
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, January 18, 2024
PLACE OF MEETING: 201 W. Kalamazoo Ave. Kalamazoo, MI 49007 Room 207-A
TIME: 3:00 pm

AGENDA

Link to join Webinar:

<https://us02web.zoom.us/j/82661203045>

Webinar ID: 826 6120 3045

1. Call to Order: 3:00
 2. Roll Call and Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of **December 21, 2023**
 5. Public Comments (*4 minutes each*)
 6. Consent Agenda
 - a. **From General 243 Fund**
 - i. **\$20,439.17**- FY 2023 Administrative Reimbursement to Planning Department
 - ii. **\$496.00** – Varnum Invoice 1324349 (IPUSA)
 - iii. **\$1,044.50** – Fishbeck Invoice 432686 (W.O. 2023-1 Gen. Env.)
 - b. **Project Business**
 - i. **Vicksburg Mill** – Paper City Development, LLC
 1. **\$494.99** - FY2024 Q1 EGLE Grant & Loan Admin Invoice
 2. **\$1,147.00** – Varnum Invoice 1304057
 3. **\$1,364.00** – Varnum Invoice 1306567
 4. **\$93.00** – Varnum Invoice 1315147
 5. **\$186.00** – Varnum Invoice 1320977
 6. **FY 2024 Q1** Authorization for Staff to Submit EGLE Grant & Loan Reports
 - c. **EPA Grant**
 - i. **\$1,857.40** – Fishbeck Invoice 432668 (W.O.#13 YWCA)
 - ii. **\$9,832.64** – Fishbeck Invoice 432667 (W.O.#16 702 W. MI)
 - iii. **\$334.25** – Fishbeck Invoice 432665 (W.O.#2 Outreach & Programmatic)
 - iv. **\$641.52** – Fishbeck Invoice 432673 (W.O.#12 Legacy Senior Living)
 - v. **\$1,072.13** – Fishbeck Invoice 432672 (W.O.#15 UEI)
 7. Discussion and/or Action Calendar
 - a. **Action:** Midlink Development Agreement Amendment #3
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b. **Action:** IPUSA Assignment of Brownfield Reimbursement to KCLBA Agreement

c. **Discussion:** Fishbeck

i. Work Order 2024-1 General Environmental Services Contract

ii. 2023 General Environmental Memo & Cost Billing Summary

iii. EPA Grant Memo & Cost Billing Summary

iv. **\$ 7,673.31** - Fishbeck Invoice 432687 (Comstock Center)

8. Financial Reports

a. **Discussion:** Fund 243 Report and Fund 242 Summary

b. **Discussion:** Local Brownfield Revolving Fund (LBRF) Discussion

i. Account Management

ii. Future Uses & Strategies

9. Staff Report/Updates

a. There is one (1) vacancy on the KCBRA Board

b. Pending 436 Willard Street Loan Repayment Agreement

c. Pending 555 Eliza Street (Lee St) Loan Repayment Agreement

d. Pending 530 S. Rose Street Grant Repayment Agreement

10. Committees - times dates and places

a. Land Bank Report – next meeting, Thursday, February 8th, 2024, at 8:30 a.m.

b. Committee of the Whole – next meeting, Thursday February 8th, 2024, at 3:00 p.m.

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: Thursday, February 22nd, 2024, at 3:00 p.m.

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMBERS:
PLEASE CALL 384-8305 OR EMAIL MRWALT@KALCOUNTY.COM

IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Macy Rose Walters
Brownfield Redevelopment Administrator
Kalamazoo County Government
201 West Kalamazoo Avenue
Kalamazoo, MI 49007 TELEPHONE: (269) 384-8305
