
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, February 22, 2024
PLACE OF MEETING: 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
TIME: 3:00 pm

AGENDA

Link to join Webinar

<https://us02web.zoom.us/j/82661203045>

Webinar ID: 826 6120 3045

1. Call to Order: 3:00
 2. Roll Call and Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of **January 18, 2024**
 5. Public Comments (*4 minutes each*)
 6. Consent Agenda
 - a. **From General 243 Fund**
 - i. **\$155.00** – Varnum Invoice 1326579 (IPUSA)
 - ii. **\$1,142.50** - Fishbeck Invoice (W.O. 2024-1 General Environmental)
 - b. **From EPA Grant Fund**
 - i. **\$801.25** - Fishbeck Invoice 433683 (W.O. #2 Outreach & Programmatic)
 - ii. **\$154.89** – Fishbeck Invoice 433694 (W.O. #15 UEI)
 - iii. **\$576.99** – Fishbeck Invoice 433687 (W.O. #16 702 W. Michigan)
 - iv. **\$601.14** – Fishbeck Invoice 433688 (W.O. #13 YWCA)
 - c. **From LBRF 242 Fund**
 - i. **\$13,707.93** – Fishbeck Invoice 433674 (W.O. 2023-3 436 W. Willard Street)
 7. Discussion and/or Action Calendar
 - a. **Action:** Letter to KCBRA Board from 702 W Michigan Ave. Developer
 - b. **Action:** \$321,283.51 - Reimbursement to Paper City Development, LLC (Mill at Vicksburg project for Previous EGLE Loan Quarters)
 - c. **Discussion:** Fishbeck
 - i. YWCA Memo VMS Project & Financial Update Memo
 - ii. General Environmental Memo & Billing Summary
 - iii. EPA Grant Memo & Billing Summary
 - d. **Action:** Formal Resignation of KCBRA Director Gary Barton
 - e. **Discussion/Action:** Vice-Chairperson of KCBRA Appointment
 - f. **Action:** 2023 Administrative Cost Allocations to Project Accounts
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- g. **Action:** Admin Charges to Reimbursement Analyses
 - i. \$2,700.00 – The Mill at Vicksburg (2023)
 - ii. \$341.00 – Parchment Mill, 100 Island Ave, LLC (2023)

8. Financial Reports

- a. **Discussion:** Fund 243 Fiscal Year 2023 Quarter 4 Budget Report
- b. **Discussion:** Fund 242 Summary and Investment Discussion

9. Staff Report/Updates

- a. Presented Brownfields 101 to Texas Township COW on 1/22/2024
- b. Pending MOUs to City of Kalamazoo for 2023 KCBRA Funded Projects
- c. Vacancy on KCBRA Board open until February 23, 2024
- d. State of Economic Development Event Update

10. Committees - times dates and places

- a. Kalamazoo Land Bank Regular Meeting - Thursday, March 14th, 2023, at 8:30 a.m.
- b. KCBRA Committee of the Whole – Thursday March 14th, 2024, at 3:00 p.m.

11. Other

12. Board Member Comments

13. Adjournment

Next Regular Meeting: Thursday, March 28th, 2024, at 3:00 p.m.

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMBERS:

PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters
Brownfield Redevelopment Administrator
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007

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