – Varnum Invoice 1330105 (Midlink)
      - iii. **\$61.71** - Staff FY24Q1 Travel Invoice
      - iv. **\$627.50** - Fishbeck Invoice 434692 (W.O. 2024-1 Gen. Env.)
    - b. **From EPA Grant Fund**
      - i. **\$60.89** - Fishbeck Invoice 434695 (W.O #13 YWCA)
      - ii. **\$498.53** - Fishbeck Invoice 434695 (W.O. #11 Redman Ventures)
      - iii. **\$242.83** - Fishbeck Invoice 434705 (W.O. #12 Legacy Senior Living)
      - iv. **\$493.89** - Fishbeck Invoice 434704 (W.O. #15 UEI)
      - v. **\$382.00** - Fishbeck Invoice 434691 (W.O. #2 Outreach & Programmatic)
      - vi. **\$61.05** – Fishbeck Invoice 433695 (W.O. #12 Legacy Senior Living)
    - c. **From LBRF 242 Fund**
      - i. **\$87,897.02** – Fishbeck Invoice 424709 (W.O. 2023-2 YWCA)
  7. Discussion and/or Action Calendar
    - a. **Action:** Letter to KCBRA Board from 702 W Michigan Ave. Developer
    - b. **Action:** LC Howard Reimbursement by City of Parchment BRA Request #2
    - c. **Discussion/Action:** Fishbeck
      - i. YWCA Work Order 2023-2 Amendment #1
      - ii. General Environmental Memo & Billing Summary
      - iii. EPA Grant Memo & Billing Summary
    - d. **Action:** Updated 2023 Administrative Cost Allocations to Project Accounts
-

- e. **Discussion:** Selection Committees (April 25, 2024, Annual Meeting)
  - i. Volunteers for Nomination Committee

8. Financial Reports

- a. **Discussion:** Fund 243 Report & Fiscal Year 2023 Expense Update
- b. **Discussion:** Fund 242 Report
  - i. **Action:** Authorization for Staff to Initiate LBRF Investment Deposit

9. Staff Report/Updates

- a. Michigan BRA Annual Expense Update from Act 381 Legislation
- b. Q Corners, LLC, Brownfield Plan Update on Local Support
- c. Final Grant Report for The Mill @ Vicksburg Submitted to EGLE 3/15/2024
- d. KCBRA & City of Kalamazoo BRA Presented to EGLE on 3/20/2024
- e. Board Appointments Committee for EDC/KCBRA Vacancy 3/28/2024 @ 4:00 p.m.

10. Committees - times dates and places

- a. Kalamazoo Land Bank Regular Meeting - Thursday, April 11<sup>th</sup>, 2023, at 8:30 a.m.
- b. KCBRA Committee of the Whole – Thursday April 11<sup>th</sup>, 2024, at 3:00 p.m.

11. Other

12. Board Member Comments

13. Adjournment

***EDC & KCBRA Annual Meetings then KCBRA Regular Meeting to Immediately Follow  
Thursday, April 25, 2024, at 3:00 p.m.***

***Room 207a, County Admin Bldg - Or alternatively, held electronically or via  
teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for  
electronic meeting notice and instructions***

BOARD MEMBERS:

PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters  
Brownfield Redevelopment Administrator  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007

TELEPHONE: (269) 384-8305

---