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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**


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**MEETING DATE:** Thursday, February 27, 2025  
**PLACE OF MEETING:** 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A  
**TIME:** 3:00 pm

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**AGENDA**

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**Link to join Webinar**

<https://us02web.zoom.us/j/86081189885>

Webinar ID: 860 8118 9885

1. Call to Order: 3:00
  2. Roll Call and Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of January 23, 2025
  5. Public Comments (*4 minutes each*)
  6. Consent Agenda
    - a. **From General Fund**
      - i. **\$2,022.72** – Fishbeck Invoice 448686 (W.O. 2025-1 Gen. Env.)
      - ii. **\$285.25** – Fishbeck Invoice 448692 (W.O. 2025-2 KVHH)
    - b. **From Local Brownfield Revolving Fund**
      - i. **\$4,534.50** – Fishbeck Invoice 448166 (W.O. 2024-2 YWCA)
    - c. **From EPA Grant Fund**
      - i. **\$5,916.87** – Fishbeck Invoice 448689 (W.O. #18 J. Smith Ent.)
      - ii. **\$1,094.28** – Fishbeck Invoice 448685 (W.O. #2 Outreach & Programmatic)
    - d. **KCBRA Business**
      - i. 2024 Administrative Expense Allocations
  7. Discussion and/or Action Calendar
    - a. **Action:** Pavilion Investors, LLC
      - i. Fishbeck Fact Sheet for Brownfield Plan
      - ii. Pavilion Investors, LLC Brownfield Plan
    - b. **Action:** Planning Dept MOU
    - c. **Action: Developer Invoice Packets for Eligible Expenses in Brownfield Plans**
      - i. Schupan (Midlink BFP) Total Eligible Expenses \$1,272,239.00
    - d. **Discussion:** Fishbeck
      - i. General Environmental Memo & Billing Summary
      - ii. EPA Grant Memo & Billing Summary
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8. Financial Reports

- a. **Discussion:** KCBRA General Fund 243
- b. **Discussion:** KCBRA Local Brownfield Revolving Fund 242 Report

9. Staff Report/Updates

- a. Staff Attended Southwest Michigan First State of Economic Development 1/30/25
- b. Pavilion Investors, LLC BFP Presentation to Pavilion Township 3/10/25
- c. Pavilion Investors, LLC Development Agreement Draft Pending
- d. Tentative Date for KCBRA Vacancy Interviews with BAC 3/13/25 @ 4:00 p.m.
- e. Tentative Date for Brownfields Admin. Presentation to St. Joe County BRA 3/20/25
- f. Post KCBRA 2025 Retreat Materials for 3/27/25

10. Other

11. Board Member Comments

12. Adjournment

***Next Regular Meeting: Thursday, March 27, 2025, at 3:00 p.m.***  
***MEETING HELD ON THE THIRD THURSDAY OF THE MONTH***

***Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for electronic meeting notice and instructions***

BOARD MEMBERS:

PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters  
Brownfield Redevelopment Administrator  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007

TELEPHONE: (269) 384-8305

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