
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 26, 2023
PLACE OF MEETING: 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
TIME: 3:00 pm

AGENDA

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84015028517>

Or One tap mobile :

US: +16465588656,,84937934446# or +13017158592,,84937934446#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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8782 or +1 346 248 7799

Webinar ID: 849 3793 4446

1. Call to Order: 3:00
2. Roll Call and Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of **December 15, 2022**
5. Public Comments (4 minutes each)
6. Consent Agenda – Invoices
 - a. **From General 247 Fund:**
 - i. **\$14,253.02** – FY 2022 Q4 Administrative reimbursement to Planning Dept.
 - ii. **\$510.00** – Envirologic Invoice 09923 (W.O. 2022-1 Gen. Env.)
 - iii. **\$26.54** – Staples Invoice 3525879636 (Staff Office Supplies)
 - iv. **\$124.00** – Varnum Invoice 379640 (IPUSA)
 - b. **From EPA Grant Fund:**
 - i. **\$73.20** – Envirologic Invoice 00921(W.O. #2 Outreach & Programmatic)
 - ii. **\$2,881.90** – Envirologic Invoice 09924 (W.O. #5 NACD Ransom & North)
 - iii. **\$400.46** – Envirologic Invoice 09922 (W.O. #6 Parchment Mill Site #2)
 - c. **Project Business:**
 - i. **Vicksburg Mill** – Paper City Development, LLC
 1. **\$279.10** – FY 2023 Q1 EGLE Grant & Loan: Admin Invoice (\$199.36 Grant & \$79.74 Loan)
 2. FY 2023 Q1 Authorization of Staff to Submit to EGLE Grant and Loan Report (State Fiscal Year)

7. Discussion and/or Action Calendar

a. **Discussion/Action:** KALSEE Credit Union

- i. Project Application Part 1
- ii. Project Application Part 2
- iii. KALSEE Brownfield Plan

b. **Discussion/Action:** Vicksburg Mill – Paper City Development, LLC

- i. **\$5,599.81** – FY2022 Q4 Loan Reimbursement to Paper City, LLC, pending proof of payment, and lien waivers. EGLE approval on 12/16/2022.

c. **Discussion/Action:** Envirologic

- i. Envirologic Announcement of Acquisition by Fishbeck
- ii. Professional Service Agreement(s)
 - 1. EPA Grant
 - 2. General Environmental Services
- iii. Work Order 2023-1 General Environmental Services Contract
- iv. General Fund/ LBRF Memo and Budget Summary
- v. EPA 2021 Grant Memo and Budget Summary

8. Financial Reports

- a. **Discussion:** Fund 243 (formerly 247), Fund 242 (formerly 643)

9. Staff Report/Updates

- a. Brownfields 101 Presentation to Citizens Interested in Local Issues (Update)
- b. IPUSA Construction Site (KCBRA Sign Placement Update)
- c. New Commissioner Liaison(s) for KCBRA (Update)

10. Committees - times dates and places

- a. Land Bank Report – next meeting, Thursday, February 9, 2023, at 8:30 a.m.
- b. Project/Finance Committee – Thursday, February 9, 2023, 4:00 p.m.
- c. Executive Committee – Friday, February 10, 2023, 9:15 a.m.

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: Thursday, February 23, 2023 at 3:00 p.m.

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMBERS:

**PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING**

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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Brownfield Redevelopment Administrator
Kalamazoo County Government
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